

WASHOE COUNTY SCHOOL DISTRICT
Reno, Nevada

REGULAR MEETING
June 10, 2009

TITLE: Approval of the Fiscal Year 2009-10 Amended Final Budget, Supplemental Information

FROM: Gary S. Kraemer, Chief Financial Officer

PRESENTER & PRESENTATION TIME:

Gary S. Kraemer, Chief Financial Officer
(15 minutes)

DATE REPORT WRITTEN: June 10, 2009

SUMMARY: A previous Board cover sheet was submitted explaining that supplemental information related to the District's Amended Final Budget would be submitted prior to the Board meeting. The supplemental information is provided on the following pages.

PREVIOUS BOARD ACTION:

Date: April 8, 2009

Action: Board approval of fiscal year 2009-10 Tentative Budget.

Date: May 26, 2009

Action: Board approval of fiscal year 2009-10 Final Budget.

ADDITIONAL BACKGROUND INFORMATION:

The Final Budget included an Unresolved Budget Shortfall of \$34.2 million related to the Governor's recommended budget. The Legislature has approved a modified budget. The District has thirty days from the adjournment of the Legislature on June 1, 2009 to recognize the modifications and approve an Amended Final Budget.

ATTACHMENTS: Attachment A—Schedule of FY 2009-10 Budget Reductions.

BOARD POLICY/DISTRICT GOAL: This item addresses the areas of focus defined in the Washoe County School District's Blueprint for Student Success and Blueprint Action Plan as they relate to the budget process and the alignment of the budget with the District's goals.

LEGAL: NRS 354.598005 6. provides, "In any year in which the Legislature by law increases or decreases the revenues of a local government, and that increase or decrease was not included or anticipated in the local government's final budget as adopted pursuant to NRS 354.598, the governing body of any such local government may, within 30 days of adjournment of the legislative session, file an amended budget

with the Department of Taxation increasing or decreasing its anticipated revenues and expenditures from that contained in its final budget to the extent of the actual increase or decrease of revenues resulting from the legislative action.”

FINANCIAL: This item addresses the reductions necessary to balance the budget.

ALTERNATIVES: None.

SUPERINTENDENT RECOMMENDATION: That the Board of Trustees approve the Amended Final Budget for FY 2009-10 as submitted.

SUPPLEMENTAL INFORMATION FOR THE FY10 AMENDED FINAL BUDGET

GENERAL FUND (Pages 5 & 6)

When the Final Budget was approved a budget shortfall of \$34,216,556 was recognized based upon the Governor’s original recommended budget. Since then, the Legislature has approved a revised budget. Those revisions, along with some other changes, have been accounted for and are shown on pages 6 and 7 of this report. A brief summary is as follows:

Details of Revised Budget Shortfall

Projected Original Budget Shortfall per Final Budget	<u>\$ 34,216,556</u>
Revenue Increases	\$ 16,046,695
Expenditure Increases Related To Revenue Increases	<u>(2,377,632)</u>
Net Revenue Increases	\$ 13,669,063
Other Expenditure Increases	<u>(1,260,131)</u>
Net Revenue Increases to Address Budget Shortfall	<u>\$ 12,408,932</u>
Revised Budget (Expenditure) Reductions	<u>\$ 21,807,624</u>

The revenue increases are a result of a combination of changes. The most significant was the legislature approval of a reduction of the Governor’s 6% pay reduction to a 4% reduction, restoring the retiree health insurance subsidy reduction, including certain merit increases, and increasing funding related to mitigate a decrease in ad valorem taxes. These changes increased District per pupil funding by \$313 (from \$5,037 to \$5,350) and resulted in a \$20,081,374 increase to the DSA Apportionment and a (\$2,434,679) reduction in Ad Valorem Tax. In addition to these changes the Government Services Tax and the Earnings on Investments have been reduced as those revenue projections have been reduced.

The \$2.4 million for expenditures that offset the revenue increases are related to legislative action. The restoration of the retiree health insurance subsidy required an

additional expenditure of over \$5 million. This expenditure is partially offset by additional revenues for special education unit funding of \$1.8 million, class size reduction funding of \$750,000 and full-day kindergarten funding of \$100,000.

Various circumstances have also necessitated an increase for other expenditures of \$1.2 million. These include approval of the expansion for the WOLF program of \$500,000, an increase in unemployment costs of \$100,000, additions related to retirements of \$200,000, and additions for utility and other operating increases of \$400,000.

