



380 Edison Way
Reno, Nevada 89502
(775) 327-3920

***PART TIME STUDENT
CTE COURSE GUIDE***

2011-2012

www.washoecountyschools.org/aact

*Northern Nevada's Premier Career and Technical
High School*

Are you interested in challenging, hands-on courses that in many cases will earn college and high school credit simultaneously? Do you want to learn skills and work habits that will help you be successful following high school in a job, apprenticeship, advanced technical training, the military, Truckee Meadows Community College, the University of Nevada Reno or other advanced educational institutions? If so, the Academy of Arts, Careers and Technology (AACT) is where you need to be.

AACT is the district's home for advanced career and technical education (CTE) programs. Academy students earn certifications, internships, advanced diplomas and tech prep college credits. Staffed by caring professionals, students are guided through courses of study that prepare them for the workforce or further post secondary education and training.

Part-time students typically take one career tech (CTE) course at AACT and the remaining academic courses at their zoned high school.

Are you ready to accept the challenges of a rigorous hands-on learning environment? Do courses in health occupations, veterinary medicine, culinary arts, professional child care, biotechnology, digital video production, sports medicine, medical assistance, welding, printing and graphics, finance/business, CADD and 3-D animation appeal to you?

This guide lists the courses offered through the Academy of Arts, Careers and Technology that you can take while attending your zoned high school . If you want to know more about the AACT, please call the school office at 861-4418.



Academy of Arts, Careers and Technology

LOCATIONS

The AACT programs are located at

AACT - 380 Edison Way

Advanced Digital/3-D/Multimedia Design
Agriculture Leadership
Biotechnology / Plant Science
Computer Aided Drafting and Design (CADD)
Culinary / Baking
Digital Video Production
Early Childhood Education
Financial/Business Management
Health Occupations
Medical Assistant
Sports Medicine
Veterinary Medical Assistant

TMCC Technical Center – 475 Edison Way

Welding Technology

1251 Foster Drive

Graphic Arts

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Part-time students typically take one career tech (CTE) course at AACT and the remaining academic courses at their zoned high school.

ACCESS TO COURSES

AACT does not discriminate based on race, color, religion, national origin, sexual orientation, age, or disability. Individuals who feel that they have been discriminated against in any of the above areas may file a complaint with the Human Resources Department at 348-0321; Title IX and Title VI, Student Services Office at 348-0385; Section 504, Special Education Office at 861-4439. AACT is committed to maintaining a learning environment that is free from the discrimination or harassment based on race, national origin or color, age, disability, religious preferences, sex, or sexual orientation.

ATTENDANCE POLICY

Academy of Arts, Careers and Technology enforces the Washoe County School District attendance policy. It is very important for students to be present every day. Further information is available in the AACT Student Handbook.

EXPECTATIONS FOR AACT STUDENTS

The AACT is a career and technical education high school. The school offers a unique environment that mirrors what is found in the business world. Students are expected to be on time, work hard, complete all assignments and projects, always do their best and act as loyal, hardworking employees would in a business and industry setting. Excellent student behavior is required at all times.

Success at the AACT is a cooperative partnership among students, parents and guardians and the AACT's employees. Students unwilling to meet these high expectations for success at AACT may be asked to return to their home high school or attend a school that better fits the student's aspirations.

FEES

See individual course lab fees per subject.

INTERNSHIPS/EXTERNSHIPS

Some courses require students to be involved in an internship or externship with a business. Students must be absolutely trustworthy and dedicated to the highest standards of honesty, hard work and integrity when representing the AACT as an intern/extern. Transportation to many of these internships is the responsibility of the student. Students who are unable to meet this standard should not enroll.

INTERNSHIPS REQUIREMENTS

Many of our career tech courses will involve job shadowing and internships. Due to requirements of safety, specific field regulations and workplace expectations and performance, the employers have the right to do random or mandatory drug testing as a part of requirements for shadowing and internship participation. If a student fails a drug test and is

not able to complete the required job shadowing or internship, their grade could be affected, or they could be dropped from the class.

