

Damonte Ranch High School

10500 Rio Wrangler Parkway
Reno, Nevada 89521
Telephone: (775) 851-5656 & Fax: (775) 851-5663



“Home of the Mustangs”

Student Handbook 2008 - 2009

Partners in Education:

KaBloom Florist Lamppost Pizza Nevada Security Bank Starbucks Subway

This agenda belongs to:

NAME: _____
Student No. _____
Address: _____
City/Zip: _____
Academic Goal: _____
Personal/Social Goal: _____
Personal Strength: _____

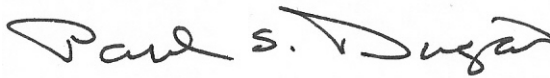
SUPERINTENDENT'S MESSAGE

2008 – 2009

Dear Parent,

As Superintendent, I want to welcome you to the Washoe County School District as we begin the 2008-2009 school year. I think you would agree that there is no mission more important than the education of your son or daughter. We take this mission seriously and realize that your involvement is a major component in ensuring our success. I hope that as the school year progresses you are able to develop a meaningful and positive connection with your child's school.

The Washoe County School District is committed to providing a challenging and rewarding school year. Working together as parents, teachers, staff and community members, there is no doubt that we will accomplish this mission. I appreciate the opportunity to be your Superintendent and will do all I can to help provide a successful and positive school experience for your child.

A handwritten signature in black ink that reads "Paul S. Dugan". The signature is written in a cursive style with a large, stylized initial "P".

Paul Dugan
Superintendent

WASHOE COUNTY SCHOOL DISTRICT
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Fax: 775-348-0304 • www.washoe.k12.nv.us

ADMINISTRATION

Mr. Paul Dugan, Superintendent
Rick Borba, Superintendent of Secondary Education
Nancy Sanger, Senior Director High Schools

DAMONTE RANCH HIGH SCHOOL

Denise Hausauer, Principal

Assistant Principals

Darvel Bell, Curriculum Ron Seckler, Activities/Attendance TBA,
Athletics/Discipline

Bill Harrison, Athletic Director

Craig Farnum, Lead Counselor

Washoe County School District 2008 – 2009 Traditional School Holidays / School Breaks

First Day of School	-August 25, 2008	New Year's Day	-January 1, 2009
Labor Day	-September 1, 2008	Martin Luther King Holiday	-January 19, 2009
Nevada Day	-October 31, 2008	Presidents' Day	-February 16, 2009
Veteran's Day	-November 11, 2008	Spring Break	-April 13, 2009 -April 17, 2009
Thanksgiving Day	-November 27, 2008	Return to School	-April 20, 2009
Family Day	-November 28, 2008	Memorial Day	-May 25, 2009
Winter Break	-December 22, 2008 -January 2, 2009	Last Day of School	-June 3, 2009
Return to School	-January 5, 2009		

MISSION STATEMENT

Through diverse and challenging learning experiences, Damonte Ranch High School will prepare students with the knowledge and skills to become respectful and responsible citizens.

We believe...

Learning and the diverse educational needs of students are the primary focus of all decisions impacting the school.

A safe, respectful and positive environment is essential to the learning process.

Students, parents, teachers, and community members work together to provide for students' educational success.

Participation in elective courses, extra-curricular activities, and competitive athletics fosters teamwork, responsibility, and leadership.

Quality teachers, administrators, and staff will be hired and mentored to become professional members of a learning community.

Students learn best when they are challenged and their individual educational needs are met.

BLOCK SCHEDULE

Damonte Ranch is on an alternating A/B block schedule. Students attend each class every other day. On “A” days students will attend periods 1, 2, 3, and 7 and on “B” days students will attend periods 4, 5, 6, and 8. The block schedule is an extended period of instructional time.

The benefits of block scheduling can be many, as experts regularly identify the following items:

- Students see fewer teachers each day
- Teachers work with fewer students each day
- Instructional time is increased
- Provides for in-depth instruction
- Better success rates for students
- Flexibility for more effective use of class time
- Improved attendance

Instructional Center: Students in grades 10-12 will have a period of time within their class schedules when they are assigned to an Instructional Center. This period of time is referred to as independent study time. Students will be able to determine their learning goal for the day and decide to get assistance in (English, science, social studies, or math). Students may also access the Library, Career Center, Computer Lab, and the Counseling Center.

All 9th graders will be assigned to a Freshman Seminar that will address their individual academic needs. All 10th through 12th grade students will have the opportunity to choose Instructional Centers which best suit their current academic endeavors and where they will work on class assignments or materials of personal interest. Students will have the opportunity to meet regularly with teachers during this time to seek help in a subject or for the clarification of assignments. This time may also be used for conferences.

Students in 7th and 8th grade enrolled in classes for high school credit will be approved to access the Instructional Center on a case by case basis.

The goal of the Instructional Center is to support students in taking responsibility and playing an active role in their learning. Students will develop self-reliance and effective personal time management as they establish and execute formal and informal plans of study by setting learning goals, and then monitoring, evaluating, and managing their own progress.

GENERAL INFORMATION

ACADEMICS

The DAMONTE RANCH HIGH SCHOOL CERTIFICATE OF ACADEMIC EXCELLENCE will be awarded to all students, grades 7 through 12, earning a minimum of a 3.75 GPA, (weighted or un-weighted) based on the previous semester’s academic grades. Students who earn this recognition will receive a gift card to the Library Business Center and a DRHS Student Store Discount.

ACADEMIC LETTER – Damonte Ranch High School awards an Academic Letter to students who maintain a 3.75 GPA for two consecutive semesters at Damonte Ranch and a bar every semester a 3.75 GPA is maintained thereafter. If the student fails to maintain the 3.75 GPA for a semester, he/she must begin the process again, i.e. two semesters of a 3.75 GPA. The letter will be awarded each semester at the Damonte Ranch High School Certificate of Academic Excellence Assembly.

PERFECT ATTENDANCE CERTIFICATE – Students with perfect attendance will be presented this certificate on a semester basis predicated on 100% attendance in all classes, with school business as the only exception. Recipients of the Perfect Attendance Certificate do not have to possess a minimum GPA requirement. The Perfect Attendance Certificate will be presented to the recipients during the Damonte Ranch High School Certificate of Academic Excellence Assembly.

DRHS VOLUNTEER LETTER – Students who volunteer a minimum of 75 hours in a year (May 1 through April 30) are eligible to earn a letter and a bar every year thereafter. Registration and verification will be kept and monitored in the Career Center. Volunteer service hours may be earned on campus or in the community. Hours cannot be earned when the student

receives school credit or financial remuneration. The letter/bar will be awarded during the fall semester Academic Excellence Assembly.

All classes designated with H or above will be weighted as follows: # of honors credits multiplied by .025. This product is added to the GPA.

ACCIDENTS

Students who are reported as injured at school are treated immediately with first aid by the Clinical Aide and/or nurse. Parents/Guardians are notified immediately in order to provide for the transportation of the injured student if necessary. The Clinical Aide is responsible for completing the appropriate accident report forms. Accident Insurance Forms may be obtained by the student and/or parent from the main office or counseling office.

ADVANCED PLACEMENT

Some courses contain the notation "AP" or "Advanced Placement." Advanced Placement classes are year-long courses and ALL requirements must be met before the "AP" designation is awarded. For each AP credit that a student earns, a .05 will be added to the unweighted overall GPA. Since the purpose of an AP class is to provide the student with college level instruction and to prepare students to take the AP exam, the WCSD Board of Trustees has determined that one requirement of each AP class is that students must take the appropriate AP exam. Exams are given on a predetermined schedule in May of each year at an approximate cost of \$84 per exam. Students do not need to be enrolled in an AP class in order to take an AP exam. AP exam scores may earn the successful student college credits, although credit/placement is entirely at the discretion of the individual college/university.

ADVERTISING

Students who wish to display posters, place announcements on bulletin boards, or engage in any other form of advertising in or about the school, must secure the approval of the Damonte Ranch High School Administration. No permission will be granted for the advertising of any outside activity scheduled for an evening when a similar school activity is to be held at the school. No announcement or notices of a commercial venture based on the motive of profit shall be placed in the school.

ANNOUNCEMENTS

Daily announcements are broadcast over the school's intercom. These announcements are posted on the bulletin board outside of the library as well as being broadcast on the DRHS cable television network. "Daily Announcement Forms" are available from the Communications Secretary in the front office for those wishing to submit announcements to be published/broadcast. These forms require a teacher and/or club advisor signature and must be submitted no later than 1:00 PM the day prior to publication.

ASSEMBLIES

Attendance at all assemblies is mandatory. Prior to leaving class for a school assembly, students must leave backpacks in their designated classroom. Students may collect their backpacks following the conclusion of the school assembly.

ATTENDANCE

At Damonte Ranch High School regular attendance is held in high esteem. Research has shown that students who attend school are more successful. The Washoe County School District has adopted a 90% rule in regard to student attendance. The information below is a "highlight" of the WCSD policy. The entire attendance policy, Administrative Regulation 5113, is on the WCSD website: www.washoe.k12.nv.us. The policy differs slightly for 7th and 8th grades so the first section below deals with 7/8 attendance and the second section deals with 9th through 12th grades.

Understanding the Attendance Policy - 7th and 8th Grade Highlights

It is extremely important that students and parents understand the Washoe County School District attendance policy. (*Special Note:* The attendance policy is lengthy. Presented below are important excerpts from the policy. Please realize that the policy is legislated and is not established by Damonte Ranch High School or the WCSD.) **Please carefully read the following:**

- Students are required to attend classes 90% of the time during the school year.
- 90% attendance is measured by whole days for the school year.
- Students may have a *maximum* of **10 Circumstance** absences per year.
- The **19th Domestic, Unverified, Truant, or Confirmed Truant** absence may result in grade retention.

What are Circumstance (CIR) Absences?

Circumstance absences may be used for the following reasons: *religious observances, family business, family emergencies, legal, bereavement, personal business, pre-arranged absences**.

A student may not have more than ten (10) circumstance absences per year. With the **11th circumstance absence** they are coded as **Domestic (DOM)** and will count against the student's attendance. The absence category of Domestic (DOM) is used when a student is out under the conditions that are under the parent's control. Examples might include, but are not limited to, the following: staying home to care for siblings; did not feel like coming to school; sleeping in too late; truancy.

The following absences DO NOT count toward the 90% rule: school activity (SCH), suspension (SUS), alternative setting (ALT), excused medical/doctor's note (EMD)***, medical/parent verified (note/phone) (MED)**.

Understanding the Attendance Policy - 9th through 12th Grade Highlights

Attendance and Loss of Credit: As you know graduation from high school is based upon credits earned. A student may lose credit due to attendance. This is referred to as a "121 Failure". 121 is the numerical code used on the report card to indicate attendance is a problem in the class. If, in a semester, a student accumulates **Five (5)** of (or any combination of) the following absences in any one class, Periods 1-6, the student will NOT earn credit and will receive a letter grade of an "F": unverified absence (UNV), truant (TRU), domestic absence (DOM), or confirmed truant (CT). Please note that a truant or confirmed truancy carries consequences above and beyond the failure of a class.

Circumstance Absences (CIR) may be used for the following reasons: religious observances, family business, legal, bereavement, pre-arranged*, family emergencies, and personal business. A student in the 9th-12th grades may not have more than **Five (5)** CIR absences per class per semester. On the **sixth (6)** CIR the absence will be coded as **Domestic (DOM)** and will count against the student's attendance.

Loss of Credit occurs when a student accumulates **five (5)** or more absences in any one class, Periods 1-6. Any combination of 5 UNV, DOM, TRU, or CT will result in a loss of credit.

Absences that Do Not Count Toward The Loss of Credit and will not result in a "121 Failure" include school activity (SCH), suspension (SUS), alternative setting (ALT), **excused medical-doctor's note (EMD) or **excused medical-parent verification (MED).

***Pre-Arranged Absences** – These absences are arranged in advance. If you know that your child will be absent you may "pre-arrange" the absence(s). This prevents your child from being inappropriately marked UNV and provides "make-up" work *in advance* of the absence and provides for administrative approval prior to the absence. Following are the procedures:

- ✓ The student picks up a "Pre-Arranged Absent Request" from the Attendance Clerk in the main office.
- ✓ "Pre-Arranged Absences" require *administrative approval* and must be completed at least 3 days prior to the requested absence.
- ✓ A detailed explanation of the reason for the requested absence must be attached to the form.
- ✓ The student takes the form to each of his/her teachers for their signature.
- ✓ The form is then returned to the office (with all the required signatures) for *administrative approval*.

