

client support

WCSD INFORMATION and EDUCATIONAL TECHNOLOGY

PERFORMANCE MONITORING REPORT
November 2009

Parent communication

Student achievement

Improved productivity

sharing information

data management



**Washoe County School District
Information and Educational Technology**

**Performance Monitoring Report
November 2009**

CONTENTS

Executive Summary	4
Spotlight on Success	6
Key Indicators	13

APPENDIX

Mission Statement.....	26
Organization Chart	27

FOR MORE INFORMATION

Information Technology website

<http://www.washoe.k12.nv.us/is/index.php>

Educational Technology website

<http://www.washoe.k12.nv.us/district/departments/educational-technology>

EXECUTIVE SUMMARY

The annual performance report for Information Technology is interesting due to its diversity of accomplishments and to the concept that success breeds success. While the Department made significant strides in improving technology within the District and especially the efforts to support Educational Technology, these improvements have created an eagerness among schools and staff to expand the use of technology into additional areas. We understand and appreciate this eagerness and will continue to do our best to be responsive to these levels of initiative and creativity.

The report describes significant achievements highlighted by:

- Improvements throughout Educational Technology including:
 - ⇒ Completion of a new three year Strategic Technology Plan
 - ⇒ Participation with the state of Nevada to become the 13th member of the nationwide Partnership for 21st Century Schools
 - ⇒ Creation of an e-Learning Technology Conference for the fall of 2009
 - ⇒ Expansion of the Technology Café to over 400 participants
 - ⇒ Creation of a Technology Users Group (NVision) for WCSD teachers
 - ⇒ Expansion of the Promethean ACTIVboard implementations to 725 boards
 - ⇒ Expansion of the ANGEL online environment to 526 student enrollments, 538 teachers enrolled in 33 online courses, and 1,373 teachers enrolled in 46 groups.
 - ⇒ Creation of a podcasting pilot and infusion of iPods in classrooms
 - ⇒ Facilitation of the introduction of Apple computers for curriculum specific applications
- A key goal is to support the Blueprint for Student Success, Response to Intervention, and the Strategic Technology Plan thereby supporting the District's focus on more graduates and fewer dropouts. Many technology projects were completed that directly support these initiatives, including:
 - ⇒ Technical Refresh replaced 1,585 old computers during 2009
 - ⇒ Completed the rewiring at:
 - Gerlach HS
 - Incline HS

- Galena HS
 - McQueen HS
 - Cannan ES
 - Veterans ES
 - Warner ES
 - Winnemucca ES
 - Risley ES
 - Maxwell ES
 - Lincoln Park ES
 - Smithridge ES
 - Echo Loder ES
 - Beasley ES
-
- ⇒ Approved a new Student Information System (SIS) to be implemented by July 2, 2010
 - ⇒ Completed full deployment of a web-based version of the District's Business and Human Resources software now known as Business Plus (previously BiTech)
 - ⇒ Opened two state-of-the-art technology training labs at the Matley Lane facility and did a complete makeover of the computer training lab at the Brown Center

SPOTLIGHT ON SUCCESS

Upgrading technology infrastructure within existing schools

- ✓ Rewired schools (wiring within the walls, adding drops and wireless at each school, upgraded server areas)
- ✓ Revitalized schools (Promethean Interactive Whiteboards, wiring within the walls, adding drops and wireless at each school, upgraded server areas)



Rewired Schools:

- Gerlach HS
- Incline HS
- Galena HS
- McQueen HS
- Winnemucca ES
- Maxwell ES
- Beasley ES

Revitalized Schools:

- Cannan ES
- Veterans ES
- Warner ES
- Risley ES
- Lincoln Park ES
- Smithridge ES
- Echo Loder ES

SPOTLIGHT ON SUCCESS

iPods and Podcasting



- One-to-one iPod initiative in the ESL program at Hug High School
 - *“Some of my students, who before the iPod touches scored between 2 and 3 on average out of 10 possible points, began scoring in the 7 to 10 range during the second part of the year.”*