Washoe County School District/Academy of Arts Careers and Technology does not oversee or initiate any job or internship specific drug testing, and it the responsibility of the parent and student to be familiar with each employer's policy and procedures.

REGISTRATION DATES

The Academy of Arts, Careers and Technology will have an open house on February 17th at 5:30 pm where students may find out about all the CTE classes and will have a chance to fill out an application to register for classes. Students must meet the prerequisites of the program they wish to attend. If students are not able to attend the open house, they may download an application online and send it to AACT or turn it into their counselor.

In options programs, the following *Basic Understandings* apply:

- 1) Acceptance is based on a criteria set by the program.
- 2) Attendance is a privilege that can be revoked by the school or district based on criteria set by the program.
- 3) Transportation is not guaranteed. Limited transportation may or may not be provided as part of the specific program.
- 4) Acceptance is for one school year only. All students must reapply each school year.
- 5) Students must continue to meet the grade, credit, attendance and behavior requirements in order to be accepted in subsequent years.

Attendance is a privilege

The privilege of attending AACT is revocable. Reasons for terminating attendance may include, but are not limited to, poor attendance, unsatisfactory behavior/conduct, poor academic or CTE performance, inability to meet student needs.

Tech Prep

Your Gateway to College

A Partnership between the Washoe County School District and the Nevada System of Higher Education

COLLEGE TECH PREP CREDIT

College Tech Prep offers students the opportunity to earn community college credit **at no cost** while in high school. It is offered in Career and Technical Education courses at the AACT. These courses are taught by high school teachers. To earn credit, students must:

- 1. Complete a TMCC application at the beginning of the year in August**
- 2. Earn a grade of “B” or better**
- 3. Satisfy course competencies and requirements including the completion the full class year.**

Students can earn a maximum of 15 credits through the TMCC Tech Prep Program. In order to receive credits earned, the student must either enroll at TMCC, or request a transcript within 48 months of course completion. The cost of the transcript is \$10.00.

WHAT DOES TECH PREP DO FOR YOU?

The Tech Prep program provides students the opportunity to earn community college credit while in high school. You can gain a “jump start” on high level technical training and simultaneously earn college credit. By taking approved Tech Prep courses, you can avoid the expense and time of repeating *what you already know* and enter the community college prepared to succeed in more advanced classes.

OTHER TECH PREP REQUIREMENTS

- Students may earn 3 credits in Workplace Readiness (CE 201B), which is part of many of the CTE courses. However, these credits may be earned only once.
- The same course cannot be repeated for additional Tech Prep credit.
- Possible Tech Prep credits that may be earned listed in the Enrollment Guide do not include the Workplace readiness credits.
- CTE courses may be granted college credit by other institutions of higher learning throughout the United States. You must check with each institution for their requirements.

Please contact the AACT Counselor’s office at 861-4418 for more information.

AACT and TMCC Tech Prep Courses

Advanced Culinary Arts
Advanced Computer Aided Drafting & Design
3D/Computer Graphics/Digital Media
Biotechnology/Plant Science
Digital Media / Journalism
Early Childhood Education
Financial / Business Management
Graphic Arts
Health Occupations
Sports Medicine
Welding Technology
Workplace Readiness

AACT FAQs (Frequently Asked Questions)

Q. What is AACT?

A. AACT is both a full-time accredited high school for freshman, sophomores and juniors, and a part-time school for juniors and seniors. Part time students take only the advanced CTE courses at AACT and graduate from their home high school. Students may simultaneously earn high school credit and free community college credit.

Q. What are advanced career and technical education (CTE) courses?

A. They are job specific courses that prepare students to continue their technical education after high school at a trade school or college, or obtain a job related to that career field. These courses meet business and industry requirements where ever possible. Courses may have prerequisites to insure students are prepared to meet course demands.

Q. Who can attend the AACT?

A. Washoe County School District juniors and seniors on a part time basis. Starting in 2011-2012 school year, freshmen, sophomores and juniors will be accepted on a full time basis.