****Medical Absences**

There are two types: medical (MED) and excused medical (EMD). EMD designates an excused medical absence when documentation has been provided by a health care professional (e.g. Doctor's Note). MED designates a *parent verification* that the absence is of a medical nature. Please note that the school has a right to request a parent conference if medical absences become excessive and there is no documentation of a health concern provided by a healthcare professional. *It is extremely important that parents provide a note from a medical professional if available and always notify the school of an absence due to a medical reason.*

Make-Up Work

- Make-up work is defined as scheduled tests, scheduled quizzes, homework assigned on the day the student was absent, and/or a description of the topic(s) covered in class while the student was absent and possible resources where the student can obtain information on the topic(s).
- It is the *responsibility of the student* to request make-up work after returning from an absence.
- Students are provided the length of the absence *plus one* day to complete any make-up work assigned. For example, if the student was absent for four days he/she will have five days to complete and submit the make-up work.
- Students who do not request or return completed make-up work will have their grade reduced for that work.
- Make-up work need not be identical or equivalent to that missed due to the absence but will ensure that the student has the opportunity to meet the academic standards.
- Previously assigned work that was due on the day the student was absent is NOT considered make-up work and is due the day the student returns to school.
- The teacher must provide make-up work to the student within 2 days of the student's request.
- It is the student's responsibility to return the completed make-up work within the designated deadline.

Attendance Contracts

Parents of ninth through twelfth grade students who are in danger of losing credit, and are in good standing in their classes, may request to complete an "attendance appeal/contract." The appeal/contract is an agreement between the student and the teacher(s) and requires strict attendance criteria and academic responsibilities on the part of the student. Students/parents interested in an "attendance appeal/contract" must meet with the Attendance Assistant Principal initially to generate the process.

Request for Administrative Review of Attendance

If a student has exceeded the 90% attendance requirement, he or she may request an "administrative review" of the excessive absences. A request for an Administrative Review form may be obtained from the Attendance Clerk in the main office or from the Receptionist in the Student Services Office. **Please note that in order for any absence to be considered for review, the make-up work must have been completed per WCSD policy.**

The DRHS Tardy Policy

Timeliness is held in high regard at DRHS. Students who are late to class disrupt the teaching and learning process in the classroom. Students who are late to class with a pass are marked as EMI (Excused Missed Instruction). Students without a pass are marked as UMI (Unexcused Missed Instruction). Excessive UMI's are treated as insubordination and the following progressive consequences result. On the **fourth** UMI to a class in a semester the student is warned and parents are contacted by administration. The **fifth** reported UMI to a class in a semester results in assignment to Saturday School. The **sixth** reported UMI results in a one-day suspension from school. Subsequent UMI's result in increasing, progressive consequences.

Excessive Absences/Truancy

Consequences for truancy and excessive absences could result in one or more of the following:

- Loss of Credit
- Reduction of the Academic Grade
- Referral to the WCSD Truancy Officer (20 Day Attendance Monitor)

- Referral to the School Attendance Review Board (SARB)
- Students may be cited by school police and be required to appear in court.

BACK PACKS

Any decoration on backpacks that expresses or advertises inappropriate content is not acceptable and may be confiscated by school personnel.

CAREER CENTER

The Career Center is located next to the library and across from the counseling offices. It is open from 7:30 a.m. - 3:00 p.m., as well as during nutrition breaks and lunch. The DRHS Career Center houses twenty-three Dell computers for our students to use with Internet accessibility. Faculty and students have access to the Career Center for the purpose of instruction or research. Our mission is to provide students with the most current information about testing – SAT, ACT, Accuplacer, and career planning. Additionally, the Career Center assists students in gaining information regarding colleges/universities, and scholarship opportunities. Students must have a valid ID to use computers or check out materials. Passes are required during times classes are in session.

CLOSED CAMPUS

Damonte Ranch High School is a closed campus. Students will have a 30 minute lunch and are NOT allowed to leave campus. **Qualified seniors with “off campus” privileges are the only students allowed to leave the campus at their designated times.**

CO-CURRICULAR ACTIVITIES

Band, chorus, debate, drama, and student government are some courses that are co-curricular in makeup. As such, student's grades are derived not only from class time during the regular school day, but from participation after school and on weekends. Such participation is mandatory if the "team" is to do well. Absences may lower the student's grade just as they do during the regular school day. The only exception to the rule of participation after school and on weekends is a conflict with another co-curricular or extra-curricular activity. In these cases, the student must collaborate with the teachers/coaches involved to determine the activity to attend.

COLLEGE ENTRANCE INFORMATION

See your counselor

DAMONTE DIALOGUE

The Damonte Dialogue connects students to a Damonte Ranch High School personal adult advocate. The personal advocate will focus on academic and personal support, foster communication skills and build trust and self-esteem. The advocate is a contact person for parents, students and teachers. The Damonte Dialogue meets each day. All Damonte Ranch High School students are assigned to the Damonte Dialogue staffed by an adult advocate. The Damonte Dialogue is a deliberate decision to ensure every student attending Damonte Ranch High School is assigned a personal adult advocate.

DEPOSITS

Textbooks

In order for a student to complete his or her registration there must be a payment of a \$20.00 book deposit. This deposit is refundable upon the conclusion of their senior year or upon withdrawal from school, providing there are no outstanding financial charges resulting from lost or damaged textbooks or any other outstanding fees.

Textbook deposits will remain on file for **ONE YEAR ONLY** from your graduation date or withdrawal date, and then the money is automatically rolled into the Damonte Ranch High School textbook account and used to purchase textbooks.

ROTC Uniforms

Students who register for the Junior Reserve Officers' Training Program are furnished uniforms and equipment at no cost to the student. Students will reimburse the school district for items lost or damaged through student neglect at the rate of government cost less depreciation.

Stringed Instruments

Students who will be using the schools stringed instruments are required to pay a \$20.00 deposit. This deposit will be refunded when the instrument is returned without damage. Wear occurring as a result of ordinary usage will not be deducted from the deposit.

District Liability

All students are responsible for any instruments, books, equipment or other items that they have on campus, whether they are owned by the student or have been entrusted to the student by the district or others. Please be aware that the district is not an agent for any student and is not responsible for any loss, theft, or damage to any such items whether in the student's possession or stored/left on campus or other school property.

DRESS CODE

The United States Supreme Court rendered a decision in 2000 that school administrators can establish policies prohibiting conduct which materially and substantially interferes with the educational process. This includes, but is not limited to, inappropriate clothing or attire. The Court noted that it is a highly appropriate function of public school education to prohibit offensive language or clothing in public discourse. The First Amendment does not prevent schools from establishing guidelines to prevent the undermining of their basic educational mission.

The primary responsibility for dress and grooming rests solely with our students and their parents and/or legal guardians. However, the school district does reserve the right to establish a comprehensive dress code with limitations for students which addresses what clothing they may wear and how they may wear that clothing. School authorities have the professional responsibility and legal sanction to enforce student dress requirements, and within this authority, the right to request that students change their attire to conform to the Washoe County School District High School Dress Code. The following requirements are not intended to silence expressive conduct, but instead, constitute an attempt to maintain a productive, safe, learning environment.

As specified in Washoe County School District administrative regulations (5132), "the dress or grooming of all students must not present potential health or safety problems or cause distractions." Specific prohibitions or limitations include, but are not limited to, the following:

Condition and Wear of Clothing

Nothing that distracts or poses a safety hazard
No holes, rips, or tears that reveal the body
No tight-fitting or revealing clothing

Safety

No clothing that can pose a potential health or safety problem
No gloves inside the building; no single glove at any time
No jewelry or chains that can cause injury
No hanging chains
No metal spiked or metal studded accessories

Tops/Skirts/Dresses

Tops must cover the upper and middle torso at all times.
Skirts must cover the lower torso with no skin showing between top and skirt
Skirts and dresses must be at least mid-thigh in length; no mini-skirts
No exposed undergarments
No halter, tank or tube tops; no transparent, half, or muscle shirts
No exposed shoulders
No low cut necklines, exposed cleavage, or spaghetti straps
No pajamas, lounge wear, or bath robes
Inappropriate tops may not be covered with sheer shirts, sweatshirts or jackets

Pants/Shorts

Must cover lower torso with no skin showing between top and pants/shorts
No exposed undergarments
No sagging pants or shorts
No single rolled up pant leg
No exposed buttocks
Belt buckle monograms must be appropriate
No hanging or extended belt lengths
No unfastened overalls
No cut-offs
Shorts must be hemmed and at least mid-thigh in length
No mini-shorts; no spandex shorts

Head Coverings

No head coverings or sunglasses worn in the building during school hours
Exceptions are made for religious or medical reasons
No bandanas (all colors), do-rags (all colors), hairnets, surgical/shower caps, or hair picks at any time on campus or at any school-sponsored event

Footwear

Proper footwear at all times
No house slippers

Language / Illustrations on Clothing

No obscene, vulgar, profane, or derogatory language or illustrations on clothing
No sexual overtones, or anything that promotes weapons, alcohol, drugs, tobacco, gang membership, or violence
Nothing that may be deemed a safety issue

Gang Attire

All items that have been identified as gang-related by local law enforcement agencies and WCSD school police are prohibited. These may include but are not limited to:
No dangling belts
No chains
No unfastened overalls
No sagging pants/shorts
No single rolled up pant leg
No hairnets, bandanas, or do-rags (all colors)
No blue or red shoelaces on footwear at any time; other colors may be deemed inappropriate as necessary to protect student safety on campus
No altered insignias or graffiti
No jewelry or belt buckles symbolizing any gangs
No graffiti in or on personal belongings symbolizing any identified gang

Consequences**First Offense**

Parent notified
Student must change clothing violation
Student assigned detention
Student warned of consequences for second violation
Consequence/conference entered in student discipline documentation

Second Offense

Parent notified
Student must change clothing violation
In-school suspension, Saturday school, work crew, or multiple detentions assigned, depending on the consequence available at school site
Student warned of consequence for third offense
Consequence/conference entered in student discipline documentation

Third Offense

Parent notified

Student must change clothing violation

Out-of-school suspension assigned

Warned that any further violations will result in multiple days of suspension

Consequence/conference entered in student discipline documentation

DRUG INTERVENTION PROGRAM **WCSD Administrative Regulation 5144.7**

A team consisting of the school administrator, school counselor, parent(s) and Washoe County School District Substance Abuse Program Coordinator will execute assessment. The Substance Abuse Program Coordinator may approve the participation of other support persons of the parent(s)' or guardian(s)' or administrator's choosing. Upon completion of the assessment, an individual intervention plan, inclusive of a time line for completion, and the means of evaluating completion, will be submitted to the Substance Abuse Program.

Possible interventions could include, but are not limited to: attendance by the parent(s) or guardian(s) at Washoe County School District's Drug Intervention Program classes, family counseling/preservation, alcohol/drug-specific counseling with the school counselor, and/or referral to a community professional certified/licensed within the State of Nevada as a therapist and an alcohol/drug counselor. Any interventions for subsequent offenses will be addressed in a similar manner.

Any student in grades 7-12 apprehended on school grounds or school district sponsored transportation or activity as a first offender for a substance abuse offense, here defined as having consumed or being in possession of alcohol, an illicit substance, drug-related paraphernalia, and/or a chemical or organic solvent to induce euphoria or hallucinations, will automatically receive a ten-day suspension from school. Building administrators will refer the student to the Secondary Drug Intervention Program. Eight (8) days of the suspension may be waived if the student participates in all sessions of the Secondary Drug Intervention Program. The student is required to attend four (4) consecutive weekly sessions of two (2) hours each with at least one (1) of his/her parents, with a guardian or with another responsible adult who has the approval of the principal and the program coordinator. A student enrolled in and regularly attending the Secondary Drug Intervention Program is allowed to continue regular school attendance.

A student and his/her parent(s) or guardian(s) may request to be enrolled in the Secondary Drug Intervention Program even though the student is not under disciplinary action by the school.

As a **second** offender for a substance abuse offense, the student will automatically receive a ten-day suspension from school. Five (5) days of suspension may be waived if the student, as condition of being readmitted into the district's educational programs, receives a chemical abuse evaluation to be performed by an approved third party at the expense of the parent(s) or guardian(s) and enters the district's in-house Student Assistance Program for regular attendance at a minimum of eight (8) consecutive alcohol/drug-related support sessions. The student and parent(s) or guardian(s) will conference with Student Assistance Program staff prior to and following completion of eight (8) alcohol/drug-related support sessions. If the school of attendance does not have a Student Assistance Program, the student will be referred to a community agency for a minimum of eight (8) consecutive alcohol/drug-related support sessions. The student and parent(s) or guardian(s) will conference with appointed staff prior to and following completion of the eight (8) alcohol/drug-related support sessions. A student following the requirements stated above is allowed to continue regular school attendance.

In the event of a second offense by a secondary school student, a copy of the substance abuse disciplinary referral will be mailed to the Washoe County School District's Substance Abuse Program Coordinator's office. The school of attendance will provide evidence of student chemical abuse evaluation and attendance at a minimum of eight (8) alcohol/drug-related support sessions to the Substance Abuse Program Coordinator's office upon completion of the sessions.