- Forty-one cross-curriculum lessons using podcasts developed by the Northern Nevada Writing Project teachers (writingfix.org).
- Fourteen model middle school technology classrooms with iPod carts
- Twenty-four teachers and staff involved in a podcasting pilot

Lessons from Math Teachers:	
Linear & Exponential Growth Poetry Overview: Students choose numbers and units of measurements, and then create short poems that compare and contrast exponential (or multiplied) and linear growth. This lesson is inspired by several Schoolhouse rock songs as well as other videos that help students explore numerical growth. Lesson Authors: Kellie Kareck, Nevada high school math teacher	Itsy-Bitsy Math Songs Overview: Students write instructions for math procedures that can be sung to the tunes of familiar nursery rhymes or songs. Working first in small groups, then as individuals, this activity helps students put ideas from notes into individual words. Lesson Author: Lisa Baehr, Nevada high school math teacher

AP U.S. History Podcast

David Shocket
Category: Education
Language: English
Free SUBSCRIBE

- One high school teacher podcasts weekly lessons to iTunes. Had 18,650 hits from around the country in the first three months.
 - *Teachers and students from across the United States download the podcasts on a weekly basis.*

SPOTLIGHT ON SUCCESS

ANGEL Online Learning Management System

- Extends the **K12 classroom** beyond the four walls with 24/7 access to a secure, licensed learning environment
- Provides asynchronous and synchronous tools for online **professional development**
- Provides **school and District groups** with 24/7 access to high-interest collaboration and communication tools
- Provides **public-access groups** (non-licensed) access to events, calendar, surveys and forums at any institutional level.



Online Access to Resources

“This is mind boggling! I just checked the reports on downloads for Easy Grade Pro (EGP). Here is the result: 7,238 copies of EGP were downloaded by teachers over a three month period. That includes downloading from school and from home. ANGEL made this happen with very few problems, considering a huge amount of teachers downloaded the program at once.”

Increases in Implementation

ANGEL for students: (number of students increased from 404 last year to 526 this year)

- K-12 classroom enrollments increased from 484 to 526

ANGEL for teachers: (number of teachers increased from 234 to 538)

- Collegial groups increased from 28 to 46 including math standards, technology panel, Read 180, education technology specialists, accreditation, 21st Century skills, and Title II funding
- In-service courses increased from 9 to 33 including new teacher induction, organization, math, writing, biology, and millennial learners involving over 1,800 teachers

Professional Development

- Ten WCSD ANGEL instructors from seven key WCSD departments participated in an online course from Concord Consortium, Developing and Teaching Online Courses which modeled structure and online teaching pedagogy.
- Thirty-nine teachers, administrators, and other District staff participated in a hybrid (online and face-to-face) four-week ANGEL editor training.
- Ten ANGEL instructors presented at the ANGEL Users Conference in May, 2009.

SPOTLIGHT ON SUCCESS

Promethean ACTIVboards

- Students continue to be highly engaged during instruction in ACTIVboard classrooms.
- The overall average number of students who were noted as engaged was 93.5 percent overall.
- There was a notable change in the teacher role in the classroom.
- Lessons were developed in more interactive ways.
- There was an overall increase in smaller group activities using a variety of instructional approaches.
- Hundreds of resources developed in Washoe County are available @ tinyurl.com/WCSD-flp-repository.