The net impact of the additional revenues and offsetting expenditures provide \$12.4 million to address the originally estimated \$34.2 million budget shortfall leaving a balance of \$21.8 million.

The \$21.8 million was offset by budget reductions previously provided to the Board after restoration of some items per direction of the Board as shown in Attachment A. The reductions include \$11.7 million in operating reductions and a \$10.1 million reduction to the ending fund balance.

Additional General Fund Changes

In addition to the changes referred to above, the budget also includes changes related to the American Recovery and Reinvestment Act (ARRA). As previously detailed to the Board, the Act provides \$5.342 million for Individuals with Disabilities Education Act (I.D.E.A.) purposes that can be used to offset the District's maintenance of effort. A savings has been recognized in the Special Education Fund as \$5.342 million of costs will be accounted for in the federal I.D.E.A. grant fund.

The decrease in expenditures to the Special Education Fund results in a decrease in the General Fund transfer to the Special Education Fund resulting in a savings to the general fund of \$5.342 million.

A plan to establish a Response to Intervention (RTI) program was previously discussed with the Board. The RTI plan required \$2.387 million in expense and the savings related to the decrease in the transfer to the special education fund was proposed to pay for the program.

The remaining savings of \$2.955 million (after applying the RTI costs) was to be carried forward to fiscal year 2010-11.

Based on this, the following has also been included, for approval, in the Amended Final Budget:

Reduction of Special Education Transfer	\$(5,342,194)
RTI Program Costs	2,386,936
Designation For Special Education Transfer	<u>2,955,258</u>
Net Adjustment	<u>\$ 0</u>

The RTI plan, in combination with the ARRA savings will have an impact on the subsequent years budgets. The impact will cause an additional shortfall between \$2.4 to \$4.8 for FY 2010-11 and an additional \$2.95 million for FY 2011-12.

This is because the ARRA funding of \$5.3 million will not reoccur and the reduction to the special education transfer will therefore increase by \$5.34 million in FY 2010-11. This increase can be offset by the \$2.95 million designation resulting in a net impact of \$2.4 million for FY 2010-11. However, if the RTI positions of \$2.4 million continue to be funded in FY 2010-11 the unresolved budget impact would increase to \$4.8 million. The impact would be an additional \$2.95 million in FY 2011-12 as the designation would not reoccur.

SPECIAL EDUCATION AND CLASS SIZE REDUCTION FUNDS

The Special Education and Class Size Reduction Funds will also be modified as part of the Amended Final Budget. The changes to the revenue and expenditure categories are shown on Page 7 of this report and the majority of the changes have been discussed above.

IMPACT OF FY 09-10 BUDGET ON SUBSEQUENT YEARS

The budget decisions made for fiscal year 2009-10 will have an impact on future years as reductions to operating funds result in decreases in programs and services provided. In addition, any reductions utilizing "one-shot" sources of funds, such as reserves or ARRA funding, do not recur in the subsequent year and will ultimately have to be addressed. A budget communication was sent to all employees on June 1, 2009 stating that although the FY 2009-10 budget doesn't include layoffs or salary reductions, that FY 2010-11 and especially FY 2011-12 could prove to be more challenging to balance and still maintain sufficient reserves.

The challenges are because it is difficult to predict the future, and therefore difficult to recognize the full impact the current decisions will have on future budgets. More time is needed to determine the status of the economy, future enrollment and how it will affect our revenue and expenditure streams.

Once more information is known we can make recommendations for the FY 2010-11 and FY 2011-12 budgets. The District plans on starting the FY 2011-12 budget process early in the fall of 2009 to ensure that adequate planning and analysis takes place in a timely manner. An early start also will allow better involvement of all stakeholders in the process and a more comprehensive consideration of alternatives for decisions regarding the budget.

