

Galena General Scholarship Application Class of 2010

We use this one application for many different scholarships, so if you hope to receive money from Galena High School, you need to complete the Galena General Scholarship Application!

Full 5-page application online at: www.galenahigh.com click on “scholarships” click on “Galena General Application”

Guidelines:

1. All information on this application **MUST be TYPED**. We hope you will be able to type directly on the school website copy. You may also be able to copy the application from the website and paste it to MS Word and type it there. You can always e-mail Ms. Campbell (at mcampbell@washoe.k12.nv.us) or you can even bring in a disc to the library or Ms. Campbell (116) to copy the application on your disc to type it at home. There are typewriters available in the computer lab, library, office, Den, and room 116 (every day after lunch) for student use.
2. BY SUBMITTING THIS APPLICATION, YOU GIVE THE GALENA SCHOLARSHIP COMMITTEE PERMISSION TO REVIEW YOUR TRANSCRIPT TO SEE CLASSES, GPA, TEST SCORES, ETC AS WELL AS YOUR DISCIPLINE RECORD FOR THE PAST YEAR. Confidentiality is assured; only the Scholarship Committee will see your application materials and these school records.
3. There are numerous other scholarships for which you can apply. Keep checking scholarship boards in English and Government classes and keep checking the Scholarship Drawer and binders in the Galena Library; these are all the most up-to-date materials. You might also try the Galena website www.galenahigh.com. Different organizations have different application procedures that don't involve Galena High, so it is really up to you to track materials down if not posted here at school.
4. If you are awarded a scholarship from the Galena Scholarship Committee, you must enroll in college by the fall of 2010 (or apply for an extension for one semester).
5. This Galena General application includes the following pages :
Item (1) a cover page with basic information for your application plus a photo of you
Item (2) a resume grid page detailing awards, involvement, community service, and honors classes
Item (3) a one page essay (see topic options),
Item (4) a letter of recommendation from someone who knows you well OUTSIDE of Galena High (an employer, community service supervisor, an adult relative, a neighbor, etc. See suggestions and guidelines for recommender to follow)
**As general information: When requesting letters of recommendation, you should put your request in writing (in a letter), provide a personal resume for your recommender to consult (like item 2 – the resume grid here), and give your writer AT LEAST one week to complete your letter.

ALL PAGES OF THE APPLICATION PACKET MUST BE SUBMITTED, STAPLED TOGETHER (NO FOLDERS), TO THE GALENA HIGH LIBRARY NO LATER THAN 3:00 p.m., FRIDAY, FEBRUARY 26th, 2010.

LATE APPLICATIONS AND INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

Item 1: Cover page

2010 GALENA GENERAL SCHOLARSHIP APPLICATION

*Please type this page – print each page as you finish it online (it won't "save" in progress). You can also copy and paste it from web to your program, get it by e-mail, or Re-create it if you can't use a typewriter or can't access document on the website. FORMAT: Landscape layout: top .5, bottom .4, left and right margins .6.

Applicant's Name _____

Address _____

Phone number: home _____ your cell # _____

Social Security Number (OPTIONAL- some schools and scholarships request this) _____

SAT / ACT SCORES: PLEASE PROVIDE A COPY OF YOUR SCORES

(or List your individual and cumulative scores date(s) of test(s).

SAT: verbal _____ math _____ writing _____ ACT date _____: Cumulative: _____ List any score(s) over 30 _____

Your W.C.S.D. Schools

Please list LOCAL schools and grade-levels you attended those schools: _____

Educational plans:

We will access your transcript, so there is no need for you to provide it or to list your classes. Exception: If you have taken any college courses that are not reflected on your high school transcript, please list them here and provide a college transcript (unofficial)

School(s) you've applied to (indicate if accepted already) _____

For next year: 1st choice School you **plan** to attend (indicate if accepted already): _____

What is your intended major area of study and/or career field? _____

Financial Situation (optional):

Some scholarships ask about financial status or need. To help us make informed choices, will you please explain the following:

How many children in your family and their ages? _____

Parent(s)' occupation(s)? _____

[Please list your own work experience on the resume grid (next page).]

The Galena Scholarship Committee is made up of one faculty member from each department in the school, along with at least one Boosters parent (who doesn't have a senior student). These committee members are likely your former or even current teachers! We find it helps us greatly to see a photo of you – it can be just one ½ wallet from your junior year

Please tape it here →.

ATTACH
RECENT
PHOTO
HERE

Item 2: Resume Grid

GALENA GENERAL SCHOLARSHIP APPLICATION

We expect every applicant will show his/her contributions to Galena High School on this resume.

STUDENT NAME _____ This is one of the main pages we will look at for scholarship selection.
It must be TYPED. Fill in as many of the boxes as possible; those you can't fill in should be left blank! Detail Comm. Svc. Hours!