Figure 6. Percent of Students Who Were Engaged During the Lesson in May 2009

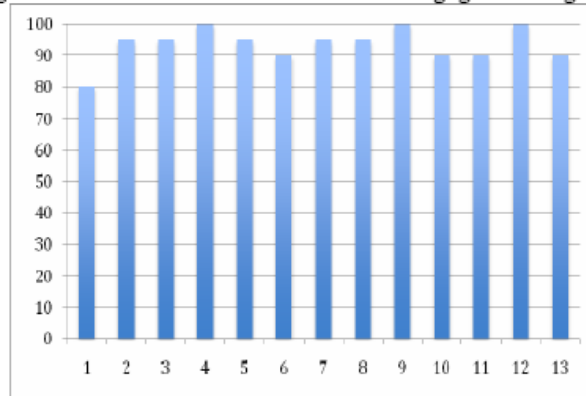


Figure 1. Teacher Roles: December 2008

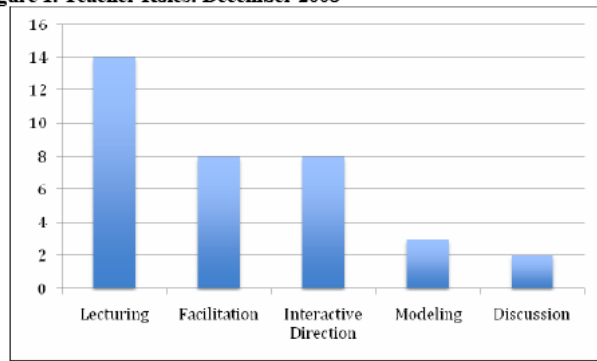
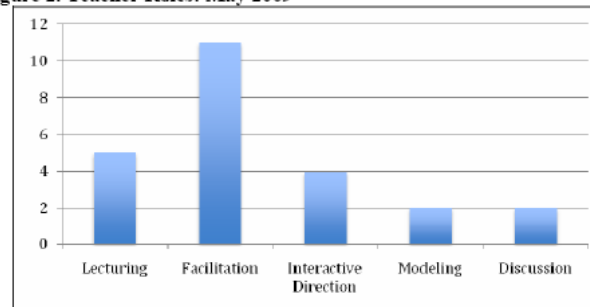


Figure 2. Teacher Roles: May 2009



SPOTLIGHT ON SUCCESS

21st Century Initiative

- The 2009 Technology Café at TMCC attracted over 400 teachers. Demonstrations by WCSD teachers included podcasting, digital video, adaptive technologies for all students, interactive white boards, digital arts, etc.
- The e-Learning CHOICES conference was launched in September, 2009. This innovative two month technology conference provided professional development in a variety of areas including podcasting, YouTube, social networking sites, 21st century skills, Google applications, Groupwise, Easy Grade Pro, virtual worlds, etc.. Classes are delivered face-to-face, online, or a hybrid of those two approaches.
- Tuesday Technologies at TMCC professional development classes offer about 12 classes a year.



2009 survey of WCSD teachers:

80% say YouTube should be available for teachers to access in the classroom.

72% say that teachers should be allowed to use iPods for classroom instruction (during a time when iPods were outlawed at high schools.)

92% say that students are more engaged when technology is used.

SPOTLIGHT ON SUCCESS

Strategic Technology Plan; Engaging 21ST Century Learners in the Educational Process

A new strategic Technology Plan was completed for Washoe County School District. This three year plan will be a guiding force as the District moves further into the 21ST Century. There are three goals and each goal has several objectives.

Goal 1: Infrastructure and Connectivity

Goal 2: Professional Development

Goal 3: Instructional Integration

Three goals were found to be so pervasive throughout the document, they were considered to be overarching goals. These goals can be seen throughout the entire document.

Overarching Goal 1: Correlation to District Improvement Plan and the Blueprint for Success

Overarching Goal 2: 21ST Century skills

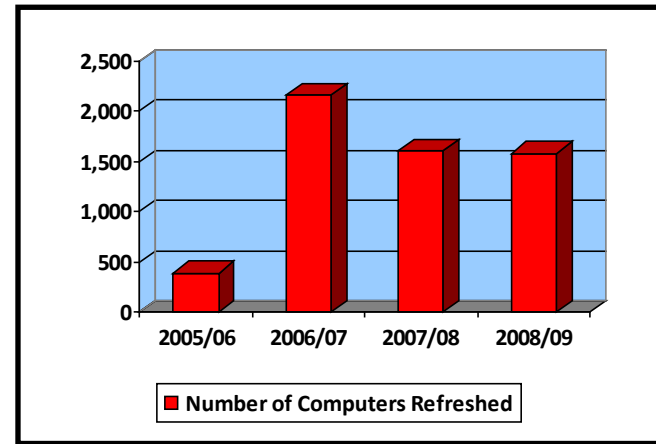
Overarching Goal 3: Collaboration and Communication