**WASHOE COUNTY SCHOOL DISTRICT
GENERAL FUND BUDGET COMPARISON
FISCAL YEAR 10 FINAL VS AMENDED FINAL BUDGET**

	<u>Final Budget FY10</u>	<u>Amended Final Budget FY10</u>	<u>Change</u>
RESOURCES			
Local Sources:			
Ad Valorem Tax	\$ 108,002,953	\$ 105,568,274	\$ (2,434,679)
L.S.S.T.	128,796,111	128,796,111	0
Franchise Taxes	300,000	300,000	0
Government Services Tax	13,750,000	13,000,000	(750,000)
Rev In Lieu of Taxes	230,000	230,000	0
Regular Tuition	250,000	250,000	0
Summer School	800,000	800,000	0
Other Tuition	145,000	145,000	0
Transportation	325,000	325,000	0
Earnings on Investments	1,500,000	650,000	(850,000)
Student Activities Revenue	110,000	110,000	0
Other Local Revenue	583,000	583,000	0
Indirect Cost Revenue	2,000,000	2,000,000	0
Grants Administration Revenue	400,000	400,000	0
Salary Reimbursements	1,545,000	1,545,000	0
	<u>\$ 258,737,064</u>	<u>\$ 254,702,385</u>	<u>\$ (4,034,679)</u>
State Sources:			
DSA Apportionments	\$ 140,012,141	\$ 160,093,515	\$ 20,081,374
Special Appropriations	0	0	0
	<u>\$ 140,012,141</u>	<u>\$ 160,093,515</u>	<u>\$ 20,081,374</u>
Federal Sources:			
Forest Reserve	\$ 6,000	\$ 6,000	\$ -
E-Rate Refund	320,000	320,000	0
P.L. 81-874	190,000	190,000	0
	<u>\$ 516,000</u>	<u>\$ 516,000</u>	<u>\$ -</u>
Other Sources:			
Sale of Fixed Assets	\$ 50,000	\$ 50,000	\$ -
Transfer From Other Funds	6,500,000	6,500,000	0
Lease Proceeds	0	0	0
	<u>\$ 6,550,000</u>	<u>\$ 6,550,000</u>	<u>\$ -</u>
Opening Fund Balance:			
Reserved for Inventory	\$ 917,241	\$ 917,241	\$ -
Designated for Negotiations	0	0	0
Designated for PC Refresh	1,700,000	1,700,000	0
Designated for Utilities	0	0	0
Designated for Property Taxes	6,000,000	6,000,000	0
Unreserved	23,017,105	23,017,105	0
	<u>\$ 31,634,346</u>	<u>\$ 31,634,346</u>	<u>\$ -</u>
TOTAL RESOURCES	<u><u>\$ 437,449,551</u></u>	<u><u>\$ 453,496,246</u></u>	<u><u>\$ 16,046,695</u></u>

**WASHOE COUNTY SCHOOL DISTRICT
GENERAL FUND BUDGET COMPARISON
FISCAL YEAR 10 FINAL VS AMENDED FINAL BUDGET**

	<u>Final Budget FY10</u>	<u>Amended Final Budget FY10</u>	<u>Change</u>
APPLICATIONS			
Expenditures:			
Instruction	\$ 218,887,488	\$ 203,700,098	\$ (15,187,390)
Vocational Education	7,817,674	7,911,083	93,409
Other Instructional	1,165,704	13,084,077	11,918,373
Co/Extra - Curricular	3,554,365	4,338,560	784,195
Student Support	27,195,490	26,391,876	(803,614)
Instructional Staff Support	11,944,589	12,925,618	981,029
General Administration	8,570,879	4,849,040	(3,721,839)
School Administration	32,403,406	32,624,575	221,169
Business Support	5,844,546	20,862,196	15,017,650
Operation and Maintenance	53,320,923	51,982,292	(1,338,631)
Student Transportation	16,386,469	14,639,576	(1,746,893)
Central Support	10,453,284	0	(10,453,284)
	<u>\$ 397,544,817</u>	<u>\$ 393,308,991</u>	<u>\$ (4,235,826)</u>
Other Financing Uses:			
Debt Service Fund Transfer	\$ 3,619,477	\$ 3,619,477	0
Insurance Trust Fund Transfer	2,109,262	2,109,262	0
Special Education Transfer	35,097,118	28,291,197	(6,805,921)
Pre-Funded Retiree Health Benefits	0	0	0
Nutrition Services Fund Transfer	250,000	250,000	0
Capital Projects Fund Transfer	59,000	59,000	0
Contingency	1,093,277	1,093,277	0
Contingency For Budget Uncertainties	0	0	0
Unresolved Budget Shortfall	(34,216,556)	0	34,216,556
	<u>\$ 8,011,578</u>	<u>\$ 35,422,213</u>	<u>\$ 27,410,635</u>
Ending Fund Balance:			
Reserved	\$ 917,241	\$ 917,241	0
Designated For Property Tax	6,000,000	6,000,000	0
Designated For Special Education Transfe	0	2,955,258	2,955,258
Unreserved	24,975,915	14,892,543	(10,083,372)
	<u>\$ 31,893,156</u>	<u>\$ 24,765,042</u>	<u>\$ (7,128,114)</u>
TOTAL APPLICATIONS	<u>\$ 437,449,551</u>	<u>\$ 453,496,246</u>	<u>\$ 16,046,695</u>

