

## SUPERINTENDENT'S MESSAGE 2011-2012

### *Open Letter from Superintendent Heath Morrison*

I am extremely excited to present to you the new strategic plan that will shape the future of education in the Washoe County School District. The plan 'Envision WCSD 2015 – Investing in Our Future' puts the WCSD on the pathway of reform.



When we started the strategic planning process in February, we set out to learn what the District was doing well and where it needed to improve. We visited every school in Washoe County and talked with teachers, principals, and staff. We had hundreds of conversations with parents, businesses leaders, and other stakeholders in the community through committees and town hall meetings. In these forums, you made your opinions about the future of the district very clear: WCSD needs to change and the bar of success for our students must be set very high.

'Envision WCSD 2015 – Investing in Our Future' does just that. The five-year strategic plan details clear expectations for our employees and our students. It contains five goals based on student academic success, human capital development, family and community engagement, positive self-renewing culture, and performance management. The reform plan is ambitious and challenging, but it sets the right goals and is the right thing to do for our students.

Change can be daunting, but together, we will ensure our work reflects our very best efforts because we know this is what our children and community deserve. Organizations often do things the same way because that's the way it has always been done in the past. 'Envision WCSD 2015 – Investing in Our Future' is our ongoing commitment to challenge the status quo because it is no longer adequate for our children and their futures. It is a pledge to do what is right, even if it requires difficult change and presents great challenges.

Reform is needed now more than ever before. The economic vitality of Nevada depends on our children and the quality of education they receive. Right now, our low graduation rates and achievement gaps are unacceptable. This new strategic plan is the framework to make sure every child graduates from high school, college and/or highly-skilled career ready. Northern Nevada must have an educated workforce to attract more diverse and stable businesses to stimulate and sustain our economy. This requires new and innovative partnerships among parents, businesses, the school district, and members of the community. Ensuring every child receives the highest quality education available is a shared responsibility and a collective investment by all of us in the future of our children and community.

As we begin our common journey down this road of reform, 'Envision WCSD 2015 – Investing in Our Future' is our pathway and commitment to "every child, by name and face, to graduation."

Thank you,

Dr. Heath Morrison  
Superintendent of Schools  
Washoe County School District

## GENERAL INFORMATION

Dear Students:

Welcome to the 2011-2012 school year. We are looking forward to a great and activity filled school year under the leadership of our Student Body Officers:– Abby Oliphant - President; Kayla Maselli – Vice President; Cierra Stempeck – Treasurer; Shannon Halliwell – Secretary; and Dylan Valentine – Historian.

It is our hope that you find this Agenda Planner helpful in writing down class assignments and scheduling the many activities available at Edward C. Reed High School. As always, the Agenda Planner is designed to meet the needs of our student body on a daily basis. Notations of which periods will meet each day, a listing of district testing dates, as well as all of the many guidelines, policies, and procedures you need to be aware of and follow while a student at Reed High School are included in this informative handbook.

The policies and procedures contained in this handbook are the results of a concerted effort on the part of the administration, faculty and students. This information has been carefully prepared and will be of great value in helping you adjust to our school and to become an integral part of it.

The ultimate purpose of education is to help each student become an effective citizen in a democracy. We hope that you will participate in our varied activities and thus find those things within our school, which will prepare you to live a better life. Remember that your success in this school will be directly proportional to your effort. Please know that according to our school's Mission Statement "It is our mission to provide educational opportunities that encourages each student to develop personal responsibilities and to empower them to be *responsible, respectful, and successful*.

Have a wonderful school year.

Sincerely,

Mrs. Mary Vesco  
Principal

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## REED HIGH SCHOOL

### Mission and Belief Statements

#### Mission Statement

It is the mission of Reed High School to provide educational opportunities that encourage each student to develop personal responsibility and to empower them to be **responsible, respectful and successful**.

#### Beliefs Statement

1. We believe each student is a valued individual with unique physical, social, emotional, and intellectual needs.
2. We believe in an atmosphere that establishes acceptance, understanding, and respect.
3. We believe it is important to provide a well-balanced schedule of core (Math, Science, English, & Social Studies) and elective classes, as well as extra-curricular activities that will challenge and fulfill the needs of all students.
4. We believe in a safe, positive school environment that values hard work, celebrates success, and encourages personal growth.
5. We believe the students, staff, parents, and community share the responsibility of developing students who are prepared to enter the real world as **responsible, respectful and successful** citizens.