GALENA GENERAL SCHOLARSHIP RESUME GRID

	Freshman Year	Sophomore Year	Junior Year	Senior Year
Student Involvement in ATHLETICS				
Student Involvement in LEADERSHIP (Offices held or run for or <u>other activities</u> where offices held)				
Student Involvement in ARTS: Music, Drama, Other Performing Activities				
Student Involvement in other Extra-Curricular Activities like CLUBS , etc. (Indicate offices held)				
COMMUNITY SERVICE INVOLVEMENT on-campus and off-campus: church, NHS, Youth Group, Key Club, CIA...			REQU *Total Hours: _____	IRE *Total Hours: _____
Academic and Citizenship Awards Earned				
Employment – indicate dates and duties				

DUE IN GALENA HIGH LIBRARY NO LATER THAN 3:00 p.m., FRIDAY, February 26, 2010.

* = required for Boosters Scholarships

GALENA GENERAL SCHOLARSHIP APPLICATION ESSAY

The Galena Scholarship Committee would like to know more about you: who you are, what your priorities are, and HOW YOU WRITE. Type a **ONE**-page (maximum) essay (using a 10 – 12 font with 1” margins), explaining to the Scholarship Committee who you are. We are looking for *strong writing skills*, so please take your time with this.

It is vital that your essay **STAND OUT FROM THE CROWD**.

We already have your transcript and resume, so we know the “basics.” **DON’T RE-COVER THIS MATERIAL, please.** Instead, tell us something new and *make it interesting!!*

Topics you might consider focusing upon:

- Narrate a personal, life-changing experience.
- Explain when education “clicked” for you.
- Explain your philosophy of life.
- Write a narrative revealing your values, character.
- Write whatever you feel is relevant to the scholarship selection committee that will make your essay stand out from the crowd.

*We really read these essays!
Please do NOT just reiterate what you’ve listed on your resume.
Nothing “generic” please! Show us your writing skills.
Reveal who you are and what you value through a special story.*

Every essay is read by the committee. We usually have more than 100 applicants. Be sure to proofread and edit your essay before turning it in.

Make your essay interesting and unique; limit your essay to **one-page maximum**.

Due to Galena High Library
NO LATER THAN **3:00 p.m.**
Friday, February 26, 2010

Item 4: Letter of Recommendation

Student: Give bottom half to your recommender by FEBRUARY 1st !

ONE LETTER OF RECOMMENDATION IS REQUIRED from an adult OUTSIDE of Galena High School.

The Galena Scholarship Committee would very much like to see what your employer, community service supervisor, neighbor, Scout or church advisor or other adult outside of Galena has to say about your character. Choose your recommender WISELY.

We have read excellent letters from adults detailing the following:

- A volunteer supervisor who can describe your reliability and devotion to helping others
- An activity advisor who can detail your leadership abilities and dedication
- The person you babysat for often or work for now who can show your integrity and trustworthiness
- A family friend who can present details of your growth as a citizen and family member

Be sure to request your letter of recommendation IN LATE JANUARY or by FEBRUARY 1st.

You should provide your recommender with a resume of your accomplishments (like the resume grid in Item 2), so s/he can refer to specifics.

→**DETACH HERE.** Give bottom portion, a copy of your resume, and an envelope with your name on it to your recommender ASAP **by FEB 1st**.

(Print student name) _____ is requesting a letter of recommendation from you for his/her Galena High School General Scholarship Application packet.

TO THE RECOMMENDER

PLEASE WRITE A LETTER: The Galena Scholarship Committee asks that you please include a brief typed letter of recommendation for this student, detailing one or more specific examples or describing one or more specific incidents with this student to illustrate your assessment(s) of the student's character (integrity, honest, trustworthiness, loyalty), perseverance, dedication, potential for success in higher education. We have the student's resume and school transcript, so we are hoping your letter tells us a new aspect about the student. It is helpful to know who you are and how long and in what capacity you know student. Any additional information you think is relevant is appreciated as well. ****PLEASE INCLUDE YOUR RELATIONSHIP TO THE STUDENT:** Employer? Supervisor? Co-worker? Advisor? Neighbor? Family Friend? It help to know you is writing the letter

Please seal your letter in an envelope and give it directly to the student to submit with the rest of his/her application. (If a problem occurs, you can e-mail your letter directly to mcampbell@washoe.k12.nv.us or mail it to the high school at: Galena High School ATTN: Scholarship Dir. 3600 Butch Cassidy Way Reno, NV. 89511.)

Please return your letter to the student by mid- February to meet the student's scholarship deadline of 3:00 p.m. FRIDAY, February 26, 2010, at the Galena High School Library.