**WASHOE COUNTY SCHOOL DISTRICT
SPECIAL EDUCATION FUND BUDGET COMPARISON
FISCAL YEAR 10 FINAL VS AMENDED FINAL BUDGET**

	<u>Final Budget FY10</u>	<u>Amended Final Budget FY10</u>	<u>Change</u>
RESOURCES			
State Sources:	\$ 21,063,744	\$ 22,906,369	\$1,842,625
Transfers In	<u>\$ 35,097,118</u>	<u>\$ 28,291,197</u>	<u>\$ (6,805,921)</u>
TOTAL RESOURCES	<u><u>\$ 56,160,862</u></u>	<u><u>\$ 51,197,566</u></u>	<u><u>\$ (4,963,296)</u></u>

APPLICATIONS

Expenditures:			
Instruction	\$ 46,388,727	\$ 41,276,358	\$ (5,112,369)
Student Support	1,863,311	1,976,547	113,236
Instructional Staff Support	1,017,369	920,961	(96,408)
School Administration	313,484	315,474	1,990
Business Support	0	11,665	11,665
Operation and Maintenance	62,923	63,316	393
Student Transportation	<u>6,515,048</u>	<u>6,633,245</u>	<u>118,197</u>
TOTAL APPLICATIONS	<u><u>\$ 56,160,862</u></u>	<u><u>\$ 51,197,566</u></u>	<u><u>\$ (4,963,296)</u></u>

**WASHOE COUNTY SCHOOL DISTRICT
CLASS SIZE REDUCTION FUND BUDGET COMPARISON
FISCAL YEAR 10 FINAL VS AMENDED FINAL BUDGET**

	<u>Final Budget FY10</u>	<u>Amended Final Budget FY10</u>	<u>Change</u>
RESOURCES			
Revenue:			
State	\$ 19,025,199	\$ 19,778,058	\$ 752,859
Other	0	0	0
Total Revenue	<u>\$ 19,025,199</u>	<u>\$ 19,778,058</u>	<u>\$ 752,859</u>
Transfers In	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
TOTAL ALL RESOURCES	<u><u>\$ 19,025,199</u></u>	<u><u>\$ 19,778,058</u></u>	<u><u>\$ 752,859</u></u>
APPLICATIONS			
Expenditures by Function:			
Instruction	\$ 19,025,199	\$ 19,778,058	\$ 752,859
Other	0	0	0
TOTAL APPLICATIONS	<u><u>\$ 19,025,199</u></u>	<u><u>\$ 19,778,058</u></u>	<u><u>\$ 752,859</u></u>