# 2011-2012 Bell Schedules

## A/B/C Block

A Day – 1, 2, 4, 5    B Day – 1, 3, 4, 6    C Day – 2, 3, 5, 6

### REGULAR A, B, C, SCHEDULE

	<b>Start</b>	<b>Finish</b>
0 Period	7:00	7:55
1st Block	8:00	9:13
Enrichment	9:20	9:55
2nd Block	10:02	11:15
Lunch	11:15	11:57
3rd Block	11:57	1:10
4th Block	1:17	2:30
7th Period	2:36	3:30

### ASSEMBLY SCHEDULE

	<b>Start</b>	<b>Finish</b>
0 Period	7:00	7:55
1st Block	8:00	9:13
Assembly	9:23	9:55
2nd Block	10:02	11:15
Lunch	11:15	11:57
3rd Block	11:57	1:10
4th Block	1:17	2:30
7th Period	2:36	3:30

### PSAT/HSPE

	<b>Start</b>	<b>Finish</b>
Lunch	11:00	11:30
1st Block	11:30	12:10
2nd Block	12:17	12:57
3rd Block	1:04	1:44
4th Block	1:51	2:30
7th Period	2:36	3:30

### Every Wednesday Professional Development

	<b>Start</b>	<b>Finish</b>
0 Period	7:00	7:55
1st Block	8:00	9:12
2nd Block	9:18	10:31
3rd Block	10:38	11:50
Lunch	11:50	12:32
4th Block	12:32	1:45
PLC	1:50	3:15

### ONE HOUR DELAYED START

	<b>Start</b>	<b>Finish</b>
1st Block	9:00	10:08
2nd Block	10:15	11:23
Lunch	11:23	12:07
3rd Block	12:07	1:15
4th Block	1:22	2:30
7th Period	2:36	3:30

### TWO HOUR DELAYED START

	<b>Start</b>	<b>Finish</b>
1st Block	10:00	10:53
2nd Block	11:00	11:53
Lunch	11:53	12:37
3rd Block	12:37	1:30
4th Block	1:37	2:30
7th Period	2:36	3:30

## ACADEMICS

### RENAISSANCE PROGRAM

#### GOLD CARD

- 1) 3.7 GPA or higher;
- 2) A or B in citizenship; and
- 3) 0-1 unverified absences/semester

#### BLUE CARD

- 1) 3.0 – 3.69 GPA;
- 2) A or B in citizenship; and
- 3) No more than 2 unverified absences/semester

#### WHITE CARD

- 1) 2.50 – 2.00 GPA;
- 2) A or B in citizenship; and
- 3) No more than 3 unverified absences/semester

The reward cards allow students to receive discounts in the student store and on prom tickets. In addition, the students receive one free homework assignment/class, attend special assemblies and early releases on Fridays.

### FINAL EXAMINATIONS

The Washoe County School District has determined that every student must take a final exam in order to earn credit in a class. The rule states:

**"Semester tests are required of all students in all courses which award one half credit or more. THERE ARE NO EXCEPTIONS."** Final examinations are part of all college and university classes, and we feel that including them at the high school level is another effective method of preparing our students for university academics.

### ACADEMIC LETTER

Reed High School rewards the student who maintains a 3.7 or better academic GPA. The student must be enrolled in at least the minimum academic load. The four semesters need not be consecutive. Cumulative GPA and citizenship grades are not considered. For each additional semester of a qualifying GPA, a bar and a certificate are earned. The letter will be awarded during the semester.

### GRADING AND REPORT CARDS

Reports notifying parents of their student's progress in school are issued quarterly to each student who has been enrolled four or more weeks during the grading period. The responsibility for determining the grade rests with the classroom teacher. All grade reporting will be done on approved forms. The report will be distributed following the close of the grading period.

### ACADEMIC WARNINGS

When a student is not making satisfactory progress in school, the teacher shall prepare a notice that informs the student that he/she is in danger of failing. The school administration will coordinate the notification to parents. Unsatisfactory progress is defined as a level of achievement leading to a failing grade or work that would cause a grade to deteriorate two full grades below previous performance. (Example: A student who received an "A" on the grade report and now is doing "C" work would require a notification.) The teacher will prepare failure notices at the end of the fourth week of the grading period.