SPOTLIGHT ON SUCCESS

Technical Refresh

- 5,751 classroom and lab computers were replaced in the first four years of the program
- This five year refresh cycle will replace about one-third of the computers in the District focusing on technology labs and teacher computers
- True refresh program – for every computer we purchase we remove one from the schools, reducing maintenance on outdated systems
- The current refresh project is based on prioritized funding that fluctuates annually



- Systems removed in the Refresh are recycled within the District if they can replace an outdated computer
- Parts are removed as needed to be used to fix other computers
- Hard drives of discarded computers are destroyed for security reasons
- Discarded computers go to appropriate recycling centers where the components are recycled and toxic materials are properly disposed of

Technical Refresh	2005/06	2006/07	2007/08	2008/09	2009/10	Total
Number of Computers	395	2,162	1,609	1,585		5,751



KEY INDICATORS

Four key indicators determine how the Information Technology Department is making improvement toward being a World Class School District:

1. Implementing new Educational Technology applications that focus directly on improving student achievement
2. Implementing new Educational Technology applications that focus directly on improving instructional staff productivity
3. Implementing Information Technology Bond projects that support curriculum initiatives and improve efficiency and effectiveness of District support services
4. Providing a technology infrastructure that meets the current and future needs of the District while enhancing the efficiency and effectiveness of support services and delivering quality customer service

Key Indicator #1

Implementing new Educational Technology applications that focus directly on improving student achievement

Project	Description	Why is This Significant	Success Measure
Promethean ACTIVBoard	<p>ACTIVBoards: Interactive, large screen, touch board to engage students in direct interaction with technology-based/digital curriculum.</p> <p>ACTIVClassroom: Completes the digital classroom conversion.</p> <p>ACTIVClassrooms will feature Activboard, and a class set of:</p> <p>ACTVIExpressions (student response system), document camera,</p> <p>ACTVISlate (remote access to the board) and</p> <p>ACTVIArena (dual user pens)</p>	The number one reason that students drop out is that they find classroom instruction to be irrelevant.	<p>Outside evaluation will continue to show an increase in engagement with the use of the Promethean ACTIVBoards</p> <p>Twenty percent of classrooms have a Promethean ActivBoard</p> <p>Convert 10 District classrooms into ActivClassrooms.</p>
Read 180	A reading program that implemented with fidelity aims to bringing students that are 2-4 years behind grade level up to grade level.	<p>Tier 2 support for middle school and high school students struggling in reading.</p> <p>There is some use in elementary school.</p>	<p>Students will show an average growth of 140 Lexiles (about 2 grade levels). A random check of schools in 2007/08 showed a 91 Lexile (about 1.3 grade levels) growth for students in the program at least 90 days.</p> <p>Reduce the percentage of students scoring in the bottom 50% of the 8th and 11th grade reading CRT by 3%.</p>

Project	Description	Why is This Significant	Success Measure
Compass Learning	A comprehensive math and language arts program for grades K-6 through a web-based interface at school and at home.	Tier 1 and 2 support for elementary students in math and language arts. Allows for differentiated instruction for all students.	<p>With a new server and upgrade of software, schools will have access to Compass 99% of the time with no technical problems from the server end.</p> <p>With fidelity of implementation 100% of Compass schools will make AYP.</p>
Computer Based Instruction (PLATO)	<p>Alternative education Credit Recovery and Support program for middle and high schools.</p> <p>Tier 2 support for middle and high schools.</p> <p>This program gives struggling students an alternative education choice and will impact the number of students graduating high school and passing the HS Proficiency exams.</p>	<p>Without these credits students would not be able to graduate from high school</p> <p>These students have taken the math proficiency exam several times and this is the last chance for many of them to pass this test. In addition to Math, Reading, and Writing, Science Proficiency Test pass is now required.</p> <p>Created New HS Science Proficiency Prep course and new MS Social Studies and Science Credit Recovery Courses to meet state requirements.</p>	<p>Increase the percentage of graduating seniors receiving high school credit using CBI / PLATO credit by 3% using a base line data of 31%.</p> <p>75% of students enrolled in a PLATO high school proficiency prep class will pass the Credit By Exam (CBE) Proficiency Test. Percentage of students passing the CBE who used PLATO classes was 61% last year.</p> <p>Middle School Students will have an opportunity to recover required Social Studies and Science Credits to allow promotion to high school..</p> <p>Twenty-five middle and high schools will use PLATO for RTI.</p>