PROPOSED RECURRING BUDGET REDUCTIONS

Department	Cuts Identified	Non-Instructional Support Reductions	Explanation
Business	Special Payments	\$ 61,783.00	Budget consistently underutilized and not needed for anything specific.
Business	Business Office Special Payments Reduction	\$ 50,000.00	Budget consistently unused and not needed for anything specific. Severely limits Purchasing's ability to travel for professional development, unable to advertise for any open positions, unable to pay for professional dues, will require drastic reductions in paper and supplies costs.
Business	Purchasing Operation Reduction	\$ 6,504.00	Premiums can be reduced because fund balance/net assets are well above required reserves.
Business	Workers Comp	\$ 500,000.00	Unused budget that has rolled over from year to year. Summer school spans two fiscal years so this area is more difficult to accurately predict.
Business	Summer School Contingency	\$ 300,000.00	Unused budget relating to dramatic drop in the price of oil, which had skyrocketed in the prior year.
Business	Transportation Fuel Contingency	\$ 439,703.00	Anticipated price reduction for supplies/materials; staff support such as travel for training; new equipment and machinery
Capital Projects	Equipment Repair	\$ 9,042.00	Consultants; staff support i.e., professional books/subscriptions; travel and training.
Capital Projects	Hazardous Waste	\$ 1,800.00	Anticipated price reduction for supplies/materials; use down current inventories both warehouse and site; reduced supply/material usage due to custodial staff reduction.
Capital Projects	Custodial Warehouse (Supplies)	\$ 34,430.00	No impact on current production level, however, still understaffed to adequately handle workload. Bond projects (hardware replacement) will help reduce workload.
Capital Projects	Carpenter (Vacant)	\$ 60,387.00	No impact on current production level, however, still understaffed to adequately handle workload. Bond projects (interior/exterior painting) will help reduce workload.
Capital Projects	Painter (Vacant)	\$ 65,987.00	Anticipated price reduction for supplies/materials; use down current inventories; minimize use of least priority supplies/materials (i.e., curb/stripping paint).
Capital Projects	Annex Warehouse (Supplies)	\$ 14,000.00	Custodial subpool reduction from 28 to 18.5 allocations through attrition (placement into school vacancies). Reduces ability to cover absent custodians requiring schools to adjust cleaning schedules.
Capital Projects	Custodians (9.5 Positions)	\$ 387,153.00	Reallocate split General Fund and Fund 40 (Government Services Tax) salaries to 100% Fund 40 for positions working on Fund 40 budgeted projects.
Capital Projects	Transfer From Gen/Fund 40	\$ 166,996.00	As a result of other closure of Incline Elementary School.
Capital Projects	Incline ES Custodial 1.5 Alloc	\$ 61,164.00	Elimination of allocations left over from multi-track year round schedule coverage when schools have been converted back to a traditional or single-track year round schedule. The schools are currently over allocated.
Capital Projects	Multi / Traditional Schedule Change (4 Schl Custodial)	\$ 81,552.00	Allocation was provided when the portable was installed at the school. Portable will no longer be needed due to the opening of Depoali Middle School.
Capital Projects	Daimonte Ranch HS Portable Removal .5 Alloc Custodial	\$ 30,582.00	

ATTACHMENT A

Department	Cuts Identified	Non-Instructional Support Reductions	Explanation
Capital Projects	2 Site Facility Coordinator Eliminated	\$ 104,416.00	One from the closure of Incline elementary School and the second from combining the responsibilities for Brown Center and Huffaker Maintenance Center.
Capital Projects	Desert Hights .5 Alloc Grant Position Eliminated	\$ 20,388.00	Allocation remained from a grant that ended several years ago. School currently over allocated.
Capital Projects	Remodel Shop to Fund 40	\$ 280,000.00	Transfer from General Fund to Fund 40.
Capital Projects	Custodian Attrition	\$ 45,750.00	Elimination of two .5 Groundskeeper allocations in middle schools. Incumbents can be absorbed into a custodial position as it comes available.
Communications	Cancel Contract for Parents Magazine	\$ 30,000.00	This is the annual amount of postage we pay; production would move in-house on a more limited scale.
Communications	Pinnacle On-Line Publication Only	\$ 20,000.00	Transition the newsletter to electronic version; savings are in paper/printing.
Communications	Cut to Twelve Horses Budget	\$ 29,786.00	Reduces web development budget and moves more work in-house.
Deputy	Operating Reduction	\$ 6,025.00	
Deputy	Transportation Overtime	\$ 100,000.00	Overtime reduced by changes with driver assignments, added approval step from supervisors, and the implementation of new routes generated through the new routing software.
Deputy	Deputy Operating Reduction	\$ 6,000.00	Reduction in general operating budget, supplies and equipment.
Deputy	White Fleet Policy Change	\$ 20,160.00	New policy that eliminates most white fleet cars taken home, savings on fuel, maintenance, etc.
Education Alliance	K-16 Operating Reduction	\$ 9,786.00	Cutting the general fund allocation and replacing with private funds saved previous year.
Education Alliance	Personnel or Lease Reconfiguration	\$ 27,000.00	A portion of Executive Direction position or rent for Matley Lane to be paid by Administrative Costs from the Run for Education.
Elementary Ed	Library Svcs On-Call Library Assists	\$ 340,000.00	District typically needs \$60,000-\$75,000 per year in this area.
Elementary Ed	Vacant Coordinator Position RCTL	\$ 55,000.00	Vacant Position
Elementary Ed	Reading Recovery Consultants	\$ 40,000.00	Consultants can offer through other avenues, fee-based, Title \$'s, etc.
Elementary Ed	Library Services Operating	\$ 17,744.00	Reduces funds for supplies, materials, school assistance at District level.
Elementary Ed	Teacher Aid/On Call TA	\$ 2,088.00	Vacant Position
Elementary Ed	General Fund RPDP Lease Support	\$ 19,200.00	No Longer Utilizing Leased Property
Elementary Ed	Inservice Operating Reduction	\$ 1,465.00	Reduces supplies and materials.
Elementary Ed	Operating Funds Senior Directors	\$ 14,162.00	Eliminates supplies, overtime, materials for Senior Directors.
Elementary Ed	Operating Elementary Ed	\$ 1,038.00	Reduces supplies, materials, equipment.
Elementary Ed	Operating Music	\$ 4,577.00	Reduces supplies, materials, equipment.
Elementary Ed	Film Library Operating	\$ 16,000.00	Reduces AV supplies, materials, operating costs.