### GRADES

The state mandated grading system for all classes, grades 9-12, will incorporate the letter designation: A; B; C; D; F, and INC. For the purpose of computing grade point average, the letter grades will be transposed to the standard 4.0 scale; A (100-90%)=4.0; B (89-80%)=3.0; C (79-70%)=2.0; D (69-60%)=1.0; F (below 60%) =0. Honors courses will have a 0.025 "value added" and Advanced Placement courses will have a 0.050 "value added". The grades S and U may be used in special classes and will not be included in the computation of the grade point average. Subjects granting only ¼ credit are not computed for grade point average.

## **INCOMPLETE**

Students who do not complete the work required for completion of a course of instruction may receive an incomplete (INC). Students receiving an incomplete have **three weeks** from the date of issuance of the report card to make up the work. An incomplete in the spring semester must be made up by the end of the third week in the fall semester. It is the student's obligation to make contact with the teacher to receive the assignment necessary to remove the incomplete grade. The teacher who posted the incomplete grade must provide the grade assignments that are to be completed within the prescribed three-week period. If the work is not made up, the incomplete becomes an "F" and the student receives no credit for the class.

## **STUDENTS ENTERING LATE**

During the first four (4) weeks of the semester, a high school student may enter classes with the intent of earning credit and be allowed to make-up missed work solely at the discretion of the individual teacher. For that student who has not been enrolled in or attending any educational program that desires to enter a Washoe County School District high school after the fourth week of the semester, the student will **NOT** earn credit. The student may be enrolled for audit, may be counseled about registration for appropriate correspondence course(s), may petition for entrance into an alternative learning center, or may be admitted into Washoe High School, if enrollments are still possible into one of their learning centers. In the case of a student who has not been enrolled in or attending any educational program that desires to enter a WCSO high school extremely late in the semester, that student should be registered for classes at the beginning of the following semester.

## **WITHDRAWAL GRADES**

A student withdrawing from the class prior to the completion of the course requirements will receive no credit for the class. A student withdrawing from school without transferring will receive a "W" and no credit. Students transferring to another school will receive a grade showing progress to date and no credit. If a student drops a class after eleven weeks, he/she will receive a failing grade at the end of the semester.

## **ACADEMIC INTEGRITY**

Reed High School uses turnitin.com, a plagiarism prevention program that serves as an educational tool and provides immediate documentation regarding the integrity of classroom assignments. Plagiarism occurs when a student uses another writer's work without giving credit to the source. Learning to avoid plagiarism is a skill that students should master. Plagiarism of copyrighted material is against federal laws and school district policy. Plagiarism typically occurs in school situations the following ways: 1) a student uses another's words without using quotation marks around the material 2) a student uses another author's ideas or information without giving credit for the material (known in the academic world as citing the source).; 3) a student does both uses the author's words and ideas without citing the source. Cheating means gaining unfair advantage by using unauthorized information. Cheating is defined by but not limited to: 1) copying someone else's homework, class work, or test answers; 2) allowing someone else to copy your work or test answers; using and kind of unauthorized device, study aid, or cheat sheet 4) possessing or viewing a copy of an exam beforehand; 5) sharing test information with students who have not taken the test; 6) changing your answers or someone else's when correcting in class. Consequences for violations of the policy: 1) no credit on the assignment in which plagiarism occurred; 2) lowering of the citizenship grade by one whole grade; and 3) probably removal from membership in or consideration for membership in honorary organizations such as the National Honor Society.

## **ACCIDENTS**

Students, who are injured at school, are responsible for reporting the accident to their teacher and/or clinical aide, to get first aid treatment and obtain an accident/injury form. The clinical aide is responsible for completing the accident form, and reporting the accident

to the Principal or designee. The parent, guardian or other responsible adult will be notified and take responsibility for the ill or injured student leaving school.

### **ADVANCED PLACEMENT**

Reed High School offers a wide array of Advanced Placement courses in our schedule. Students enrolled in these courses are required to take the AP exam associated with their field of study. Failure to sit for the exam will result in the removal of the AP designation from the student's transcript and the subsequent recalculation of the student's GPA to remove the AP weighting. **All fees related to the AP exam are due by the end of the first semester.**

### **ADVERTISING**

Students, who wish to display posters, place announcements on bulletin boards, or engage in any other form of advertising in or about the school, must secure the approval from the Student Activities Vice-Principal. No permission will be granted for the advertising of any outside activity. No announcement or notices of a commercial venture based on the motive of profit shall be placed in the school.

### **ANNOUNCEMENTS**

All announcements must be dated and signed by a teacher/advisor and turned into the main office no later than 12:00 noon on the day prior to the announcement running. Requests to appear on the live announcements can be made using the forms posted outside of room 512. Specific information for making these requests is posted there as well. Student announcements will run daily on TV monitors throughout the school and can be found on the school website.