As a **third** offender for a substance abuse offense, the student will automatically receive a ten-day suspension from school. The student will be placed on emergency suspension; this initial suspension shall not exceed ten (10) school days, and is for the purpose of investigation, review, and determination of final action to be undertaken in this matter.

During this initial period of emergency suspension, the building administrator will meet with the students and his/her parent(s) or guardian(s). As a condition of being readmitted into the district's educational programs, the student will receive a chemical abuse evaluation to be performed by an approved third party at the expense of the parent(s) or guardian(s). Should the student and parent(s) or guardian(s) agree to fulfill the recommendations of the evaluator and submit evidence thereof to the school

administration, the student will be permitted to continue his/her education on a probationary basis for a period of ninety (90) school days. The student will enter the district's in-house Student Assistance Program for regular attendance at a minimum of ten (10) alcohol/drug-related support sessions. The student will enter the district's in-house Student Assistance Program for regular attendance at a minimum of ten (10) alcohol/drug-related support sessions. The student and parent(s) or guardian(s) will conference with the Student Assistance Program staff prior to and following completion of ten (10) alcohol/drug-related sessions. If the school of attendance does not have a Student Assistance Program, the student will be referred to a community agency for a minimum of ten (10) consecutive alcohol/drug-related support sessions. The student and parent(s) or guardian(s) will conference with appointed staff prior to and following completion of the ten (10) alcohol/drug-related support sessions.

Should the student and parent(s) or guardian(s) fail to agree to the chemical abuse evaluation described above, the school administrator will immediately undertake due process procedures for a suspension from school not to exceed ninety (90) school days.

Furthermore, should the student fail to fulfill the recommendations of the evaluator (see above), or should there be another violation for a substance abuse offense, the student will be placed on emergency suspension pending due process procedures for a suspension not to exceed ninety (90) school days.

A copy of the substance abuse disciplinary referral will be mailed to the Washoe County School District's Substance Abuse Program Coordinator's office. The school of attendance will provide evidence of attendance at a minimum of ten (10) alcohol/drug-related support sessions to the Substance Abuse Program Coordinator's office upon completion of the sessions.

The student and parent(s) or guardian(s) will contact the Washoe County Juvenile Probation Department for discussion of possible informal supervision and provide the necessary report to school administration. A student following the requirements stated above is allowed to continue regular school attendance.

EDLINE

Edline is an internet based program that allows students and their parents to login and view their own grades, attendance, assignments, and other school relevant information. Each parent and each student have their own login names and passwords. Information will be provided at the beginning of each school year regarding accounts. Please remember your login names and passwords as they transfer from year to year. Mrs. Cathy Jacobson, DRHS Technology Coordinator, is the contact person for Edline. Mrs. Jacobson can be reached at 334-7122 or you may e-mail her at cjacobson@washoe.k12.nv.us.

ELECTRONIC SIGNALING DEVICES **(Cell Phones, Pagers, Beepers, etc)**

Use of such devices is confined to areas outside school buildings either before or after school and during lunch. These devices are NOT to be carried into classrooms during assessments, semester exams, or other testing situations. Inside the school buildings these devices should be stored in the student's locker if possible. When not possible, the devices may be carried in the OFF position in the student's backpack or other carry item and are not to be visible to school staff. Outside of school instructional hours or during school activities, these devices may be carried in the "vibrate" or "silent ringer" notification mode. DRHS is NOT responsible for the loss of such items.

Consequences will include the confiscation of the device, notification of parents and progressive discipline to include insubordination if the student fails to follow the above guidelines.

ETHICAL BEHAVIOR

NEVADA DEPARTMENT OF EDUCATION CODE OF HONOR

There is a clear expectation that all students will perform academic tasks with honor and integrity, with the support of parents, staff, faculty, administration, and the community. The learning process requires students to think, process, organize and create their own ideas. Throughout this process, students gain knowledge, self-respect, and ownership in the work that they do. These qualities provide a solid foundation for life skills, impacting people positively throughout their lives. Cheating and plagiarism violate the fundamental learning process and compromise personal integrity and one's

honor. Students demonstrate academic honesty and integrity by not cheating, plagiarizing or using information unethically in any way.

What is cheating?

Cheating or academic dishonesty can take many forms, but always involves the improper taking of information from and/or giving of information to another student, individual, or other source. Examples of cheating can include, but are not limited to:

- Taking or copying answers on an examination or any other assignment from another student or other source
- Giving answers on an examination or any other assignment to another student
- Copying assignments that are turned in as original work
- Collaborating on exams, assignments, papers, and/or projects without specific teacher permission
- Allowing others to do the research or writing for an assigned paper
- Using unauthorized electronic devices
- Falsifying data or lab results, including changing grades electronically

What is plagiarism?

Plagiarism is a common form of cheating or academic dishonesty in the school setting. It is representing another person's work or ideas as your own without giving credit to the proper source and submitting it for any purpose. Examples of plagiarism can include, but are not limited to:

- Submitting someone else's work, such as published sources in part or whole, as your own without giving credit to the source
- Turning in purchased papers or papers from the Internet written by someone else
- Representing another person's artistic or scholarly works such as musical compositions, computer programs, photographs, drawings, or paintings as your own
- Helping others plagiarize by giving them your work

All stakeholders have a responsibility in maintaining academic honesty. Educators must provide the tools and teach the concepts that afford students the knowledge to understand the characteristics of cheating and plagiarism. Parents must support their students in making good decisions relative to completing coursework assignments and taking exams. Students must produce work that is theirs alone, recognizing the importance of thinking for themselves and learning independently, when that is the nature of the assignment. Adhering to the Code of Honor for the purposes of academic honesty promotes an essential skill that goes beyond the school environment. Honesty and integrity are useful and valuable traits impacting one's life.

FIGHTING

Fighting is prohibited at all times on all Washoe County School District premises. Consequences for fighting will result in the following disciplinary actions: suspension and mandatory attendance to the Washoe County School District's Violence Intervention Prevention Program. **Students who are involved in a fight will not be able to attend any dances without being accompanied by a parent/guardian for that semester.** Students who choose to fight a second time on campus may be subject to long-term suspension and a risk assessment.

FOOD AND DRINK

Food and drinks in classrooms will be left up to the teacher's discretion.

FRESHMAN SEMINAR

Freshman seminar is a credit bearing course designed to help transition all incoming freshman into the high school setting and to develop within each student the positive self discipline, self learning and self advocacies which will transfer to their future years in instructional center (IC) and other academic environments. The class will help jump start a successful four years at Damonte Ranch High School and prepare them for the world beyond high school. It will include strategies to enhance academic achievement, increase problem-solving abilities, learn how to establish a positive attitude toward self and others, cut down on attendance issues, learn about career possibilities, increase participation in co- and extra-curricular activities, enhance reading, writing and listening skills, math skills, instructional center, and build relationships with classmates, teachers and parents. Students will leave this class with excellent organizational, academic and personal skills

to tackle the remainder of their high school career with the expertise and knowledge for success and credits required to become a sophomore.

GRADING AND REPORT CARDS FOR 9-12 GRADERS

Reports notifying parents of their student’s progress in school are issued quarterly to each student who has been enrolled four or more weeks during the grading period. The responsibility for determining the grade rests with the classroom teacher. All grade reporting will be done on approved forms.

Students who receive a failing grade in either academics or citizenship at the three week check will be put on probation for one week. On the Friday of that probationary week, if there is still a failing grade, that student will be declared ineligible for sports the following Monday through Saturday.

Grades (9-12 grade)

The basic grading system, grades 9-12, will incorporate the letter designation: A/A-; B/B-, C/C-; D/D-; F; and INC. For the purpose of computing grade point average, the letter grades will be transposed to the standard 4.0 scale; A/A- =4.0; B/B- =3.0; C/C- =2.0; D/D-=1.0; F=0. The grades S and U may be used in special classes and will not be included in the computation of the grade point average. Subjects granting only 1/4 credit are not computed for grade point average.

Grading System (7 – 12 grade)

The following grading scale will be used at Damonte Ranch High School:

GRADING SCALE

95 – 100	A
90 – 94	A-
85 – 89	B
80 – 84	B-
75 – 79	C
70 – 74	C-
65 – 69	D
60 – 64	D-
59 BELOW	F

GRADING AND REPORT CARDS FOR 7-8 GRADE

Students in 7th and 8th grade are on a 9-week grading period, and each semester is comprised of two 9-week quarters. All grade reporting will be done on approved forms. A middle school student entering high school after the completion of the eighth grade will be assigned to the ninth grade. A middle school student may not begin the ninth grade if he/she has not met the 90% attendance requirement in the eighth grade. In addition, students entering the ninth grade must have successfully completed at least three semesters of Language Arts and at least three semesters of math in the 7th and 8th grades.

Incomplete (7 – 12 grade)

Students who do not complete the work required for completion of a course of instruction may receive an incomplete (INC). Students receiving an incomplete have three weeks from the date of issuance of the report card to make up the work. An incomplete in the spring semester must be made up by the end of the third week in the fall semester. It is the student’s obligation to make contact with the teacher to receive the assignment necessary to remove the incomplete grade.

The teacher who posted the incomplete grade must provide the grade assignments that are to be completed within the prescribed three-week period. If the work is not made up, the incomplete becomes an "F" and the student receives no credit for the class.

Issuance of Credit for Student Entering Late (9 – 12 grade)

During the first four (4) statistical month weeks of the semester, a high school student may enter classes with the intent of earning credit and be allowed to make-up missed work solely at the discretion of the individual teacher. For that student who has not been enrolled in or attending any educational program that desires to enter a Washoe County School District high school after the fourth week of the statistical month of a semester, the student will NOT earn credit. The student may be enrolled for audit, may be counseled about registration for appropriate correspondence course(s), may petition for entrance into an alternative instructional center, or may be admitted into Washoe High School, if enrollments are still possible into one of their instructional centers. In the case of a student who has not been enrolled in or attending any educational program that desires to enter a WCSD high school extremely late in the semester, that student should be registered for classes at the beginning of the following semester.

Failure Notices (7 – 12 grade)

When a student is not making satisfactory progress in school, a student may enroll in the Plato program at Damonte Ranch High School. Per administrative review, the teacher shall prepare a notice that informs the student that he/she is in danger of failing. The school administration will coordinate the notification to parents. Unsatisfactory progress is defined as level of achievement leading to a failing grade or work that would cause a grade to deteriorate two full grades below previous performance. (Example: A student who received an "A" on the grade report and now is doing "C" work would require a notification.) The teacher will prepare failure notices at the end of the fourth week of the grading period.

Withdrawal Grades (7 – 12 grade)

A student withdrawing from the class prior to the completion of the course requirements will receive no credit for the class. A student withdrawing from school without transferring will receive a "W" and no credit. Students transferring to another school will receive a grade showing progress to date and no credit.

If a student drops a class after eleven weeks, he/she will receive a failing grade at the end of the semester for that class.

GRADUATION REQUIREMENTS

In order to participate in the graduation ceremony, students must fully meet the high school graduation requirements as outlined below. Such requirements must be met prior to the commencement exercise.

Seniors should listen and/or read the daily announcements for information on caps and gowns, graduation announcements and the like. It is the student's responsibility to take care of these matters at the announced times.

Junior students who wish to receive an Honors Diploma must petition the registrar in the spring of their junior year.

Credit Requirements

A student must earn 22 1/2 credits for graduation (students receiving a computer literacy waiver from a WCSD middle school may graduate with 22 earned credits). Of these 22 1/2 credits, 16 units are for required courses and 6 1/2 units are for elective courses.

REQUIRED COURSES FOR GRADUATION DIPLOMAS:

Course Title	WCSD Standard	State Advanced	WCSD Honors
English	4.0	4.0	4.0
Math	3.0	3.0	4.0 [†]
Science	2.0	3.0	3.0 ^{††}
American Government	1.0	1.0	1.0
U.S. History	1.0	1.0	1.0
World History/World Geography	1.0	1.0	1.0
PE/HSROTC	2.0	2.0	2.0
Arts/Humanities/Career Technology	1.0	1.0	1.0
Computer Literacy	.5	.5	.5
Health/HSROTC	.5	.5	.5
World Language	-0-	-0-	2.0*
<i>TOTAL</i>			
<i>REQUIRED CREDITS</i>	<i>16.0</i>	<i>17.0</i>	<i>20.0</i>
Electives	6.5	7.0	4.0
TOTALS	22.5	24.0	24.0
# of Honors Courses	8		
Required GPA	3.00 on 4.0 scale, weighted and rounded to nearest 100th		3.40 on 4.0 scale, weighted and rounded to nearest 100 th , no course failures as Jr./Sr.

† Algebra 1-2 and above

†† Two credits must be in Biology, Chemistry, or Physics

* Two years in the same foreign language

All diplomas require passage of all sections of the Nevada High School Proficiency Examination.