Q. What does it mean that I am able to earn college credit?

A. Most of the courses at AACT allow you to simultaneously earn high school and free college credit. You may earn up to 21 college credits as long as you meet certain course requirements.

Q. How much will it cost to attend AACT?

A. It's free! There is no tuition; although there may be lab fees (see course descriptions for the amount of the fees).

Q. How do I enroll at AACT?

A. To enroll at AACT as a **part-time student**, you will need to complete the following:

- ❑ Complete and sign the *AACT Enrollment Application*. Make sure it includes a parent/guardian signature, counselor signature, and a copy of your transcript.
- ❑ If you do not have the necessary course prerequisites, you **must** indicate this so that the AACT instructor and Principal may consider an exception.
- ❑ Send the AACT Enrollment Application and all packet materials to the AACT, attention "Counselor". Programs fill up quickly.
- ❑ Once the ACCT office receives the signed *AACT Enrollment Application*, the review process begins. **Notification of acceptance will be sent to your high school counselor.**



Career and Technical (CTE) Courses

9751 Biotechnology/Plant Science (Year)

9752

Credit: 1 credit per semester

Lab Fee: \$15 FFA dues

Pre-Requisite: Biology grade of “C” or better

This class is designed to introduce the student to Bioscience, Plant Science and how they function in the environment around them. The students will engage in learning plant functions, soils and growth requirements. The students will be learning the technology of Biofuels dealing with algae and other organic plant materials. The landscape technology portion of the course will introduce each student to all aspects of landscaping from design to installation. Students may work towards their **Nevada Landscape Technician Certification**. Students will apply course work to hands-on activities using AACT’s greenhouse and University of Nevada, Reno’s greenhouse facilities.

Workers in plant science apply scientific methods to produce and market plants, shrubs, and trees for ornamental, recreational, and aesthetic purposes. They establish, maintain, and manage horticultural enterprises such as greenhouses, nurseries, and turf and landscaping businesses, as well as manage and cultivate ornamental trees and flowering plants. In the field of Biotechnology, students will have unlimited job opportunities world wide in this new and exciting field.

AACT has partnered with the University of Nevada, Cooperative Extension to offer the **Nursery Worker Certificate** to students who successfully complete this course and complete the competencies.

Students will need to provide their own transportation to the AACT greenhouse and UNR’s facility.

*FFA curriculum is an integral part of this course, and therefore students are required to be a member. Once enrolled, students will be a part of the largest youth organization in the world.

* Students may earn up to 6 college credits (pending)

9453 Computer Aided Drafting & Desing (CADD) 3-4 (Full Year)

9454

Credit: 1 credit per semester

Fee: \$40.00

Pre-Requisite: CADD 1-2 or instructor approval.

The **Advanced Computer Aided Drafting and Design** utilizes a sophisticated computer workstation laboratory for the development and generation of computer enhanced drawings and graphics. Students have an opportunity to use advanced software for mechanical and

architectural drafting, as well as for design, modeling, and manufacturing production purposes.

Students also learn to operate digitizers, color plotters, and 3D printers with industry relevant software that support mechanical, technical and architectural drafting in both 2D and 3D environments. More advanced students may perform additional design in computer imaging, rendering, automated manufacturing and industrial product design, as well as related visual and technical design exploration.

Particular emphasis is placed upon comprehensive understanding and competency development with AutoCAD and various design programs that are in accordance with the National Occupational Skill Standards. This is aimed at assisting students pursuing further education by providing college level articulation and preparation for potential employment in architectural, engineering and related design fields. Career opportunities are plentiful in all technical and artistic design fields, and students will develop working drawings and design for entry level possibilities, as well as portfolio preparation.

At various times throughout the school year, students will be required to provide their own transportation to alternate class sites for job shadowing, internship, and/or visits to businesses, as well as selected industry events.