### **ASSEMBLIES**

**Attendance at all assemblies is mandatory.** Prior to leaving class for a school assembly, students need to leave backpacks in their current classroom. Students may collect their backpacks following the conclusion of the school assembly. Students displaying inappropriate behavior during an assembly will not attend the next scheduled assembly and/or be placed in SRO (Student Relations Office) for the duration of the assembly.

### **ATHLETIC ELIGIBILITY REQUIREMENTS**

- 1) A first semester ninth grade pupil will be eligible for athletic competition and follow all other NIAA eligibility guidelines.
- 2) A student must be enrolled in two units of credit and be in regular attendance at a member school for each semester the pupil participates.
- 3) A student must pass a minimum of two units of credit the previous semester. Students failing to do this will be ineligible for one semester unless they are passing two units at the nine-week grading period, at which time they will be placed on weekly probation. If at any time during this probationary period the student receives a failing grade, he/she will become ineligible for the remainder of the semester without further recourse.
- 4) A student must maintain a passing academic grade in all courses during the sport season; which means a cumulative GPA of 2.0 or higher. Progress will be checked a minimum of once every three weeks.
- 5) Any student who does not meet the above requirements during the course of the season will be placed on probation and/or declared ineligible. Details regarding eligibility are available in the main office through the Athletic Secretary, Athletic Director or Athletic Administrator.
- 6) An Athletic Code of Conduct will be enforced for all discipline concerns in the school. A copy of this is available in the office from the Athletic Secretary.

### **ATTENDANCE**

#### **STUDENT/PARENT RESPONSIBILITIES**

Regular attendance and compliance with the Washoe County School District Attendance Policy are important to success at Reed High School. Students and parents are responsible for familiarizing themselves with the district policy. It is important to note the following:

- 1) Students are required to attend 100% of all scheduled classes in which they are enrolled, unless otherwise excused.

- 2) All parent notes must include the student's last name and be signed by parent. A parent or legal guardian must sign all notes
- 3) Parent notes or parent calls are required to excuse/prearranged absences for illness, medical, dental and legal appointments, family bereavement, religious observances and obtain verification of those appointments with the school attendance office.
- 4) Absences for extenuating circumstances must be prearranged with the school's attendance office and be approved by an administrator. Every effort should be made to complete this process a week in advance of the absence. **All parent notes and excuses must be submitted to the school's office within three (3) school days of the absence and the student's return to school.** Failure to complete this process may result in the absence being classified as UNVERIFIED. Absence notes will be processed before school, nutrition break, between classes, at lunch, and after school until 3:00 p.m.
- 5) Parents are encouraged to call the school's attendance office prior to 9:00 a.m. if their student is home ill. This procedure will help the office know the whereabouts of students. The school will make telephone contact with parents after the student's absence.

**The following is information regarding the district attendance policy:**

- 1) Student attendance will be taken at the beginning of each class period.
- 2) If a student is not in class when the class period begins, he/she will be considered absent.
- 3) If a student arrives after class has begun, the teacher will change the absence to either excused missed instruction (EMI) or unexcused missed instruction (UMI).
- 4) The limitation of absences is six (6) domestic, unverified, or truant absences per semester. This is in accordance with the 90% rule for a block schedule school. On the student's seventh domestic, unverified, or truant absence, the student may lose credit in the class. Attendance appeals are allowed at the end of each semester for classes that meet everyday – ten absences will result in a failing grade.
- 5) "Circumstance" absences are limited to five/class/semester. These absences do not count towards the 90% attendance rule.

**OFF CAMPUS PASS**

As a courtesy to all concerned, students may obtain a street pass before school in the Attendance Office for the purpose of attending a medical, dental or legal appointment. The students should have their street pass signed with the time of departure by the professional. The street pass is returned to the Attendance Office, where he/she will be issued a pass to class.

**TARDIES**

Reed High School takes a very serious approach to addressing tardies. Students and staff are held to the highest possible standard when it comes to punctuality. Students who are late to class will receive an immediate consequence. The policy is as follows:

- **All students who are in the hall during class time for any reason are subject to consequence.**
- At the beginning of each period, students late to class will go to main, yellow, blue or PE hallways where a staff member will write them a pass to class.
- Any student entering the building late after the staff members have left will go to the attendance office where they will be issued a tardy pass.
- All late students will be assigned a detention to be served that day either at lunch or after school.
- Students who accrue five or more tardies in one semester will be subject to more progressively intense consequences including parent conferences, Saturday school, and/or suspension.
- We will only excuse tardies that can be verified by documentation from a professional office or person. (IE: Doctor's office note, appointment card from the court, the police officer's business card, etc.)