Department	Cuts Identified	Non-Instructional Support Reductions	Explanation
Elementary Ed	ESL Operating	\$ 15,032.00	Reduces supplies, mileage, printing, furniture, computers, subs.
Elementary Ed	RCTL Operating	\$ 10,035.00	Reduces printing, supplies, materials, subs, equipment
Elementary Ed	Veterans Day Music	\$ 4,400.00	Reduces stipends, buses, participation for high school bands in parade.
Elementary Ed	Textbooks	\$ 1,600,000.00	Will still allow us to continue with K-5 Math selection in 2009-2010
Elementary Ed	Operating Budgets	\$ 26,190.00	Reduce operating in elementary ed, RCTL, textbooks, etc. (supplies, sub, site level overtime).
Grants	Grants Operating Reduction	\$ 5,000.00	Operating budget reduction.
Human Resources	Substitute Cost Savings	\$ 200,000.00	Anticipated savings due to higher substitute teacher fill rates.
Human Resources	Clerical Asst / Vacant	\$ 25,400.00	Vacant Position; will redistribute clerical responsibilities to other clerical/secretarial employees.
Human Resources	HR Operating	\$ 10,000.00	No computer replacements; reduction in travel and training; reduction in some supplies.
Human Resources	ADA Accommodations	\$ 5,158.00	Historically, majority of funding has not been utilized by year-end.
Human Resources	Immunization Reduction	\$ 5,158.00	Historically, majority of funding has not been utilized by year-end.
Human Resources	Risk Mgt Operating Reduction	\$ 4,000.00	No computer replacements; reduction in travel and training; reduction in some supplies.
HR / Risk Management	Insurance Trust Fund (One Month Premium Holiday)	\$ 2,000,000.00	One month premium holiday would save \$2 million while reducing the Health Insurance Fund ending fund balance by \$4 million (because employee paid premiums would also be reduced) from the budgeted ending fund balance at June 30, 2010 of \$23.8 million to \$19.8 million, less another \$3.5 million reduction relating to the 8.8% funding reduction for health insurance in the DSA.
HR/Business	1/5th PERS	\$ 1,023,672.00	Unused budget because the State provided adequate funding in recent years, after not fully funding this program when it began. Subject to change.
Human Resources	Operating	\$ 10,000.00	No computer replacements; reduction in travel and training; reduction in some supplies.
Information Technology	Data Analyst Vacancy	\$ 69,723.00	Current vacancy in the Business/HR applications area. Position has been "on hold" pending consolidation and reclassification with another position.
Information Technology	Senior Software Developer Vacancy	\$ 104,031.00	Current vacancy in the Business/HR applications area. Position has been "on hold" pending consolidation and reclassification with another position.
Information Technology	Tech Svcs Supvsr/Vacant	\$ 79,793.00	Vacant Position
Information Technology	Reduction in Operational Costs (IT)	\$ 121,000.00	Cut includes expiration of software licenses, lower operational costs in 800 MHz support, and reduction in general fund operating expenses.
Information Technology	NCLB Reduction	\$ 16,624.00	Reduction is from consultant services portion of NCLB funding-- other solutions (if needed) will be found.
Information Technology	Structured Cabling Specialist/Vacant	\$ 57,658.00	Vacant Position.
Legal	Legal Secty (vacant)	\$ 49,866.00	Vacant Position.