Key Indicator #2

Implementing new Educational Technology applications that focus directly on improving staff productivity

Project	Description	Why is this Significant?	Success Measure
<p>WCSD Strategic Technology Plan</p>	<p>State law requires that each district create a strategic technology plan and revise that plan every three years.</p> <p>The plan focuses on infrastructure, professional development, and integrating technology into curriculum areas.</p>	<p>Technology, as a tool, can help improve student achievement and student engagement.</p>	<p>Each action step of the plan has a goal. (Plan is on the District web page at http://www.washoe.k12.nv.us/is/index.php.)</p>
<p>Professional Development for Elementary Technology Specialists (formerly computer assistants)</p>	<p>Offer training through online and face-to-face environments to increase the knowledge of technology applications in WCSD.</p>	<p>ETs need required training to support their title change and new responsibilities</p>	<p>The total hours of professional development for ETs will be at least 960 hours.</p>
<p>Nevada Pathway Project</p>	<p>Statewide collaborative technology integration project.</p> <p>Fourteen WCSD (of 120+ statewide) middle school teachers receive iPod Touches, laptops, wireless access, and 12 credits of professional development (over 2 years) to learn how to successfully integrate technology in their classrooms.</p>	<p>Increases student engagement.</p> <p>Increases 21st Century skills for teachers and students.</p> <p>Enhances content area understanding and achievement.</p> <p>Changes teacher behaviors (more student-centered).</p>	<p>Orientation Module to be completed by Jan. 2010.</p> <p>Module 1 to be completed by May 2010.</p> <p>Module 2 to be completed by Sept. 2010.</p> <p>The 14 participating WCSD teachers will earn 168 professional development credits over two years.</p>

Project	Description	Why is this Significant?	Success Measure
Professional Development	Develop a comprehensive professional development program that meets the needs of teachers with novice and experienced technology skills.	<p>To increase the number of students that graduate and to improve student performance, teachers must understand the 21st century students sitting in their classrooms.</p> <p>They must change classroom practices in order to engage these students in the learning process and make education more relevant.</p>	<p>Develop a technology conference in Washoe County School District.</p> <p>Increase the number of attendees at the Technology Café from 400 to 500.</p> <p>Increase the number of technology classes offered through Tuesday Technologies at TMCC from 8 to 12.</p>
ANGEL online Learning Management System	<p>Web-based application for curriculum, instruction and assessment features secure online access to calendar, documents, file repository, video/audio files, and both synchronous and asynchronous collaboration and communication tools.</p> <p>ANGEL also provides full-featured public groups (non-licensed) including events, calendar, surveys and forums at any institutional level.</p>	<p>Serving as a form of District intranet as well as and inservice teaching tool, ANGEL provides a common, accessible space for data sharing/communication.</p> <p>Data in any format can be easily up/downloaded, including staff created videos, tutorials, lesson plans, rubrics, collegial plans, agendas and minutes.</p> <p>ANGEL provides remote desktop sharing, enabling webinar-type presentations, as well as collegial discussions in real time.</p>	<p>Develop online ANGEL training modules for users at all levels, participants through editors.</p> <p>Develop and post podcasts outlining how to perform typical tasks, important ANGEL features, and best practices in online learning.</p> <p>Increase awareness of public functionality in ANGEL, including public groups (e.g., department or school site) as well as forums and surveys for gathering data from stakeholders.</p> <p>Continue to increase the number of teacher groups/courses by at least 25%.</p>