TECH-PREP: Possible 3 credits: CADD 245 w/ TMCC

STANDARDS

Computer-Aided Drafting & Design, State Board Approved 04/12/03

9631 Advanced Culinary Arts 3-4 (year)

9632

Credit: 1 credit per semester

Fee: \$50.00

Pre-Requisite: Culinary Arts 1-2 and/or Serve Safe Certification

Materials Needed	3-ring notebook, set of knives, 2 sets of uniforms, miscellaneous cooking utensils (approx. \$150.00)
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The **Advanced Culinary Arts Program** is offered to second year students providing a continuation in practical commercial food production for students who wish to pursue a career in the commercial food industry. By operating a restaurant in the school, students will be introduced to equipment, methods, techniques, and terminology common to quantity food establishments.

Students will receive advanced instruction in salad preparation, sandwich, soup, sauces, basic baking, meat production, finger food and the duties of a sous chef. While experiencing management in the hospitality field, students may obtain certification in Culinary Arts, Prostart, and Service. Instructional units will also include sanitation practices, budget control, menu development, food cost analysis, formal dinner house serving, etiquette, presentation of food, and principles and operations of a food establishment.

Addition hours may be required outside of classroom/school time for special events.

Tech Prep

Students successfully completing this course may earn 11 tech prep credits. Additionally, over 1,000 universities & colleges may grant credit and/or provide scholarships.

9633 Advanced Culinary Arts 5-6 (year)
9634

Credit: 1 credit per semester **Fee:** \$50.00
Pre-Requisite: Adv Culinary Arts 3-4

Materials Needed	3-ring notebook, set of knives, 2 sets of uniforms, miscellaneous cooking utensils (approx. \$150.00)
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This is the senior year (or second year) of Advanced Culinary Arts. Students will be expected to take on leadership roles within the restaurant and culinary setting. As well as managing other students, ordering, receiving and banquet management.

Addition hours may be required outside of classroom/school time for special events.

9513 3D/Computer Graphics/Digital Media 3-4 (Year)
9514

Credit: 1 credit per semester **Fee:** \$12 lab fee + \$13 SkillsUSA dues

Pre-Requisite: College level reading for advanced manual and “B” or better in **Computer Literacy. Computer graphic or design class recommended.**

This course is a one year, lecture-lab elective designed to provide a well-rounded and challenging academic experience for students interested in any art, graphic design, animation, videography, photography, and/or cinematography fields. Advanced 3D Computer Graphics & Digital Media is advanced course where students gain additional understanding of computer systems and applications as they relate to 3D graphic communications for digital media. This course encompasses technical and creative design visualization, along with hands-on skill development, career exploration, and project-based content creation. It involves students with computer based applications utilized in the computer graphics and design visualization industries.

It is a software intensive “computer lab” course intended to provide exposure and basic proficiency of web design, web animation, digital video/photography, and beginning 3D modeling and animation. The student will continue to develop and produce content and composition through intermediate and pre-professional projects and tutorials, while using sophisticated computer software applications to gain an understanding of digital media in the artistic, graphic, and technical design fields. Advanced terminology and concepts associated

with art, graphic design, animation, videography, photography, and cinematography will be utilized and applied throughout. Complex lecture, highly developed tutorials, and individual instruction will occur, as well as learning through independent and team projects.

For Advanced 3D Computer Graphics & Digital Media students, potential opportunities include; possible job shadowing, job internships, and business experiences outside the classroom setting.

Note: At various times throughout the school year, students will be required to provide their own transportation to alternate sites.

Tech Prep: Students may earn up to 3 college credits

9643 Commercial Baking 3-4 (year)

9644

Credit: 1 credit per semester

Fee: \$50.00

Pre-Requisite: Commercial Baking 1-2

Materials Needed	3-ring notebook, set of knives, 2 sets of uniforms, miscellaneous cooking utensils (approx. \$150.00)
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The **Commercial Baking Program** provides students to commercial baked goods production for students who wish to pursue a career in the commercial baking industry. By operating a pastry and coffee service in the school, students will be introduced to equipment, methods, techniques, and terminology common to quantity bakeries.