Department	Cuts Identified	Non-Instructional Support Reductions	Explanation
Legal	Admin Investigators Operating	\$ 1,000.00	20% reduction in operating budget.
Legal	Litigation Costs	\$ 13,600.00	33% reduction in available for funding cost of litigation/mediation
PPA&A	Operating	\$ 25,000.00	Significant cut to the general operating budget for the group.
PPA&A	Testing/DMS	\$ 22,000.00	With this cut, we will be minimizing a program management position hired by the contractor.
PPA&A	Legislative	\$ 40,000.00	Budget analysis determines that reduction will not threaten completion of essential activities
PPA&A	Registration	\$ 27,000.00	Moving system from a paper/pencil system to predominantly on-line.
PPA&A	General Operating PPA&A	\$ 12,750.00	Reduction in operating; no program impact in next biennium.
PPA&A	Testing Operating	\$ 50,000.00	Program and 1-year cessation of HS math finals other than Algebra 1/2
PPA&A	Student Accounting Operating	\$ 4,000.00	Reduction in operating; no program impact in next biennium.
PPA&A	Data Management System	\$ 67,000.00	Reduction to teacher stipends for training on Edusoft platform (no longer needed); reduction of program management position from 1.0 FTE to .50 FTE paid through Edusoft contract.
Printshop	Print Shop 1.0 Staff Reduction (Retire)	\$ 52,476.00	Vacant Position
Prof Dev/Prin Ac	Princ Academy Operation Reduction	\$ 6,000.00	Department Operating Expenses Reduction
Public Affairs	Postage (Charge Back Program)	\$ 130,000.00	Will charge each school/dept/cost center for postage. \$4,000
Public Affairs	Public Affairs Operating	\$ 8,189.00	Reduction in community outreach activities and participation and
School Police	Cutting Physical Costs	\$ 2,000.00	Reduction in Operating.
School Police	Fingerprint Fee Inc \$5	\$ 15,000.00	Increasing the current fee to \$55.00
School Police	Reducing Overtime	\$ 19,500.00	Reducing Overtime Currently OT fee is \$45/hr for events increase to \$50/hr.
School Police	Emergency Mgt Operating	\$ 4,000.00	Reduction in Operating
Secondary	1.0 ROTC Instructor (Retirement)	\$ 62,853.00	Individual retiring; with current enrollment can maintain level of service by not filling this vacancy.
Secondary	Program Svcs Tech/Counsel (Vacant)	\$ 59,194.00	Unfilled position--not a priority for support of counseling department.
Secondary	On Call Teacher Asst	\$ 8,144.00	Funding for emergency/unfunded situations.
Secondary	On Call Teacher Aide (2)	\$ 7,185.00	Funding for emergency/unfunded situations.
Secondary	On Call School Sec ES/MS	\$ 7,836.00	Funding for emergency/unfunded situations.
Secondary	Comprehensive Health (Stud Svcs)	\$ 2,399.00	Budget to help coordinator carry out duties to maintain current HS
Secondary	HS Teacher (No Position)	\$ 11,672.00	Funding for emergency/unfunded situations.
Secondary	Aquatics (No Formal Program)	\$ 12,000.00	involved.
Secondary	On Call Admin Secty	\$ 14,925.00	Funding for emergency/unfunded situations.
Secondary	Washoe HS Building Leases	\$ 47,000.00	Cost reduction due to opening of Washoe East campus.
Secondary	On Call Clerical Aide (SHARE)	\$ 13,295.00	Funding for emergency/unfunded situations.
Secondary	AACT Tech Maint Agreement	\$ 4,000.00	Reduction in stipends paid to AACT staff to service equipment in their programs.
Secondary	School Department Overtime	\$ 80,805.00	Reduction in approved overtime to secondary schools.
Secondary	Secondary Subs	\$ 200,000.00	Reduce funding for substitutes throughout the District.
Secondary	Summer School Salaries	\$ 30,756.00	Reduction in funding available to fund Summer School.
Secondary	On Call Admin Sec (WOLF)	\$ 27,985.00	Funding for emergency/unfunded situations.
Special Ed	Special Education Operating	\$ 81,018.00	Reduction in Operating.
Special Ed	Mileage	\$ 27,175.00	Reducing mileage to more efficient utilization of assignments.