Project	Description	Why is this Significant?	Success Measure
Apple Computer Implementation	Promote the use of Apple computers to meet specific needs in the classroom.	The Apple computer has created a niche in the academic, personal, and business environments. Taking advantage of these specific areas (music, graphics arts, etc.) will promote relevance and engagement with our Millennial students.	.An additional 25 Apple computers will be purchased for content specific, curriculum-based learning.
Podcasting and iPods	Create a culture of using 21 st century teaching methods with 21 st century tools.	When asked why students drop out of school, one main reason is always that school is not engaging or challenging. Using 21 st century teaching methods and 21 st century tools engage students in the learning process.	Increase the number of iPods in the District from 12 to 450 Increase the number of podcasts from 0 to 200 Increase the number of lessons using podcasts that are available on writingfix.org from 35 to 70.
Creation of a real-time online learning environment	Using a product (like WebEx) meetings and professional development can be done in real time	Creates more time in the day for District staff if they do not have to travel. Allows meetings outside of the district to be conducted (such as interviews, tech support, experts in the classroom).	Ten licenses will be purchased. Ten departments (or schools) will use this technology. By April, 2009, 20 meetings and 10 professional development classes will be taught in a real time, online environment.

Project	Description	Why is this Significant?	Success Measure
eWalk	Allows principals to capture walk through notes using mobile technologies, e-mailing results to teachers immediately, and keeping a log of all entries for evaluation purposes.	Changing classroom practices requires support from administrators. This tool allows administrators to track classroom practices and report school and individual teacher data.	Twenty-five administrators will be using this software during 2009-2010

Key Indicator #3
Successfully implementing Information Technology Bond projects that support curriculum initiatives and improve efficiency and effectiveness of District support services

Project	Description	Why is this Significant?	Success Measure
<p>BusinessPlus Upgrade (formerly BiTech) (IT Bond)</p>	<p>Implementation of BusinessPlus IFAS 7i Upgrade for increased functionality, improved reporting, and increased accuracy providing robust business service performance.</p>	<p>Improve financial and human resources accounting, business processes, reporting, and efficiency; satisfy Legislative Council Bureau audit findings.</p>	<p>Integrated web-based HR, Payroll, Risk Management, and Position Control functionality implemented April 2008.</p> <p>Dashboard Technology, Click Drag and Drill Reporting, Workflow/Webform Technology, and a new Chart of Accounts deployed District-Wide June 2009.</p> <p>Position Budgeting, Time Cards OnLine, Documents OnLine, Bid OnLine, and Employee OnLine to be rolled out during FY10.</p>
<p>Spot Upgrades (IT Bond)</p>	<p>Number of upgrades enabling District programs, remodels, and eliminating emergency situations.</p>	<p>Provide smaller scale infrastructure upgrades to individual locations at a school or a District site.</p>	<p>Upgraded numerous network electronics at various schools/sites.</p> <p>Added network drops to critical locations.</p>
<p>Audio Enhancement (IT Bond)</p>	<p>Implementation of Audio Enhancement in all Elementary Schools.</p> <p>Middle and High Schools will also be included as funding permits.</p>	<p>Provide distribution of teachers' and students' voices evenly throughout the classroom.</p>	<p>All ES classrooms completed.</p> <p>All MS completed with the exception of four, target completion Spring 2010.</p> <p>HS classrooms to be installed as funding permits.</p>

Project	Description	Why is this Significant?	Success Measure
Document Management System (IT Bond)	Implementation of a District wide Document Management System.	Provide departments with the capability to electronically capture document images for storage and retrieval on a centralized infrastructure; Reduces on-site paper storage and facilitates the location and retrieval of documents.	Additional Staff Member hired September, 2009. Special Education, CPFM, and Police Back Office capture will be 75% complete (currently 20%) during 2009-2010 Ten new departments will utilize document storage by June 2010.
Student Information System (SIS) upgrade (IT Bond)	Implementation of a District wide Student Information System.	Web based anywhere, anytime access to student information for both staff and parents. Enhance and improve communications for staff as well as students and parents. Improves parent involvement in their child's education. Current Student Information System, SASI, will not be supported by the vendor beyond August of 2010.	Successful implementation at all District schools by September, 2010.