**3.40 Weighted or Unweighted GPA for honors diploma in effect for students entering high school in the 2001-2002 school year.

The following formula will be used for calculating weighted GPAs: The unweighted overall GPA will be figured per WCSD Administrative Regulation 5124 (4.0 grading scale; minuses dropped.) Then for each honors credit that a student earns, .025 will be added to the unweighted overall GPA, for each AP credit that a student earns, a .05 will be added to the unweighted overall GPA, producing the weighted overall GPA. The list of designated honors courses (which includes all Advanced Placement and International Baccalaureate courses) recognized for the honors diploma program will be utilized in this weighting formula. Only the unweighted GPA will be included on the official transcript.

Valedictorian and Salutatorian: Recognized as the top two scholars at Damonte Ranch High School. The criteria used to determine who will be honored is:

- Top two (2) weighted GPAs
 - Cumulative through the 7th semester
- Meet all the requirements to earn an Honors Diploma

Damonte Scholars: Students recognized as top scholars at Damonte Ranch High School. The criteria used to determine who will be honored is:

- 3.8 GPA or higher
 - Cumulative through the 7th semester

GRAFFITI

Graffiti is unsightly and removal costs the school time and money; money which would be better spent on the education of students. Please be advised that any student caught writing graffiti, or in possession of marker pens, white-out, etching tools, and/or spray paint, will be subject to suspension, prosecution and/or personal liability for damages done. Graffiti tools will be confiscated. Parents will be liable for expenses resulting from the vandalism.

GUM

Damonte Ranch High School is a “showcase” school building for the Washoe County School District. We are proud of the DRHS “look” in the building. In order to care and maintain the school facilities, *chewing gum* is prohibited. Please dispose of your gum before entering the building using the appropriate receptacles. DRHS thanks you in advance for your cooperation in this effort.

HALL PASSES

Students in the halls during class time **MUST** have a signed, dated hall pass issued by a Damonte Ranch High School staff member. Students out of class during class time run the risk of disciplinary action which may include detention, “after school work crew”, Saturday School and/or suspension from school.

HARASSMENT/SEXUAL HARASSMENT AND INTIMIDATION

Any student or parent/guardian who has a question or concern or would like a copy of the District’s Administrative Regulation and information forms for filing a complaint should contact an administrator at the school.

The Washoe County School District is committed to a positive and productive working and learning environment free from discrimination. The district prohibits the form of discrimination known as sexual harassment or intimidation of its employees or students whether committed by a co-worker, supervisor, subordinate, contractor, volunteer, or student. Discrimination adversely affects employee morale and productivity, and interferes with the student’s ability to learn. The district, therefore, also prohibits harassment of any person on the basis of that person’s race, color, national origin, sex, sexual orientation, age, disability and/or religious preference, as harassment is defined by this policy and regulation. Such behavior is just cause for disciplinary action. The district will not tolerate harassing behavior in general, sex based or sexually harassing behavior between members of the same or opposite sex. The district will act promptly on reports, complaints, and grievances of harassment and sexual harassment or intimidation (including informal reports), which come to the attention of the district.

The district prohibits retaliation against any employee or student because he/she has made a report of alleged harassment or sexual harassment or against any employee or student who has testified, assisted, or participated in the investigation of a report. Such retaliation is itself a violation of federal regulation prohibiting discrimination and will lead to disciplinary or other appropriate action against the offender.

This policy applies to harassment/sexual harassment by an individual and/or of any employee or student on district property, while on district business, or at any school-sponsored event regardless of location.

Hearing Procedure

The provisions of Administrative Regulation 5144.4, which ensures due process, shall govern the imposition of serious discipline, including expulsion, transfer or suspension from school for more than ten days.

The student, against whom action is being taken, and his/her parent or guardian will be given copies of this regulation. It contains an explanation of the procedures by which notice is given of the charges being brought, an explanation of the evidence to be used and an explanation of the procedures which he/she may request and receive a hearing. Copies of this regulation are available upon request from the school principal.

HOMEWORK POLICY

Homework shall be part of all students' learning. The purpose of homework is to reinforce, enrich and/or extend concepts, which have been taught in the classroom. The assigned homework needs to be appropriate to the grade level, subject area, and ability.

The student is responsible for the completion and turning-in of homework when due.

The classroom teacher is responsible for the assigning, collecting, and crediting homework on a regular basis. Each teacher will communicate to parents and students the homework/makeup policy.

It is the parents' responsibility to support the Damonte Ranch homework policy and to reinforce the value of homework.

It is the administration's responsibility to establish and implement the homework policy in accordance with the WCSD guidelines and to insure that this policy is communicated to students, parents, and faculty.

Homework Request

If it is anticipated that a student will be absent for a period of at least three days, homework requests should be processed through the counselors' assistant. The parent/guardian should make such a request at least 24 hours prior to the time the homework assignments are to be picked up and assignments will be held in the main counseling office at the assistant's desk, unless alternative arrangements are requested.

The following are guidelines specified for students, parents, teachers, and administrators.

A. Student Responsibilities:

In completing homework, students are expected to:

1. Regard homework as a positive tool.
2. Understand assignments. Ask for clarification and further assistance when necessary.
3. Maintain an accurate record of assignments.
4. Have necessary materials available.
5. Schedule homework time that is compatible for family and/or school responsibilities.
6. Accept responsibility to turn in assignments.
7. Be responsible to ask for homework when absent from class.

B. Parent Responsibilities:

In helping children with homework, parents are encouraged to:

1. Support the homework philosophy reinforcing the value of homework.
2. Show interest in the student's work. Encourage and offer advice, but insist the work be completed through the student's own effort.
3. Help the student develop good study habits by providing a suitable, well-lit area free from distractions. Encourage the student to set a specific study time.
4. Make available necessary materials and resources. Check with the teacher for suggestions.
5. Check to see that homework assignments are brought home, completed and, if necessary, signed.
6. Monitor student's activities to be sure the student has sufficient study time.
7. Confer with teachers regarding homework policies and concerns.

C. Teacher Responsibilities:

In assigning homework, teachers are expected to:

1. Communicate homework expectations to students (assignments and due dates).

2. Assign, monitor, evaluate, acknowledge, and acknowledge, and return student homework in a timely manner.
 3. Convey homework expectations to parents.
 4. Notify parents if homework assignments are not being completed in a satisfactory manner.
 5. Never make homework a punitive assignment.
- D. Administrator Responsibilities:
To have an effective homework policy, administrators are expected to:
1. Facilitate the development of a written site homework policy in accordance with district guidelines.
 2. Initiate the school site implementation of a written homework policy.
 3. Communicate the written policy frequently to parents, students, and teachers.
 4. Monitor the application of the policy and provide staff development as needed.
- E. School Site Responsibilities:
It is the responsibility of each school site to develop through a cooperative effort by students, parents, and staff a written site-specific homework policy that is communicated and implemented at the beginning of the school year to all members of the site's community. This policy is to be frequently communicated throughout the school year. The school site policy shall follow the guidelines of the Washoe County School District's homework policy and administrative regulations. This written school site policy shall be reviewed annually with students, parents, and staff. (Adopted: 4/27/93)

HOURS

The official school day starts at 8:00 a.m. and ends at 2:30p.m. for all students attending Damonte Ranch High School.

Office hours for DRHS are from 7:00 a.m. to 3:30 p.m. Monday-Friday. The school's telephone switchboard will be operable from 7:00 a.m. to 3:30 p.m., and it will be closed on Saturdays, Sundays and holidays.

IMMUNIZATION POLICY

Enrollment:

All students entering Washoe County School District (from outside Washoe County School District), **upon enrollment, are to be in compliance with Nevada State Law, NRS 392.435**, requiring immunizations for Diphtheria, Tetanus, Pertussis, Polio, Measles, Mumps, Rubella, Hepatitis A, Hepatitis B and Varicella. This includes pre-school students and students pre-registering for Kindergarten, as well as students entering from private school. Incoming seventh graders must have their Tdap prior to enrollment.

Parent/guardian or students must present to the school, **upon enrollment**, an immunization record stamped or signed by their physician or health care provider. Copies of records are acceptable. **THERE IS NO GRACE PERIOD.**

Exclusion:

New students and students currently enrolled who are out of compliance with the Immunization Law will be excluded from school attendance until the necessary immunizations are received. Exclusion notices will be sent by mail, with a copy of the student's immunization records, and the date of exclusion. A maximum of 10 working days will be given for the student to receive the vaccine before exclusion from school. Exclusion notices, if stamped by the Washoe District Health Department or health care provider will be accepted as proof of immunization.

INSURANCE

Student insurance against injuries to, from and during school is available to students. Information may be obtained from the central office.

LABORATORY FEE

Some classes require a lab fee. See the registration guide.

LASER POINTERS

Laser devices are prohibited.

LIBRARY

The Library is one of the most important resources your school has to offer. It is located at the entrance to the school on Main Street. It will be open from 7:30 a.m. until 3:15 p.m. on days in which school is in session. When classes are in session, a pass will be required. It will also be open during lunch breaks. Students in grades 10-12 will have the option of choosing the library during their scheduled instructional center time. Students will need a valid student ID to check materials out of the Library or to use the computers.

Services offered:

- Computer and Internet access
- Research assistance
- Material checkout including
 - Books and audio books for research and fun
 - Textbooks
- Items for sale including
 - Fabric textbook covers
 - Formatted CD/RW and discs
 - Index cards, tag board, glue, erasers, colored pencils, crayons, colored construction paper
 - Color printer (color prints \$1.00 per page)

Project completion station:

- Pay copier
- Crayons, markers, colored pencils
- Letter cutting machine
- Large paper cutter
- Industrial stapler
- Hole punch, tape
- Scanner

LOCKERS

Students in grades 7 – 9 are assigned lockers. All other students may request a locker. Gym lockers are assigned through the P.E. department. **DO NOT LEAVE VALUABLE ITEMS IN LOCKERS.** Damonte Ranch High School and Washoe County School District are not responsible for personal items. The student does not have the exclusive right to possession of the locker or desk to which he/she is assigned and the school reserves the right to conduct searches of lockers and desks as outlined below. Each student shall accept and use the assigned locker or desk on such basis. No personal locks are allowed on lockers.

The search of a locker may be made (1) to maintain discipline and to protect students from the introduction into the school of offensive or undesirable materials or (2) on the reasonable suspicion that the student is engaged in an activity that violates a law or a published school district rule (Admin. Reg. 5144.206(a)).

A "reasonable suspicion" is a subjective, good faith belief supported by objective facts which may include, but are not limited to, the student's age, history, and record in school, the reliability of the information giving rise to the suspicion, and the seriousness and prevalence of the problem in the school (Admin.Reg.5144.206 (b)).

LOITERING

It is unlawful for any person to loiter on or near the school grounds. (Nevada Statutes 207.270). All visitors must report to the main office.

LOST AND FOUND

The lost and found area is located in Student Services. All lost and found articles are to be turned in to the Student Services office. Books are to be turned in to the textbook depository, which is located in the library. **All personal items not retrieved will be donated to Goodwill at the end of every nine weeks.**

MEDICATION POLICY

Students who are required to take any type of medication during school hours, with assistance from school personnel, must submit to the school Health Clinic a **CONSENT AND REQUEST FOR ORAL MEDICATION DURING THE SCHOOL DAY (75-320A) signed by a physician and parent or guardian**. This applies to over-the-counter medicine, as well as **prescription medicine**. (The prescription label is not considered to be an order from a physician to allow school personnel to administer medication.)

All medication must be contained in a current pharmacy container labeled with the student's name, physician's name, date, medication, dosage, and time to be given. The amount of medication that will be kept at school will be determined in cooperation with the school nurse, parent and principal, as necessary. **Any change in type, frequency or amounts of medication will require a new CONSENT AND REQUEST FOR ORAL MEDICATION DURING THE SCHOOL DAY (75-320A) form.**

MESSAGES OR EMERGENCIES

Because classrooms cannot be disrupted constantly, messages cannot be delivered. Only emergency messages from a parent or guardian will be delivered.

MUSICAL DEVICES

(I pods, disc man, walkman, boom boxes, etc.)

Musical devices will not be permitted on campus at any time during the school day. This type of *personal technology* such as walkmans/CD Players/MP 3 Players/iPods are NOT appropriate at school. Students finding it necessary to carry such items run the risk of theft and DRHS *is not* responsible for such losses of personal items. Headphones/ear phones will be confiscated if devices are being used during the school day and parents will be required to pick them up from Student Services. Consequences for violating this policy will include, but is not limited to, the following progressive actions: warning, lunch/after school detention, Saturday school, and/or suspension. These items may be utilized for educational purposes within the classrooms and must be pre-approved by the teacher and the administration.