Students will receive instruction in sanitation, baking ingredient properties, function and use of equipment, understanding basic bakery procedures, recipe conversion, costing, and proper storage. Students may obtain certification in Serve Safe sanitation, CPR, and Service. Instructional units will include; pies, cookies, quick breads, yeast products, pastries, cakes and basic decorating techniques. Along with sanitation practices, budget control, food cost analysis, bakery service, presentation of food, and principles and procedures of operating a bakery.

Addition hours may be required outside of classroom/school time for special events.



503 Digital Media / Journalism 3-4 (Year)

9504

**Credit: 1 credit per semester
dues**

Fee: \$20.00 + \$13 SkillsUSA

Pre-requisites: Digital Video, or journalism AND instructor approval

A Full Year “Terminal” (capstone) class, DMJ 3-4 focuses primarily on Film-Making with continued development, study, and practice in multi-platform Journalism. Designed for the Advanced Communication Arts student, DMJ 3-4 continues study and application of material from DMJ 1-2 and introduces new and advanced concepts/techniques in the fields of Broadcasting, Videography, and Digital Photography, and the application and incorporation of these disciplines within the multimedia and cross-platform communications industries.

DMJ 3-4 students will fill leadership positions in AACT’s Media Organization, *Trailblazer News*, participate in Broadcasting and Photography Skills USA competitions, various student Film-Festivals, and will be provided opportunities for professional internships at local production facilities. Seniors in DMJ 3-4 will also be required to complete a senior, community-based, project utilizing their electronic media skills.

TECH PREP

Students may earn up to 3 college credits (pending)

9255 Early Childhood Education (Full Year)

9256

Credit: 1 credit per semester

Fee: \$15.00

Pre-Requisite: Child/Human Development 1-2 or CPR and First Aid Certification.

The **Early Childhood and Elementary Education** program is for students who are interested in working with children as child care providers, teachers, parents, recreation leaders or child related health care professionals. The course will consist of individual and group study combined with laboratory experience. An “on-site” preschool program and placement in community childcare centers will provide the practical application of the theories studied. Students will be given the opportunity to develop entry-level skills in child guidance and early childhood education. These skills are needed to work in the childcare and preschool industries.

The following concepts and experiences will be stressed in the course: designing creative developmental activities for preschool children, acquiring the interpersonal skills needed in working with preschool children and peers, and developing responsible attitudes toward work and toward the management of preschool facilities. The growth and development of the elementary age child may also be studied. Tasks will be performance based and will be designed to test or demonstrate students’ skills in various areas of competency.

Tech Prep: Possible 9 college credits

9205 Financial / Business Management (Year)

9206

Credit: ½ credit per semester

Pre-Requisite: “C” or better in Computer Literacy **Lab Fee:** \$15 FBLA dues

This course covers business principles, creating and implementing a business plan, and commercial/consumer credit. Management, business finance, investing, and practicing business in a global economy are topics that will be covered. Students will create a business plan related to a product or service of their choice. Students may enter their plan in the FBLA competition. Students will gain knowledge about the criteria used to grant credit by financial institutions through classroom instruction and an internship through United Federal Credit Union. Students will be trained as employees in the United Federal Credit Union on our campus. Students are encouraged to become members of and participate in FBLA.

Student may be asked to pass a drug test administered by the credit union to work in their facility. If a student fails the drug test and is not able to complete the required job shadowing or internship, their grade could be affected, or they could be dropped from the class.

TECH PREP

Possible 6 credits (pending)

9471 Graphic Arts 1-2 (Year)

9472

Credit: 1.5 credit per semester

Fee: \$27.00 tool kit students will keep
+ \$13.00 SkillsUSA dues

Pre-Requisite: Successful completion of Foundation Art, Introduction or Digital Media, and instructor approval

The Graphic Arts Program is designed to introduce students to all aspects of the graphics industry. Students will learn to operate offset printing presses, silkscreen equipment, plate-making equipment, and various bindery machines and computers with high tech image setters for desktop publishing. They will perform layout and design functions and be expected to reproduce multi-color projects from the design stages through printing and various finishing operations. Projects include memo pads, T-Shirts, stickers, and various halftone and four-color process reproductions. Students will also have the opportunity to learn and operate computerized embroidery machines. They will have an opportunity to embroider their own designs on garments such as hats, jackets, and sweaters.