Key Indicator #4

Providing a technology infrastructure that meets the current and future needs of the District while enhancing the efficiency and effectiveness of support services and delivering quality customer service

Project	Description	Why is this Significant?	Success Measure
Network Management Services (IT Bond)	Implementation of an enterprise Network Management Services.	<p>Improve disaster recovery and network management capabilities; improve server/network performance; reduce operational/capital costs;</p> <p>Proactive problem solving reduces site downtime and impact, providing a more productive learning environment.</p>	<p>Location for data center purchased in 2008 and remodel/construction will be completed in 2009.</p> <p>Installation of network equipment in progress, target completion 2010.</p>
Storage Area Network (IT Bond)	Implementation of a Storage Area Network.	<p>Improve the backup of school and administration areas data, and enable data mobility between applications; improves data delivery stability, reliability, speeds application storage space management, enables uniform procedures for data recovery, archiving, and removal.</p>	<p>Location for data center purchased in 2008 and remodel/construction will be completed in 2009.</p> <p>Installation of network equipment in progress, target completion 2010.</p>

Project	Description	Why is this Significant?	Success Measure
Matley Training Labs	Acquisition and Build-Out of a State-of-the-Art IT Training Facility	Provide a comfortable, convenient, and centrally located facility housing current technology equipment and tools to educate staff in the use of a myriad of District software applications.	<p>Labs will be in use 90% of all school days.</p> <p>Twenty-five classes will be offered in various applications such as BusinessPlus (formerly BiTech) and Infinite Campus in a traditional school month (May, 2010)</p> <p>Ten professional development classes will be offered a month (May, 2010).</p>
Work Order Tracking	Number of total work orders received, completed, and outstanding with focus on Technical Services.	Reflects Department's ability to provide quality customer support in key areas.	<p>Except for peak periods, 400 outstanding work orders can be expected to be open at any one time.</p> <p>Start of school through September work orders increase by approximately 300 additional requests.</p> <p>Reorganization efforts should reduce open calls approximately 5%.</p>
BusinessPlus (formerly BiTech) Availability	Percentage of business hours the system is available to users.	All of the Business and HR work for the District is supported by BiTech.	99.5% availability based on a five day week and 10 hour day.
Wide Area Network Availability	Percentage of business hours the wide area network is available to users.	Connectivity between District Administration and District sites ensures applications can be accessed during business hours.	99.995% availability based on a five day week and 10 hour day.

Project	Description	Why is this Significant?	Success Measure
IT Operational Projects	Number of active technology related projects by all IT Units.	Reflects the workload IT has in supporting multiple applications and facilities within the District.	Approximately 100+ open projects run concurrently. Project completion based on funding and resources available.
Technical Refresh Program	Number of computers replaced for teachers and in computer labs.	Replaces teacher classroom computers and computers labs on a five year cycle keeping technology in the classroom current and relative to student use.	Based on year-to-year funding allocation. 5,751 replaced since 2005.
Information Security	Actions taken to improve Information Security within the District.	Continuous improvement of information security on an on-going basis. Information Security position was created in 2006 to improve data security and data integrity. Focus is on meeting mandates related to NRS, FERPA, HIPPA, and CIPA.	Identify and reduce number of data intrusion violations. Developed CSI procedures aligned with acceptable use of the District network.
Geographic Information Systems (GIS)	Development of geospatial applications and services to the District.	Provide accurate data to support data driven decision making throughout the District. Initial focus on rezoning and student safety.	Implement and maintain a repository of various geospatial data reflecting the needs of the District.
Desktop Support	Frontline unit of IT for customer service and support to schools and sites.	Face to face support provides better communication, understanding and hands on expertise in support of client equipment.	Site visits increased from every other week to weekly for each school.