PARENT REUNIFICATION PROCEDURE

In the event that a school has an incident and it is appropriate to send students home, the reunification procedure will be as follows:

- Parents will be notified by the school district or the local media where to report to reunite with their child.
- The school district will only release students to parents or authorized emergency contacts listed in the student data base. Please be prepared to show valid photo identification.
- Please keep the parent and emergency contact information for your child current. If you would like to check on the information, please contact the school.

PARKING LOT

Students will be required to register their vehicles and pay a parking fee of \$5.00. Students not displaying a parking permit risk having their vehicle towed at the owner's expense. For the student's protection, it is advised that all students keep their vehicles locked. The school is not responsible for theft or damage.

1. The parking lot is OFF LIMITS to all students during regular school hours, to include lunch.
2. Cars are not to be used as lockers.
3. Students may not sit in vehicles during the school day, i.e.: nutrition breaks
4. Be responsible by throwing trash away in school provided trashcans. **HELP KEEP YOUR CAMPUS CLEAN!**
5. "No Parking" areas shall include those areas with painted red curbing, painted yellow or blue curbing (except to load and unload passengers) painted green curbing, painted white curbing, sidewalks, driveways, sidewalk approaches and fire lanes.
6. No parking shall be permitted within fifteen (15) feet of any fire hydrant or fire alarm box. Those who continue to violate this section after this warning are subject to removal of vehicles at their expense and/or loss of parking privileges on campus.
7. The on campus speed limit is 10 miles per hour.

PROHIBITED CONDUCT
WCSD Administrative Regulation 5144.1

The commission of, or participation in, or unlawful attempt of any of the following activities or acts in school buildings or on school property is prohibited and may constitute cause for disciplinary action. In addition, students at school-sponsored, off campus events and those using district-sponsored transportation shall be governed by school district rules and regulations and are subject to the authority of school district officials. An incident that constitutes the commission of a criminal act shall be reported at once to the Washoe County School District's Investigative Services/School Police Department. The student's parent(s) or guardian(s) shall also be notified, if possible. The district will take disciplinary action, whether or not criminal charges result.

A. **Criminal Offenses** (As defined in applicable statutes or ordinances)

Violations of local, state or federal laws are enforced on properties of the Washoe County School District or at activities sponsored by the Washoe County School District. Examples of such laws are indicated below:

1. ALCOHOL: The possession of, sales and furnishing alcoholic beverages.
2. ARSON: The intentional setting of fire.
3. ASSAULT: Physical or verbal threats with the intent and the ability to carry through with it.
4. BATTERY: An unconsented-to touching or application of force to another person.
5. BOMB THREAT/FALSE: Willfully conveying by mail, written notes, telephone, Telegraph, radio, or any other means of communication, any threat knowing it to be false.
6. BURGLARY: Illegal entry with the intent to commit a crime.
7. DESTRUCTION OF PROPERTY: Willfully and maliciously destroying or injuring real or personal property of another.
8. DISTURBING THE PEACE: Maliciously and willfully disturbing the peace of any person; maliciously and willfully interfering with or disturbing persons in the school.
9. EXPLOSIVE DEVICES: The possession of explosive or incendiary devices.
10. FALSE FIRE ALARMS: False reporting of or transmission of signal knowing same to be false.
11. FIREWORKS: The possession of, sales, furnishing, use or discharge of it.
12. INDECENT EXPOSURE: An open indecent or obscene exposure of his/her person or the person of another.
13. LARCENY: Stealing, taking, carrying away property of another.
14. LIBEL: A malicious defamation expressed to impeach a person's honesty, integrity
15. MARIJUANA: The possession of, sales or furnishing marijuana.
16. NARCOTICS: The possession of, sales or furnishing a controlled substance.
17. NARCOTICS PARAPHERNALIA: The possession of, sales, furnishing or use of.
18. PROFANITY: Use of vile or indecent language.
19. RESISTING OFFICER: Willfully resisting, delaying or obstructing an officer in the performance of duty.
20. ROBBERY: The unlawful taking of personal property from the person of another or in his/her presence, against his/her will, by means of force or violence or fear of injury.
21. ROUT/RIOT: Two or more persons meeting to do an unlawful act/two or more persons actually doing an unlawful act with or without a common cause of quarrel.

22. **STOLEN PROPERTY:** Receiving or possessing property of another, knowing or under such circumstances as would cause a reasonable person to know they were so obtained.
23. **TAMPERING WITH MOTOR VEHICLES:** Willfully break, injure, tamper, remove parts, deface a vehicle; without consent of owner, climb into or upon a vehicle with intent to injure; to manipulate any levers while vehicle is at rest or unattended or to set vehicle in motion.
24. **THROWING SUBSTANCE AT VEHICLE:** To throw any stone, rock missile or any substance at any motorbus, truck or other motor vehicle.
25. **TRESPASS:** To be upon the property of another without permission of the owner and to stay upon same after warning. To be on school property or at a school function while under suspension from school.
26. **WEAPONS:**
 - a. Brandishing any knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, or other firearm, or other deadly weapon in a rude, angry or threatening manner or to use same in any fight or quarrel.
 - b. Concealed--it is unlawful for any person to carry any weapon commonly known as a knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver or other firearm, or other dangerous weapon. For the purpose of this section, nunchaks are included herein.
 - c. Possession--it is unlawful for any person to possess any weapon commonly known as a knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver or other firearm, or other dangerous weapon.
27. In addition, violation of other federal or state criminal laws or local ordinances at school, at school-sponsored activities or on district-sponsored transportation is prohibited.
28. **INTERFERENCE WITH PUPIL ATTENDING SCHOOL:** It is unlawful for any person, against the will of a pupil attending any public school, to beat, whip, detain, or otherwise interfere with him while he is on his way to and from school. Any person who violates any of the provisions of this section shall be guilty of a misdemeanor (NRS.392.900).

B. District Offenses

The following non-criminal activities may also lead to disciplinary action. Generally, these are acts, which disrupt and interfere with the educational process or with the rights of other members of the educational community.

1. **ALCOHOLIC BEVERAGES:** Being on campus, on district-sponsored transportation or at a school-sponsored activity after having consumed an alcoholic beverage.
2. **DISOBEDIENCE, INSOLENT AND INSUBORDINATION:** Students must obey the instructions of district personnel.
3. **DISRUPTIVE CONDUCT:** Conduct which interferes with the educational process.
Note: Serious situations may be handled under criminal sanctions.
4. **FIGHTING**
5. **FORGING OR USING FORGED PASSES, EXCUSES OR OTHER SCHOOL DOCUMENTS.**
6. **GUM CHEWING AND EATING FOOD AT INAPPROPRIATE TIMES OR IN INAPPROPRIATE PLACES AS DETERMINED BY THE PRINCIPAL.**
7. **HAZING:** Any act which forces another student to undergo a humiliating or abusive ordeal, as in initiations.
8. **ILLEGAL SUBSTANCE:** Being on campus, on district-sponsored transportation or at a school-sponsored activity after having used an illegal substance.
9. **INAPPROPRIATE DRESS AND APPEARANCE:** Dress and appearance must not present potential health or safety problems or cause disruptions.
10. **MISCONDUCT ON SCHOOL VEHICLES:** Any action, which creates a safety hazard or distracts the attention of the driver.
11. **PLAGIARISM AND CHEATING**
12. **POSSESSION AND USE OF TOBACCO, CIGARETTES, CHEW, ETC., ON SCHOOL PROPERTY OR AT A SCHOOL-SPONSORED ACTIVITY.**
13. **SEXUAL HARASSMENT:** A student should not be sexually harassed, discriminated against, denied a benefit, or excluded from participation in any district educational program or activity as guaranteed by Title IX of the Educational Amendments of 1972. Sexual harassment is defined as the verbal or physical conduct of a sexual nature, imposed on the basis of sex, by an employee or agent of the school district or by a school district

student. No student shall be denied or limited to the provision of aid, benefits, services or treatment protected under Title IX.

14. SKATEBOARDING: The use of skateboards, on Washoe County School District property is prohibited; and skateboards will not be allowed on Washoe County School District property at any time. District property will be posted to this effect.
15. SPREADING FALSE OR UNSUBSTANTIATED INFORMATION IN WRITING OR VERBALLY ABOUT A PERSON AND HARMING HIS/HER REPUTATION.
16. TRAFFIC VIOLATIONS ON SCHOOL GROUNDS.
17. TRUANCY: Being absent from school without a valid excuse acceptable to the district.

PROVISIONS OF SAFE AND RESPECTFUL LEARNING ENVIRONMENT

- NRS 388.121 Definitions. As used in NRS 388.121 to 388.139, inclusive, unless the context otherwise requires, the words and terms defined in NRS 388.125 and 388.129 have the meanings ascribed to them in those sections. (Added to NRS by 2001, 1928)
- NRS 388.125 “Harassment” defined. “Harassment” means a willful act of course of conduct that is not otherwise authorized by law and is:
 1. Highly offensive to a reasonable person; and
 2. Intended to cause and actually causes another person to suffer serious emotional stress.(Added to NRS by 2001, 1928)
- NRS 388.129” “Intimidation” defined. “Intimidation” means a willful act of course of conduct that is not otherwise authorized by law and:
 1. Is highly offensive to a reasonable person; and
 2. Poses a threat of immediate harm or actually inflicts harm to another person or to the property of another person.(Added to NRS by 2001, 1928)
- NRS 388.132 Legislative declaration of concerning safe and respectful learning environment. The legislature declares that:
 1. A learning environment that is safe and respectful is essential for the pupils enrolled in the public schools and this state to achieve academic success and meet this state’s high academic standards;
 2. Any form of harassment or intimidation in public schools seriously interferes with the ability of teachers to teach in the classroom and the ability of pupils to learn;
 3. The intended goal of the legislature is to ensure that:
 - (a) The public schools in this state provide a safe and respectful learning environment in which persons of differing beliefs, characteristics and backgrounds can realize their full academic and personal potential; and
 - (b) All administrators, principals, teachers and other personnel of the school district and public schools in this state demonstrate appropriate behavior on the premises of any public school by treating other persons, including, without limitation, pupils, with the civility and respect and by refusing to tolerate harassment or intimidation; and
 4. Be declaring its goal that the public schools in this state provide a safe and respectful learning environment, the legislature is not advocating or requiring the acceptance of differing beliefs in a manner that would inhibit the freedom of expression, but is requiring that pupils with differing beliefs be free from abuse and harassment.(Added to NRS by 2001, 1929)
- NRS 388.35 Harassment and intimidation prohibited. A member of the board of trustees of a school district, any employee of the board of trustees, including, without limitation, an administrator, principal, teacher or other staff member, or any pupil shall not engage in harassment or intimidation on the premises of any public school, at an activity sponsored by a public school or on any school bus. (Added to NRS by 2001, 1929)
- NRS 388.139 Test of certain provisions required to be included in rules of behavior. Each school district shall include the text of the provisions of NRS 388.125 to 388.135, inclusive, under the heading “Harassment and Intimidation Is Prohibited in Public Schools,” within each copy of the rules of behavior for pupils that the school district provides to pupils pursuant to NRS 392.463. (Added to NRS by 2001-1929)

PUBLIC COMPLAINT PROCEDURE

Because parents, educators and members of the public share the goal of making school experiences rewarding for children, it is in the best interests of all parties to resolve school-related concerns as quickly and effectively as possible. The best solutions are those which involve input from those closest to the concern; typically, the parent and/or guardian, teacher and/or principal.

With that in mind, the district has established a process for resolving concerns which provides opportunities for resolution at several levels.

LEVEL 1: This consists of informal discussion between the person having a concern and personnel at the school or location of the concern. Most problems are resolved at this level. Individuals with concerns should bring them to the attention of the employee(s) and/or supervising staff. Timelines for resolution can be mutually established at that time. It is not necessary to complete a written form if the individuals involved are attempting to resolve, or have resolved, a concern at this level.

LEVEL 2: Concerns must be put in writing on a public complaint form and either mailed or delivered to the appropriate administrator.

The appropriate administrator will acknowledge the complaint of the concerned party within three (3) school days of receiving this form. After the administrator has conducted a thorough investigation, he/she will send a written report to all parties involved containing a recommendation for resolving the issue. It may take up to ten (10) school days from the date the form was received in the district office until a resolution is proposed.

A public complaint form can be picked up at any school or at the WCSD Administration Building and on the website, http://www.washoe.k12.nv.us/district/policies/pdfs/1000_master.pdf

The complete publication policy #1312 is available at that website, also.

REHABILITATION ACT OF 1973

Section 504

District Upholds ADA Requirements

It is the intent of the Washoe County School District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled under this policy even though they are not eligible for services pursuant to the Individuals with Disabilities Education Act (IDEA).