Department	Cuts Identified	Non-Instructional Support Reductions	Explanation
Special Ed	On-Call Clinical Aid	\$ 3,708.00	Will cover service needs through existing staff.
Special Ed	Operations/Psych Svcs	\$ 5,135.00	Reduction in Operating.
Superintendent	Consultants	\$ 150,000.00	Elimination of Public Relations and Legislative Consultants.
Superintendent	Superintendent/Board Operating Reduction	\$ 45,833.00	Reduces Operating Expenses for Board and Superintendent Budgets.
Superintendent	Special Early Separation Incentive Program	Research	
Superintendent/Board	Superintendent / Board Operating	\$ 30,000.00	Reduction of operating expenses from 2008-2009 level Superintendent (\$127,000 Budget) and Board (\$120,000 Budget)
Transportation	Reduction of One Day Field Trips 2009-2010	\$ 200,000.00	Elimination of some non-educational day field trips.
Transportation	Bus Leases	\$ 442,000.00	This reduction required Board approval to partially suspend the School Bus Replacement Policy in WCSD School Board Policy 3545.3.
Transportation	Student Transportation Operating	\$ 207,000.00	Operation budget eliminates transportation training consultants, conferences, reduces some general supplies, shop consumables, and printing.
Transportation	Gasoline Savings	\$ 79,600.00	New fleet fuel policy and vendor, and additional savings from the drop of fuel.
Transportation	Overtime Reductions	\$ 400,000.00	Overtime reduced by changes with driver assignments, added approval step from supervisors, and the implementation of new routes generated through the new routing software.
Transportation	Driver Adjustment	\$ 38,811.00	Staffing driver adjustment combining runs and eliminating others.
	TOTAL PROPOSED RECURRING BUDGET REDUCTIONS	\$ 11,724,252.00	

PROPOSED ONE SHOT BUDGET REDUCTIONS

Reduce General Fund Ending Fund Balance	\$ 10,075,748.00	Will leave \$5,924,242 for potential use in FY11 and still maintain the 2% budgeted ending fund balance of WCSD School Board Admin Regulation 3120.4.
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RECOMMENDED BUDGET REDUCTION FOR FY10

TOTAL Proposed One Shot Budget Reductions	\$ 10,075,748.00
TOTAL Proposed Recurring Budget Reductions	\$ 11,724,252.00
TOTAL BUDGET SHORTFALL	\$ 21,800,000.00

Department

Cuts Identified

Non-Instructional Support Reductions

Explanation

PROPOSED RECURRING BUDGET CUTS RETURNED

Business	Vacant Accountant Position	\$	81,038.00	BOARD DIRECTED EC RECOMMENDED -- Funds will help ensure the Custodial Warehouse Supplies budget will not result in a depletion of school inventories and potential central warehouse shortages in the Spring and avoid delivery delays to schools.
Capital Projects	Custodial Warehouse Supplies	\$	52,000.00	
Elementary Ed	ESL Operating	\$	41,000.00	BOARD DIRECTED EC RECOMMENDED -- HR already eliminated a clerical assistant position as a result of budget reductions. This position will help ensure that HR will have an adequate level of clerical support for the division.
Human Resources	Secretary	\$	36,680.00	
Secondary Ed	SHARE Budget	\$	10,364.00	EC RECOMMENDED -- Funding will allow the department to carry out their responsibilities and prevent additional cuts to other departments.
Secondary Ed	Work Experience	\$	12,567.00	EC RECOMMENDED -- Funding will allow the District to continue with the program which provides an additional option for students to earn credit.
	TOTAL Proposed Budget Cuts Returned	\$	233,649.00	

ONE SHOT FUNDS POTENTIALLY AVAILABLE FOR FY11

HR/Risk Mgt	Reduce General Fund Ending Fund Balance	\$	5,924,242.00	Additional ending fund balance potentially available.
	Property Liability	\$	500,000.00	Further reduction of Property & Casualty Insurance Fund budgeted ending fund balance at June 30, 2010 to \$2.2 million. Also see Tier 1 reduction of \$500,000.
HR/Risk Mgt	Workers Comp	\$	500,000.00	Reduction of Workers' Compensation Insurance Fund budgeted ending fund balance at June 30, 2010 to \$3.5 million
HR/Risk Mgt	Property Casualty	\$	500,000.00	
Superintendent	Admin Building Revitalization Funds	\$	3,000,000.00	It is unlikely that adequate funding will be available to move forward with a new administration building in the next 5-10 years. Moving these funds back to the General Fund to help balance the budget is deemed reasonable.]
Information Technology	Computer Refresh (Delay)	\$	1,400,000.00	Delays the replacement of approximately 1,500 computers used by teachers and students in computer laboratories.
Transportation	Fuel Contingency	\$	400,000.00	Due to stabilization of fuel prices.
	TOTAL	\$	12,224,242.00	