Students will be required to join our Skills USA Chapter. Through Skills USA, students will be able to enter state and national competitions in Graphic Design, Printing, and various Leadership Events. This will give students the opportunity to see how they match up with other students from around the state and country, and possibly earn very valuable scholarships or employment opportunities.

Field trips will be taken to local printing plants, screen-printing facilities, and graphic design firms. Students will use performance based instructional materials. Accepted working and safety procedures will be established early and taught throughout the course.

This course is held on Foster Drive at Reno High School and students will need to provide their own transportations.

TECH PREP

Students may earn 6 college credits.

9803 Health Occupations (Year)

9804

Credit: 1 credit per semester

Fee: \$5.00 & Medical Scrubs

+ \$17 HOSA dues + \$15 TB test

**Pre-Requisite: "C" or better in Biology 1-2 or instructor approval
CPR and First Responder certified**

Students must meet the requirements to work as a volunteer in the hospital/patient setting including being current on all immunizations and TB testing*

Student might be asked to pass a drug test administered by the hospital to participate in the internship at Renown. If a student fails the drug test and is not able to complete the required job shadowing or internship, they will be dropped from the class.

The **Health Occupations Program** is designed for any student who thinks he or she may be interested in a career in the health care field. Students should be aware that the health science field requires extensive memorization, ability to learn medical terminology and the maturity to handle the emotional and physical aspects of being in real life medical situations. During the school year the course of study will combine experiences in health care settings with classroom study and skills practice in the lab. Students will shadow at least 15 areas of a hospital and experience in long term care facility.*

As part of the course, students will learn anatomy and physiology as it relates to the human body and disease. Students will also become familiar with various kinds of medical equipment and have hands on opportunities to practice with the equipment. Various health diagnostic tests will be observed and discussed as well as practiced by the students.

Field trips to various medical areas and visits to the classroom by health professionals are frequent occurrences. Leadership experiences will be offered through a professional student association (HOSA) where the opportunity to participate in competitions at the local, state or national level is available. At times a flex schedule may be needed to accommodate internship experiences. This means that occasionally students will meet at a hospital or other medical facility other than at the regular time. **Transportation to the medical facilities is the responsibility of the students.**

*All health care facilities have strict requirements to job shadow. A two-step TB and updated current immunization records are required.

9801 Medical Assistant (Year)

9802

Credit: 1 credit per semester

Fee: \$55.00 workbook or your book from AACT
Medical Term Class + \$17 HOSA dues

Pre-Requisite: “C” or better in Biology 1-2 or instructor approval
CPR and First Aid certified

The Medical Assistant Program is offered to mature, motivated high school juniors and seniors who have a strong interest in pursuing a career in the medical field. This year long course of study provides the opportunity to match a student’s career interest with actual job site training specific to front and back medical office practices. Students will participate in the *Learn and Earn Work Based Program* which requires 60 plus hours of job shadowing experience. This class meets both State and National Standards for certification.

Classroom instruction includes a review of medical terminology, human anatomy and physiology, as well as clinical and diagnostic procedures. Specific instruction will focus on employability skills in an overall effort to facilitate a student’s transition from school-to-work. After the successful completion of the core competencies, students are awarded a Competency Certificate and are eligible for college credits at Truckee Meadows Community College.

Students are encouraged to participate in the Health Occupations Students of America (HOSA) which promotes and supports both school-based and work-based opportunities. HOSA enhances a student’s ability to develop leadership skills and the confidence to enter the workplace. Medical assisting is one of the fastest growing health care careers. This program lays a strong foundation for students wishing to continue their health sciences education or seek immediate, long term employment.