Section 504 of the Rehabilitation Act of 1973 is a civil rights law which protects the rights of individuals with disabilities in programs and activities that receive federal financial assistance from the U.S. Department of Education. A child is a "qualified disabled person" under Section 504 if he or she (1) has a physical or mental impairment that substantially limits one or more major life activities (such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working), has a record of such an impairment, or is regarded as having such an impairment; and (2) is between the ages of 3 to 21 years old. For more information contact the counseling office.

REPORTING TESTING IRREGULARITIES

Each year the Washoe County School District (WCSD) develops an assessment security and training plan to comply with Nevada statutory mandates. This plan is then presented to the Board of Trustees, school site personnel, parents, and student in compliance with Nevada Revised Statutes 389.600-389.648 inclusive and 391.600-391.648 inclusive. This plan states that if your son or daughter reports any testing irregularities, you are encouraged to inform your principal.

There are certain procedures to follow if anyone suspects any testing irregularities or breaches have occurred. And, there are procedures for dealing with reporting untruthful information.

Additional information regarding assessment and testing irregularities and the entire assessment plan for parents can be found on the District's website at:

<http://www.washoe.k12.nv.us/parents/assessmentplaninformationforparents/>

For more information, contact the Senior Director of Public Policy, Accountability & Assessment at 325-2079.

SATURDAY SCHOOL

Saturday School is in lieu of home suspension. Students are assigned from 8:00 to 11:00 a.m. and considered late and entry is not allowed after 8:15 a.m. Students not present at their assigned Saturday School will be suspended the following school day.

SCHOOL DANCES (Grades 9-12)

Class dances such as the Junior/Senior Prom and Holiday Dance, are allowed to be scheduled off campus. All other dances will be scheduled in the small gym. Dances start at 8:00 p.m. and continue to 11:00 p.m. Tickets for entry to a dance may be pre-sold during the breaks prior to the date of the dance. Tickets will also be available at the door. Once a student leaves the dance, he/she will not be readmitted. The doors to the dance and ticket sales will close at 10:00 p.m. After that time, no student will be allowed to enter the dance. Students who wish to bring a guest to a dance must secure a guest pass from the administrator in charge of Student Activities. Your guest must be enrolled in a high school so that a background check may be done. Guest passes can not be purchased at the door. Students must have a DRHS identification card to be admitted to the school dances. Students with outstanding fees are not allowed to attend school dances unless prearrangements have been made with the school administration. Students will not be admitted into dances if alcohol is detected and appropriate discipline action will be enforced. No student with 8th grade status will be admitted into a high school dance. **Students who are involved in a fight will not be able to attend any dances without permission from Administration and being accompanied by a parent/guardian for that semester.**

SCHOOL DANCES (Grades 7-8)

Four dances per year will be scheduled by the 7/8th grade student leadership. All 7th & 8th grade dances will be scheduled at 2:45 p.m. and end at 4:00 p.m. Tickets for entry to a dance may be pre-sold during lunch prior to the date of the dance. Tickets will also be available at the door. Once a student leaves the dance, he/she will not be readmitted. There will be NO guest passes allowed for 7th & 8th grade dances. Students with outstanding fees are not allowed to attend school dances unless prearrangements have been made with the school administration. **Students who are involved in a fight will not be able to attend any dances without permission from Administration and being accompanied by a parent/guardian for that semester.**

SCHOOL POLICE

The Washoe County School District employs police officers who are fully empowered to act as peace officers.

SEARCH AND SEIZURE

It is legally permissible to search a student's desk or locker at any time provided that it is done to maintain discipline and protect students from the introduction into a school of offensive and undesirable materials or it is done because school authorities have a reasonable suspicion that a student may be:

1. Violating a school rule, regulation or policy
2. Engaging in an illegal activity

3. Using school property for illegal purposes
4. Sequestering material, which is illegal to possess

School personnel shall call for school police, city police, or sheriff assistance when there is reason to believe that there exists a situation that is deemed dangerous. If a search results in the discovery of materials that are in possession of which is prohibited by law, the district's school police shall be notified and the materials shall be turned over to the school district's Police Department or the appropriate law enforcement agency.

SEARCHES OF STUDENTS **WCSD Administrative Regulation 5144.10**

The primary function of the public schools is education. In order to serve this function, the schools must maintain discipline and order and must provide students with physical safety and security.

School officials and teachers act in loco parentis to the students during the time students are under their supervision. Under NRS 392.460, the members of the Board of Trustees of a school district, the Superintendent of Schools, the principals and the teachers have concurrent power with peace officers for the protection of students in school and on their way to and from and for the enforcement of order and discipline among such students.

To provide an orderly and safe school environment, the school must control the behavior of students and prevent the introduction by students of harmful, damaging, unlawful or deleterious items onto the school premises. The law, therefore, permits school authorities to search students, their personal possessions and their desks and lockers under appropriate circumstances.

A decision to search a student, his/her possessions, or any school property or area assigned to him/her for his/her individual use shall be made in accordance with the following guidelines:

1. Student's Rights and Responsibilities

The student has a right of privacy in his/her person, his/her personal belongings and effects and his/her personal automobile parked on school grounds; but that right is limited by the needs of all students for a safe, calm and orderly school environment. Students shall not carry or conceal or bring onto the school premises any material that is prohibited by law or published school district rules, regulations or policies or any material that will detract from maintenance of a calm, orderly and safe school environment.

2. Searches

A teacher, administrator or other school employee designated by an administrator may search the person of any student, the personal effects in the student's possession, or the student's automobile parked on school grounds, under any of the following circumstances:

- a. The search is made in connection with a lawful arrest.
- b. The search is made with the voluntary consent of the student.
- c. The search is conducted on the reasonable suspicion that the student is engaged in an activity which violates a law or published school district rule, regulation or policy or that the student is carrying, concealing or sequestering material the possession of which is prohibited by law or by published school district rule, regulation or policy.

If the search is made with the consent of the student, there should be a witness to the obtaining of the consent and to the search.

The teacher, administrator, or other designated school employee making the search shall be of the same sex as the student searched, unless the need for an immediate search requires a search by a teacher, administrator or school employee of the other sex. When the search is made by someone of a different sex than the student searched, there should be a witness to the search.

The search of a desk or locker assigned to a student may be done at any time pursuant to either of the following rules:

- d. The search is made to maintain discipline and protect the students from the introduction into the school of offensive or undesirable materials, or
- e. The search is made on the reasonable suspicion that the student is engaged in an activity which violates a law or a published school district rule, regulation or policy or that the student is using the school property in the form of a locker or desk for illegal or wrongful purposes or to sequester material the possession of which is prohibited by law or by published school district rule, regulation or policy.

In all other cases a search warrant should be obtained before a search is conducted.

3. Reasonable Suspicion

In those cases requiring a reasonable suspicion as the basis for the search, the school official or employee authorizing the search shall have a reasonable suspicion that the fruits or implements of a crime or unlawful act will be found, or that a weapon or other material the possession of which is prohibited by law or by school district rules, regulations or policies will be found. A reasonable suspicion is a subjective, good faith belief supported by objective facts which may include, but are not limited to, the student's age, history and record in the school, the reliability of the information giving rise to the suspicion and the seriousness and prevalence of the problem in the school. The required "reasonable suspicion" must be based on facts relating to a particular student whose person, belongings, automobile, desk or locker is to be searched and such suspicion must arise immediately prior to the proposed search.

4. Limitations on Right of Privacy: Lockers and Desks

The student does not have the exclusive right to possession of the locker or desk to which he/she is assigned and the school reserves the right to conduct searches of lockers and desks as outlined in Section 2 above. Each student shall accept and use the assigned locker or desk on such basis.

5. Canine Searches

The school district may conduct canine searches of school hallways, lockers, classrooms, buildings, parking lots, and other school property through the use of a canine unit. A canine unit consists of a qualified handler, and a dog specially trained to detect illegal or prohibited substances, weapons or bombs.

If a teacher, administrator, other school official, employee, school police, or security personnel, have a reasonable suspicion to believe that a student or students have in his/her/their possession a weapon or a controlled substance or material, which is prohibited by law or school district rules, regulations and policies, a search may be conducted by the canine unit on campus. Such a search of a student may only be conducted on reasonable suspicion, described above in paragraph 3.

6. Role of Law Enforcement Agencies

School personnel should call for assistance from the School Police Department when there is reason to believe the situation is dangerous. If a search by school personnel results in the discovery of materials the possession of which is prohibited by law, the district's School Police Department shall be notified and the materials shall be turned over to them.

SEX OFFENDER NOTIFICATION MATERIAL AVAILABLE AT SCHOOLS

State law requires local law enforcement to notify the school district when sex offenders are paroled or discharged into the community. That information is available at each of the district's school sites.

This information is available for parents to view but not to copy. If you wish to do so, contact your school's principal. The law also requires that you sign a log noting that you have seen the material.

Remember, these individuals have already served the sentence imposed by the court and are not wanted by law enforcement. You are cautioned not to use the information to threaten or harass any individual.

Call WCSO Police at 348-0285 if you have any questions.

SKATEBOARDS/SNOWBOARDS/ROLLERBLADES/ BICYCLES

Skateboards, Snowboards, or Rollerblades, are not allowed to be on campus at any time, to include the school bus. Bicycles are only permitted to be ridden to and from school and parked in designated bike racks. All skateboards, snowboards, or rollerblades will be confiscated and turned into Student Services for parent pick up.

SMOKING AND TOBACCO

The possession or use of tobacco, cigarettes, chew, etc. is prohibited on school grounds, and within the line of sight of the campus on or at school sponsored activities or of WCSD transportation. The consequences for such actions may result in violators being assigned to the Anti-Tobacco Intervention Program, in-school suspension, or out-of-school suspension.

SPEED LIMIT

The speed limit is **ten** miles per hour on campus. Exceeding the **ten (10)** mile limit may subject the student to disciplinary action and possible police citation.

SPORTSMANSHIP AND ETHICS

NAC 386.835 Standards of conduct: General requirements; penalties for violation (NRS 386.430)

1. A pupil who represents a school in any sanctioned sport must be a good moral character as determined by the principal of the school. The pupil shall comply with any standards concerning discipline adopted by the school he/she attends or school district in which he resides and shall not engage in conduct that discredits the pupil or school. As used in this subsection, "conduct that discredits the pupil or school" includes, without limitation:
 - a. A violation of any training or disciplinary rules of the school or school district or a team at the school;
 - b. The use or possession of:
 - i. Any tobacco or alcoholic beverage; or
 - ii. Any controlled substance, unless in accordance with a lawfully issued prescription for the controlled substance; and
 - c. The commission of any act that violates a law or regulation of this State or the Federal Government.
2. A coach, administrator, faculty member, any other representative of a school, or parent, shall practice and demonstrate the highest principles of sportsmanship and ethics in all sanctioned sports.
3. A sport official who is assigned to a game, contest, or meet shall carry out his duties in an impartial manner.
4. Any sports official, any pupil, coach, administrator, faculty member, other representative, or parent who violates any provision of this section is subject to penalties set forth in NAC 386.861 (eff. 11/2/2004)

NAC 386.861 Imposition of additional penalties by Association or Executive Director or during appeal; approval of suspension by Board. (NRS 386.430)

1. In addition to any penalty set forth in NAC 386.600 to 386.886, inclusive, the Association may impose any of the following penalties for a violation of a provision of those sections:
 - a. The issuance of a sanction indicating the occurrence of the misconduct;
 - b. The placement of a school on probation;
 - c. The suspension of the membership of a school in the Association; or
 - d. The imposition of a fine of not more than \$1000.
2. The association will maintain a record of each sanction issued pursuant to paragraph (a) of subsection 1. If a school that is issued a sanction repeats the violation for which the sanction is issued, the Association may suspend the membership of the school in the Association for the period specified by the Board pursuant to subsection 4.
3. A school that is placed on probation pursuant to paragraph (b) of subsection 1 may not participate in any activity relating to a league, regional or state tournament for the period determined by the Association. If the school repeats the violation for which the school was placed on probation, the Association will suspend the membership of the school in the Association for the period specified by the Board pursuant to subsection 4.
4. The Executive Director, an administrator or a panel specified in NAC 386.852 may, during an appeal made pursuant to NAC 386.850 to 386.858, inclusive, suspend or impose a penalty against a school that is a party to the appeal. A suspension imposed pursuant to this section is not final until the Board approves the imposition and duration of the suspension.
5. If a penalty is imposed or disciplinary action is taken against a school or pupil, the Executive Director may, in addition to the penalty imposed or disciplinary action taken, impose a penalty against the school or pupil pursuant to this section. (eff 11/2/2004)

It is the expectation of all Washoe County Schools that we will follow all regulations set forth by Washoe County School District, the Nevada Interscholastic Activities Association, and the National Federation of State High School Association, with patience, tolerance, and understanding.

STREET PASS

As a courtesy to all concerned, students may obtain a street pass before school in the main office for the purpose of attending a medical, dental or legal appointment. The students should have the street pass signed, with the time of departure, by the professional and return it to the main office where he/she will be issued a pass to class.