APPENDIX

Washoe County School District

Information Technology

Vision

To evaluate, recommend, implement, and maintain quality technology solutions in direct support of the educational and business needs of the District

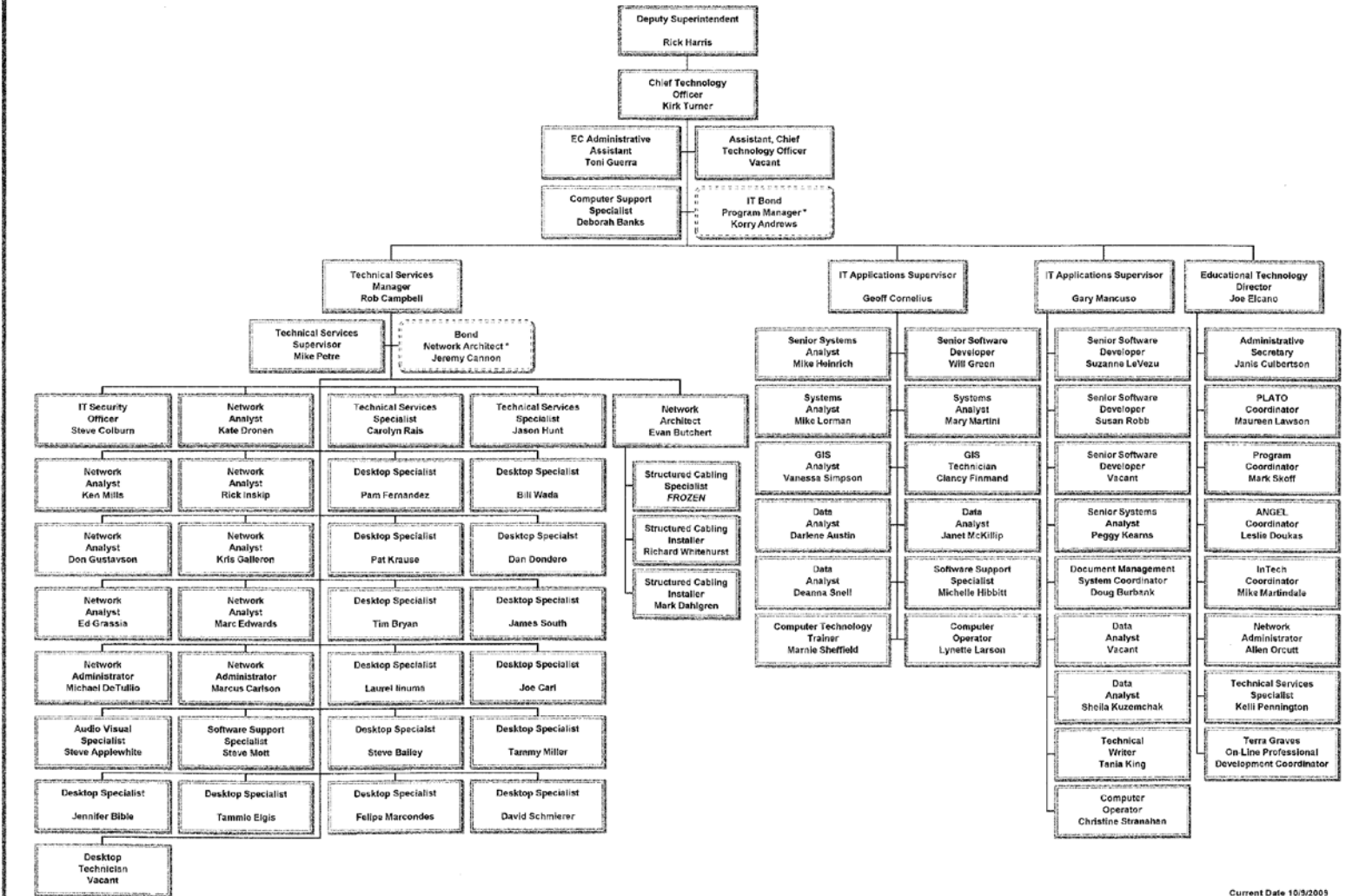
Mission

We provide timely, accurate, and responsible technical leadership for the District, thereby ensuring a reliable and consistent technological environment that results in a world-class educational experience for ALL students.

Professional Standards

1. Take pride in providing excellent customer service.
2. Develop solutions that are responsive to customer needs.
3. Exemplify the highest standards of accountability, communication and performance.
4. Promote, maintain, and take ownership in a standards-based environment.
5. Perform as a team.

**Washoe County School District
Information Technology Department**



* Bond staff who work closely with the department

Current Date 10/9/2005