Participation in the Medical Assistant Program requires students/parents to provide necessary transportation to the job shadow site for up to an eight week period during the second semester.

9809 Sports Medicine (Year)

9810

Credit: 1 credit per semester

Fee: \$30.00 + \$17 HOSA dues

Pre-Requisite: “C” or better in Biology 1-2 or instructor approval
CPR and First Aid certified
Anatomy & Physiology is recommended

Sports Medicine is the branch of medicine that deals with the prevention and treatment of injuries that occur to athletes and the active population. Those who work in sports medicine must draw from a vast array of disciplines including anatomy and physiology, strength training, sport psychology and nutrition to help their patients or clients attain, regain and maintain physical fitness.

As part of this course, students will job shadow in an area of their choice, typically a Physical Therapy clinic, but may be another area in the field of Sports Medicine. **The student will be responsible for finding a place to job shadow and providing their own transportation.** The shadowing usually takes place during the second semester.

9413 Welding Technology 3-4 (Year)
9414

Credit: 1 credit per semester

Fee: \$25.00 lab fee per semester

Pre-Requisite: Passing grade in Welding Tech 1-2
and Instructor Approval

\$15.00 SkillsUSA dues

\$15.00 American Welding Society
Student Member

boots, welding gloves

This class is designed for those students who wish to continue their training in the field of welding. All students will receive Employability Skills training through the SkillsUSA Professional Development Program.

The second year of the Welding Program allows students the opportunity to further their individual welding skills in all process areas. Students will work towards meeting the competencies as set forth by the American Welding Society through the Entry Level I training program. Achieving certification in the SMAW, GMAW, FCAW and GTAW will be a primary focus for year two students.

STANDARDS

Metalworking Standards

Adopted by the State Board of Education/State Board for
Occupational Education on March 19, 2005

Welding Skills Standards (03/19/2005)

TECH PREP: Possible 5 college credits



7843 Project READY (Year)
7844

Credit: 2 credits per semester

Fee: 3 Ring Notebook

Pre-Requisite: IEP placement, Project Ready application, student must be 15 or turning 15 in the 2010-2012 school year. Students MUST provide proof of health insurance or enroll in a student insurance plan through the school district*

Time: 7:30 – 10:30

Project Ready is targeted to students whose main goal is competitive employment. The three goals of Project Ready are:

- to improve students' preparation for post high school employment
- to increase students' daily living skills
- to increase students' knowledge of and access to community resources

The curriculum focus in each goal area is outlined below.

Employment Preparations Skills:

Job Exploration and job seeking

Work habits and attitude

Job Training in a variety job sites throughout the community

Independent Living Skills:

Home and self-care skills

Self awareness, efficacy, and advocacy

Communication and social skills

Community Participation:

Career awareness and exploration

Service learning

Resource awareness

This class is designed to be taken for only one year or repeated for up the three years.

Students will be provided a uniform and will be required to wear the appropriate clothing attire depending on the job site.

*Job sites in our community require students to have some form of health insurance. If the student does not have private health insurance he/she will need to enroll in the free accidental insurance plan offered by the school district. Accidental insurance enrollment forms will be provided to students the first week of class.

Transportation will be provided from the student's home and back to their zoned high school at the end of class.



A Washoe County School District Options Program

What is an Options program?

An option programs is a school or program that offers an alternative or enhancement for traditional comprehensive high school and ways to earn supplemental credit. In WCSD, these include:

*Washoe High School TMCC High School
WOLF Supplemental Credit
Academy of Arts, Careers & Technology*

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- 4) Acceptance is for one school year only. All students must reapply each school year.
- 5) Students must continue to meet the grade, credit, attendance and behavior requirements in order to be accepted in subsequent years.

Attendance is a privilege

The privilege of attending AACT is revocable. Reasons for terminating attendance may include, but are not limited to, poor attendance, unsatisfactory behavior/conduct, poor academic or CTE performance, inability to meet student needs.