STUDENT ATTENDANCE REVIEW BOARD (SARB)

Students referred to the Student Attendance Review Board will be required by WCSD truancy to attend a meeting accompanied by their parents. SARB meetings take place at the Children's Cabinet, located at the northwest corner of Rock and Longley Lane.

STUDENT BODY ACTIVITY FEE

The annual student body activity card fee is **\$20.00** and does not reduce in price during the second semester. The money from these cards is used to finance student activities. These cards will enable you to belong to school organizations, run for and hold student offices, participate in athletics, attend home athletic events free of charge, and attend most school activities at a reduced rate. This fee must be paid by all students involved in extra-curricular activities who represent our school athletically or in any other capacity including band, R.O.T.C., cheerleaders and drill team. **(See Student Identification Card)**

STUDENT CONDUCT CODE

State law charges every teacher and principal with maintaining order and discipline among students; therefore, the Washoe County School District has developed rules, regulations and procedures which will establish and maintain an orderly learning environment in each school.

This book contains the Student Conduct Code and is given to each student at the beginning of the school year.

STUDENT DISCIPLINE

WCSD Administrative Regulation 5144

The Board of Trustees of the Washoe County School District recognizes the educational and moral benefits of properly administered discipline wherein well adjusted and law abiding young citizens are developed through cooperation of the home, the schools and the community.

It shall be the duty of the Superintendent, the administrative staff, principals and teachers to develop a sound program of student discipline. This program shall have the approval of the Board of Trustees.

State law charges every teacher and principal with maintaining order and discipline among students; therefore, rules, regulations and procedures are developed to establish and to maintain an orderly learning environment in each school. These rules, regulations, sanctions and due process procedures are designed to protect all members of the educational community in the exercise in their rights and duties in all aspects of their experience, including participation in extracurricular activities, interschool athletic competition and the school transportation program.

The principal has the overall responsibility for the discipline and welfare of the student. Imposition of serious disciplinary action on any student, including but not limited to suspension from school, suspension from interscholastic activities, transfer and expulsion are governed by the provisions of Administrative Regulation 5144.15: DISCIPLINARY REPORTING PROCEDURES, and Administrative Regulation 5144.16: DISCIPLINARY HEARING PROCEDURES. These regulations are available in each school, distributed to teachers and students, and made available to parent(s) or guardian(s) upon request.

The primary responsibility for discipline in the classroom rests with the teacher, who shall use reasonable and professional judgment in maintaining order and in administering disciplinary measures.

Each principal shall develop or revise rules applicable to conditions in that particular school and in accordance with the administrative regulations. School staff and the parent organization, if any, should participate in developing these rules and copies should be distributed to each student.

School organizations, clubs and athletic teams may adopt and distribute to their members rules which shall govern student conduct and which are in accordance with the administrative regulations.

Every effort should be made to resolve potential disciplinary problems through discussion and district counseling and psychological services.

STUDENT IDENTIFICATION CARDS

All students will be issued an identification card during registration. **It is mandatory that ID cards are in the student's possession at all times while on the school grounds.** Failure to carry ID cards may result in disciplinary consequences. This is done with the intent of creating a safe campus for all students. **REPLACEMENT CARDS COST \$5.00.**

1. Students will be expected to show their ID card when requested to do so by any school staff member or the school police.
2. Students will be required to show the ID card before they will be admitted to any school dances and/or activities.

STUDENT RECORDS

Parent and Student Rights

The Board of Trustees recognizes the rights of students who are eighteen years of age or older to inspect their own student records. In the case of students under eighteen years of age, the Board recognizes the rights of their parents or legal guardians to inspect their children's student records. Further, the Board also recognizes that the privacy of such records shall be protected.

Release of Information About Students

Directory information relating to any student may be released to any person, entity or agency without the prior written consent of the parent or student. However, "Opt Out" forms to deny the release of directory information and/or the release of information to the military are available on the district website and in the school's main office. The "Opt Out" forms are due to schools October 1st. Directory information is defined as: "A student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent educational agency or institution attended by the student."

SUBSTITUTE TEACHERS

Substitute Teachers provide a much needed service to our teachers and students at DRHS. It is our goal to provide our substitute teachers with an instructional environment conducive to learning. All students at DRHS are expected to treat our guests with the professional dignity and respect that they deserve. Students who abuse this expectation and are sent to the Student Service Office by a substitute teacher for insubordination and/or classroom disruption, will be subject to consequences which may include suspension from school.

SUSPENSION

Suspension is the temporary removal of a student from school or from school sponsored activities. Students may be suspended for the following reasons:

- Violation of any state law or local ordinance in a school building, on school grounds or at a school sponsored activity. Specific examples of these violations are listed in Administrative Regulations 5144.1, PROHIBITED CONDUCT.
- Violation of district or school rules or regulations established under School Board Policy, Refer to Administrative Regulation 5144.1, PROHIBITED CONDUCT (See pages 13-15). Student actions or inactions at school or a school

sponsored activity which disrupt, interfere with or pose a threat to the educational program, to other students, to staff, to visitors or to the student personally.

- The primary purpose of suspension is to give the student, his or her parents and the school the time needed to resolve a problem. The duration of suspension is related to a course of action designed to resolve the problem.

SPECIAL CONDITIONS OF SUSPENSION

1. A student may not participate in extracurricular activities during the term of his/her suspension.
2. Suspensions may be reflected in the student's class citizenship or school citizenship grade.
3. Notations of suspensions from school will be made in the student's cumulative folder. If the student is not suspended again for one calendar year, the notations will be removed from his or her folder.
4. Parents shall be notified whenever a student is suspended and a mandatory conference will be held before the student may return to school.
5. Students who are on suspension are not allowed on campus and may not attend any school functions.
6. In order to participate in a school sponsored activity that day a student must be in attendance a minimum of 4 periods that day. Extenuating circumstances will be reviewed by the administration.
7. Students who have been suspended from school for any reason will be warned that any future suspensions will result in not being permitted to participate in extra-curricular events, including dances, for 9 weeks.
8. Long Term Suspension: After appropriate procedures have been followed and a pupil has been deemed a "Habitual Disciplinary Problem" as defined in N.R.S. 3922.4655, a student will be suspended for a period equal to a semester for one or more of the following:
 - a) Threatening or extorting another student or district employee.
 - b) Initiating at least two (2) fights within one school year.
 - c) Receiving five (5) suspensions in a school year. Suspension is defined as being out of school for 3 consecutive days or longer.

TECHNOLOGY USE

All students' ID cards must reflect an Internet designation in order to use the Internet on campus.

INTERNET SAFETY AND PUBLIC NETWORK ACCEPTABLE USE **WCSD SCHOOL BOARD POLICY #6163.2**

Access to the Internet and public networks through Washoe County School District shall be for the purpose of facilitating the acquisition and exchange of information in support of achieving District educational objectives and accessing the best available research on student learning and K-12 curricula. The Internet is both an invaluable gateway to educationally important information and a source of potentially harmful information to minors. Use by District employees and students must be responsible and in concert with federal and state law, the acceptable use policies of public access networks, and District policies, administrative regulations and procedures. Internet safety and responsible use will be fostered through the implementation of regulations and procedures that will include technology protection measures and the monitoring and supervision of users. Internet and public network access through the District is a privilege that may be revoked by the District at any time for behavior and actions contrary to this policy and regulation.

Adopted: Legal References:

Children's Internet Protection Act (20 U.S.C. 6801 and 47 U.S.C. 254 (h))
NRS Chapter 201.235; NRS Chapter 393.160

ADMINISTRATIVE REGULATION

INTERNET SAFETY AND PUBLIC NETWORK ACCEPTABLE USE

1. Internet Safety, Technology Protection Measures and Monitoring of Internet Use

The Children's Internet Protection Act (CIPA) requires that technology measures and monitoring be used to discourage and prevent online access to harmful and inappropriate Internet sites. Technology protection measures mean a specific technology, continuously employed on District Internet equipment and systems, that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors.

The District will employ technology protection measures, including filtering technology, and teacher and staff monitoring the use of the internet to protect children and others from depictions that are obscene, child pornography, and harmful to minors; and that

promote violence, intolerance, satanic material, illegal drugs, militant extremism, and the sale, consumption or production of alcoholic and tobacco products.

a. Definitions:

- i. Obscene. Any material or performance when considered as a whole, predominantly appeals to a prurient interest in sex; or that depicts or describes in a patently offensive manner actual or simulated sexual acts, sexual contact, nudity, sadism, masochism, excretion or lewd exhibition of the genitals; and that lacks serious literary, artistic, political or scientific value.
 - ii. Child Pornography. Any visual depiction that involves the use of a minor engaging in sexually explicit conduct; or where a depiction appears to be of a minor or has been created, adapted or modified to appear that a minor is engaging in such conduct; or is advertised, promoted, presented, described or distributed in a manner that conveys the impression that the material is or contains a visual depiction of a minor engaging in sexually explicit conduct.
 - iii. Harmful to Minors. Any picture, image, or graphic image file, or other visual depiction that taken as a whole, and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; depicts describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors. A minor is an individual who has not attained the age of 18.
 - iv. Violence. Depictions of extreme cruelty that are intended to hurt or inflict pain.
 - v. Intolerance. Depictions that advocate prejudice or discrimination against any race, color, national origin, creed, particular disability or handicap, gender, or sexual orientation.
 - vi. Satanic Material. Depictions advocating devil worship.
 - vii. Illegal Drugs. Depictions that advocate the illegal use of drugs.
 - viii. Militant Extremism. Depictions advocating extremely aggressive, violent or combative behaviors that advocate violence as a means of achieving ends. This includes information about weapon making, ammunition making, and the making of explosive devices for unlawful purposes.
 - ix. Alcohol and Tobacco Products. Depictions and the promotion of the sale, consumption, or production of alcoholic beverages or tobacco products to minors.
- b. Purposes of the Technology Protection Measures and Monitoring:
- i. Prevent minors' access to inappropriate matter on the Internet and the World Wide Web
 - ii. Ensure the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications.
 - iii. Prevent unauthorized access, including so-called "hacking", and other unlawful activities by minors
 - iv. Prevent the unauthorized disclosure, use, and dissemination of personal information regarding minors
 - v. Prevent minors' access to materials that are harmful to themselves
- c. Technology protection measures may be disabled, for adult use, for approved research or other lawful purposes.

2. WCSD and Public Network Acceptable Use Procedures for Users

- a. Users shall not transmit any communication where the meaning of the message or its transmission or distribution would violate any federal or state law, the acceptable use policies of public access networks, or District policies, administrative regulations and procedures.
- b. The District Internet and public network access shall not be used for commercial purposes, including the advertising of commercial offerings.
- c. Users shall promote the efficient use of the District and public access networks and avoid actions that create congestion on these networks and interference with the work of other users. The District retains the right to look at information or materials students and staff store on these networks and remove it if it causes undue congestion or interference with the work of others on the District's networks.
- d. Users shall respect the rights and property of others and shall not improperly access, misappropriate or misuse the information or files of other users.

- e. No device or equipment connected to the District's wide-area network, or to local-area networks connected to the wide-area network, may be used to connect to the Internet or to any other public or commercial network without prior authorization from the Director of the Information Technology Department.

3. Right of Privacy on the District and Public Networks Accessed Through the District Access

There is no right to or expectation of privacy for information placed or received on the District and public networks accessed through the District's access. The District reserves the right to access information or materials students and staff store on these networks and remove it when it violates federal or state law, the acceptable use policies of public access networks, or District policies, administrative regulations and procedures.

4. Disclaimers

- a. The District is not responsible for the improper use of public networks by students or staff.
- b. Students and staff are responsible for information they place on public networks accessed through the District network as well as for information they find or take from public networks. Additionally, they are responsible for determining if the information they find or place on public networks is appropriate for use in a school setting.
- c. The District is not responsible for information or services that are placed on public networks that may be objectionable to users of the network.
- d. The District is not responsible for damage that may occur from student or staff use of public networks including the loss of computer data, damage to computer data, computer viruses that may be acquired from a public network, or damages those viruses may cause.

5. Improper Use

Improper use of the District network and public access networks by a student or staff member may result in consequences including, but not limited to, a verbal warning, written reprimand, temporary or permanent loss of access privileges to the District and public access networks, or other consequences as deemed appropriate. Examples of improper use include, but are not limited to, the violation of federal or state law, the acceptable use policies of public access networks, or District or school policies, administrative regulations and procedures.

6. Staff and Student Internet Acceptable Use Agreements

The District Information Technology Department will develop Staff and Student Internet Acceptable Agreements. All staff and students will execute their respective Acceptable Use Agreements before gaining access to the Internet. Students will execute their agreement, signed by a parent, annually. Staff will execute their agreement when hired or when first requiring access to the Internet, and shall be provided access to a copy of this and other District policies and procedures.

TRANSCRIPTS

Upon receipt of a request from proper authorities at another school the registrar will send an official transcript of the student's record. The student should not ask for and attempt to transfer such records personally.

When requesting official transcripts sent to a college, you must use DOCUFIDE'S secured transcripts. You can access DOCUFIDE at www.docufide.com or go through the school's website. The charge for each transcript is \$5.00. If you have any further questions, please contact the Registrar.

TRANSPORTATION

Transportation of students by bus will be considered under the following conditions:

- 1. For elementary students, if the shortest walking distance is more than one (1) mile. "One-way" transportation will be provided for students attending kindergarten in the school for which they will be regularly zoned for first grade. Morning kindergarten students will be provided transportation to school on regularly scheduled elementary buses. Afternoon kindergarten students will be provided transportation from school on regularly scheduled elementary buses. Parents are responsible for transportation from school for morning kindergarten students and to school for afternoon kindergarten students.
- 2. For middle school students, if the shortest walking distance to the school is more than two (2) miles.
- 3. For high school students, if the shortest walking distance to school is more than three (3) miles.

TRUANCY

“Truancy” or “ditching class(es)” is ILLEGAL! NRS 62E.430 is the specific law which will be enforced at all WCSD schools.

The consequences for truancy are as follows:

First Occurrence: Truancy Warning Letter mailed to parent and assignment to Saturday School.

Second Occurrence: Truancy Warning Letter mailed to parent and assignment to Saturday School.

20 Day Attendance Monitor: 7-9 grade students who have a “second occurrence” will be placed on a “20 Day Monitor” by a WCSD Truancy Officer.

Third Occurrence: Second Year 9th graders – 12 . . . referral to School Police for Citation and Court Action (see NRS 62E.430). Students in grades 7-9 will be referred to a “Student Attendance Review Board” (SARB) hearing.

VIOLENCE INTERVENTION PROGRAM, WCSD REGULATION 5144.8

The Washoe County School District believes that students who are involved in acts of violence that jeopardize their own safety, or the safety of others, are in need of assistance. The district provides such assistance with a Violence Intervention Program.

Any student in grades 7-12 involved in an act of violence on school grounds, on school-sponsored transportation, during a school-sponsored activity off campus, may be referred to the Violence Intervention Program. The school principal, Administrative Services Director, or the appropriate Area Assistant Superintendent, will make referrals to the program.

Students involved in acts of violence may be suspended for ten days. Eight days of the suspension may be waived if parent or guardian and student attend four consecutive weekly sessions of two hours each. A student enrolled in the Violence Intervention Program is allowed to continue regular attendance at school after completing the first two days of the suspension.

A student and parent or guardian may request to be enrolled in the Violence Intervention Program even though the student has not been involved in an act of violence.

Any student in grades 7-12 involved in a second act involving violence will be suspended for ten days. Five days may be waived if the students, as a condition of being readmitted into the districts educational programs, receives counseling intervention, or if necessary, psychological evaluation by a staff psychologist and reenrolls in the Violence Intervention Program.

For the purpose of this regulation an act of violence is defined, but not limited to the following: fighting, hazing, harassment, robbery, disturbing the peace, bomb threats, battery, and assault.

If after administrative review of a disciplinary infraction it is determined that the student be allowed to continue his/her education within the Washoe County School District, a condition of such return may include attendance and satisfactory completion of the Violence Intervention Program.

While the intent of this regulation is to provide students and parent/guardians with information and activities focused on preventing future acts of a violent nature, it does not preclude the implementation of other forms of discipline as provided for in W.C.S.D. Administrative regulations 5144.5 Expulsion; 5144.6 Suspension; 5141.9 Transfer; or Nevada Revised Statutes.

VISITORS PASSES

Adult visitors must sign-in and secure a visitor’s pass from the front office prior to visiting classes on campus. Adolescents will not be approved as a visitor.

VOLUNTEERS

We welcome volunteers at Damonte Ranch High School and wish to thank you in advance for your support. For the safety of all students, WCSD has a volunteer screening policy. For more information, please contact the school office. We appreciate your patience and compliance in keeping our schools safe.

WCSD 9-12 ATHLETIC ELIGIBILITY REQUIREMENTS

TO BE ELIGIBLE TO PARTICIPATE IN AN INTERSCHOLASTIC CONTEST, A STUDENT MUST:

- A. Any student whose twentieth (20) birthday occurs during a sport season will be ineligible to compete in interscholastic, athletics during that season and all further competition. The term "season" is defined as the first day of practice for that season, through the last day of the state tournament.
- B. Have been enrolled in a high school in the semester of participation no later than twenty (20) days after the beginning of the semesters.
- C. Be entitled to four (4) consecutive years of participation after entering the ninth grade; eight (8) consecutive semesters.
- D. Not accept any award of material value for athletic participation other than those given by the school or the association or approved by the Board of Control.
- E. Be in good standing and not under current suspension or expulsion from any school in the Washoe Country School District, affiliate school, school district, or other state association, school or school district authorized to regulate interscholastic activity, or any combination thereof.
- F. Not conduct himself/herself in a manner which reflects discredit on the school which includes, but is not limited to, the use of tobacco (smoking and chewing), drinking of alcoholic beverages, stealing, vandalism, the use of drugs other than prescribed by a qualified physician, violation of any of the provisions of the Washoe County School District Administrative Regulation 5144.4, Prohibited Conduct, or violation of any team attendance, training and curfew rules.

To participate in athletics or athletic support groups, it will be necessary for a student to meet the requirements set forth by the NIAA in regulation 2070, **Academic Eligibility**. These regulations are subject to change.

NIAA Regulations 2070, ACADEMIC ELIGIBILITY

A pupil must meet the following minimum criteria to be considered academically eligible for high school athletic competition sanctioned by the NIAA. Member schools may wish to have more stringent guidelines.

1. A first semester ninth grade pupil will be eligible for athletic competition and follow all other NIAA eligibility guidelines.
2. A pupil must be enrolled in two units of credit and be in regular attendance at a member school for each semester the pupil participates.
3. A pupil must pass a minimum of two units of credit the previous semester. Students failing to do this will be ineligible for one semester unless they are passing two units at the nine-week grading period, at which time they will be placed on weekly probation. If at any time during the probationary period the student receives a failing grade, he/she will become ineligible for the remainder of the semester without further recourse.
4. A school district must adopt one of the following options for academic eligibility and then must continually monitor the academic progress of their student athletes.
 - a. A pupil must maintain a passing academic grade in all courses during the sport season. Progress must be checked a minimum of once every three weeks. School district's choosing to use this option are subject to the terms of the "F" rule.
 - b. A pupil must maintain a 2.0 GPA in academics during his/her previous semester. This average must be based on a 4.0 grading system. Students failing to do this will be ineligible until grades are checked at the next nine-week period.
 - c. A pupil must maintain both passing grades and a 2.0 GPA as outlined in subsections a and b.
 - d. A pupil must maintain either passing grades in all classes or a 2.0 GPA as outlined in subsections a and b.
5. Special education pupils must meet the same academic requirements as mainstream pupils. A prospective exception recommendation of an IEP Committee will be considered by the NIAA according to the NIAA student hardship appeal procedure when the exception is based on the pupil's disability. No exception recommended after a pupil becomes academically ineligible will be considered until the start of the next nine weeks grading period.

6. Students who were home-schooled during the previous semester must prove by a preponderance of evidence that he/she passed the equivalent of 2 units of credit and maintain a 2.0 GPA if applicable (9-11th grade) to be academically eligible at the school where he/she is now a full-time student.
7. Subject to the prior written approval of a pupil's high school principal that such course work will be accepted as meeting a pupil's graduation requirements, a pupil may enroll for one unit of credit per semester in college, summer school, night school or by correspondence course work for the purpose of satisfying the NIAA academic eligibility requirement. Such class work will become part of the student's records and count toward eligibility standards when the grade appears on the student's transcript. NOTE: It is the responsibility of the school to make sure these classes are checked for the eligibility status of the student.

NIAA Scholastic Eligibility and Maintenance Minimum Requirements

A school district may choose to have more stringent guidelines.

A. "F" Rule

1. Students involved in extracurricular activities must maintain passing grades in academics during the semester grading period.
2. A three-week check will be maintained by each school to reflect the student's academic status from the beginning of that semester to the date of the grade check. To have uniformity in all schools, the three-week eligibility grade checks will be set up starting at the end of the semester and working back in three-week segments. (Three-week grade check dates will be sent out from the Student Activities Office each year.)
EXCEPTION: An official grade check should not be conducted until after the first possible date that games can be scheduled as per the NIAA Activities Calendar.
NOTE: All classes must be checked for academic eligibility. This includes classes in which a student is taking outside the regular high school, and also includes, but is not limited to, vocational, night, college and magnet school programs.

NOTE: Three-week checks should be calculated according to local school district regulations and/or guidelines. This may include cumulative semester grades, nine-week grades or any combination thereof. It is the responsibility of the respective district to declare students eligible or ineligible based on their district philosophy.

3. If a student receives a failing grade in academics at the three-week check, the student will be put on probation for one week. On the Friday of that probationary week, if there is still a failing grade, that student will be declared ineligible the following Monday through Saturday. Students declared ineligible after probationary status will be checked weekly until they become eligible. When a student is declared eligible, he/she will be checked again at the regular three-week checking point.
4. A student who remains ineligible during an entire three-week grade check period is not entitled to another probationary period.
5. A student who withdraws/failing or a student who is excluded/failing at any time during the semester is ineligible the following Monday through Saturday. This one time per class penalty should be administered as soon as the records are available.

B. 2.0 Minimum GPA

1. A student must have maintained a minimum 2.0 grade point average (GPA) in academics during the previous semester using a 4.0 grading system.
2. Students who fail to attain a 2.0 GPA in academics the previous semester will be declared ineligible for the first nine-week grading period.
3. A student who is below a 2.0 GPA at the end of a semester and remains below a 2.0 GPA at a nine-week progress check remains ineligible the remainder of the semester.
4. A student must have passed two units of credit and accumulated a GPA of 2.0 even if there is an incomplete grade.
5. If a student repeats a class during summer school, grades will be computed as per the regulations of the specific school district. The summer school grade may be used as it best benefits the student in the previous or current semester. Grades may only be used one time for this purpose.
6. A student receiving an incomplete grade at the end of each semester has three weeks to make up the grade. The teacher may decide upon a specified amount of time before accepting make-up work for an incomplete within the three-week period. After the three-week period, a permanent grade is issued which will then be used to compute the final grade. The student must be given a permanent grade after

the three-week period. An incomplete grade will not be computed in the GPA for eligibility until the student has received the permanent grade.

C. General

1. If an eligibility check falls on the last day before any vacation, the suspension will go into effect the following school day. If a student is declared ineligible one or two weeks before a vacation, that individual remains ineligible until he/she no longer has a failing grade. If a student is on probation the week before a vacation, the grade on that Friday will determine eligibility. The student is eligible if the grade is brought up. If the grade remains failing, they are ineligible during the vacation and until the grade is no longer failing.
2. The day following semester report card distribution will determine the inactivity for a student becoming ineligible as a result of the 2.0 GPA/2-unit requirement.
3. Students who have been ineligible through the semester but who have practiced with the permission of the principal, may become eligible on the day when grades are officially submitted to the computer.
4. If a situation arises that involves a mistake by a teacher, a student will regain his/her eligibility immediately. The principal or his designee will make this decision.

For clarification, or any questions that arise, the Office of Student Services and/or the NIAA Office will assist the school with the interpretation.

Revised: February '97; June '97; June '98; May '99; December '99; February '00; June '00; May '01

WCSD 7th & 8th ATHLETIC ELIGIBILITY REQUIREMENTS

1. All middle school students will be able to try out for a middle school sports program regardless of their previous or current grades.
2. In order to participate in a contest (including scrimmages with other schools) students must meet both of the following criteria:
 - a. Establish a 2.0 G.P.A. in both academics and citizenship.
 - b. Have no F's in academics and/or citizenship.
3. Grades will be checked the Friday before the first week of scheduled contests.
4. Once the above criteria is met, students will have a grade check minimum of every two weeks from the Friday of the initial grade check through the completion of the season.
5. Grades can be checked more frequently than every two weeks to establish a student's eligibility.
6. The 2.0 G.P.A. grade check for academics and citizenship and the check for no F's in academics and/or citizenship is not a cumulative check. It is a measure of the student's performance over the last two-week period of time.
7. A first semester 9th grade pupil will be eligible for athletic competition during the first semester (unless 3 week grade check indicates otherwise) and must follow all other Washoe County School District and NIAA regulations.

WCSD POLICY REGARDING PROMOTION TO GRADE 9

The Nevada State Board of Education has mandated that prior to promotion to 9th grade, students must successfully complete three (3) semesters in Language Arts, three (3) semesters of math and three (3) semesters of science.