- **We do not accept hand written notes for tardiness from anyone.**
- A parent can escort a student into the building to meet with the appropriate attendance personnel to excuse a tardy. However, that person must verify their identity and the student's attendance record will be checked for excessive tardies.

### **BULLYING/HARASSMENT/THREATS**

If you are a victim of bullying/harassment and/or threats, report it to Student Relations Office immediately. Students and parents can report as a Secret Witness by calling **329-666 or text 274637 enter TIP725 + message**. Student Relations conducts Conflict Resolutions. We initiate this proactively in lieu of fighting or verbal confrontations.

### **CANINE DRUG SEARCH**

Reed High School will be taking a more proactive approach in the fight against drugs on our campus. The Washoe County School District Administrative Regulations allows for canine searches of school hallways, lockers, classrooms, buildings, parking lot, and other school property through the use of a canine unit.

A canine unit consists of a qualified handler, and a specially trained dog that has the ability to detect illegal substances, weapons, or bombs. (5144.10 #5) Our goal of carrying out such random canine searches is to strive for a drug-free and safe learning environment for everyone at Reed High School.

The Washoe County School District has a zero tolerance attitude in regards to the possession of illegal substances/drugs and/or paraphernalia on campus. We will conduct random canine searches, as needed throughout the school year.

The student body will be notified through an announcement 24 hours prior to the first canine search conducted. Parents of Reed High School students will be notified through the Reed Newsletter or ConnectEd phone call. Any canine searches conducted after the initial search may be conducted without prior notice. Again, our purpose for canine searches at Reed High School is to take preventive measures in keeping our campus drug-free and safe.

### **CAREER CENTER**

The Career Center is located in the library and is available for use by all students, parents, faculty, and community members. Options available beyond high school may be explored through the resources available including: vocational/technical training, college entrance information for two-year/four-year colleges or universities, military training, apprenticeships and work experience.

### **CELL PHONES AND OTHER DEVICES**

PDA's, Ipods, and other electronic devices can be disruptive and interfere with student learning, including the learning of those that are not in possession of such devices. Cell phones must be turned off while in the classroom. **This means you do not have it on to text, check the time, or check for messages or calls. Off means off.** Parents, if you have an emergency, you may call the main office and we can reach your student immediately. We will follow the Progressive Discipline Plan. See the Reed High School website for further details.

### **CO-CURRICULAR ACTIVITIES**

Band, chorus, debate, drama, leadership are courses that are co-curricular in makeup. Students' grades are derived not only from class time during the regular school day, but from participation after school and on weekends. Such participation is mandatory if the "team" is to do well. Absences may lower the student's grade just as they do during the regular school day. The only exception to the rule of participation after school and on weekends is a conflict with another co-curricular or extra-curricular activity. In these cases, the student has the choice of the activity to attend without fear of consequences of any nature. Any student involved in after school co-curricular activities such as theatre, student leadership and/or clubs/organizations will be held to the same eligibility rules as student-athletes stated on page 8.

## DANCES

The Junior/Senior Prom is allowed to be scheduled off campus. This dance will be from 8:00 pm to 11:30 pm with all other dances starting at **8:00 p.m. and continuing until 11:00 pm**. Tickets will also be available at the door. **Once a student leaves the dance, he/she will not be re-admitted.** The doors to the dance and ticket sales will close one hour after any dance on or off campus begins. After that time, no student will be allowed to enter the dance. Students who wish to bring a guest to a dance must secure a guest pass from the Student Activities Vice Principal. Your guest must be at least enrolled in grade 9, and not be 21 years or older and **must have a photo ID in his/her possession** to be admitted to the dance. Students will not be admitted into a dance if alcohol/drugs are detected. The appropriate discipline action will be enforced if students are caught with alcohol or drugs. Due to the graphic nature of dancing observed at school dances, students will be asked to dance in an appropriate manner. Dance partners are requested to maintain an upright, face to face dancing style that identifies proper and responsible dancing. **Students will be warned once**, and then **removed from the dance** if this type of dancing is not discontinued. Chaperones and administrators ask for your support and cooperation with this policy.

**Dance/Guest Pass Guidelines:** 1) When bringing a guest, who is not a Reed student, the sponsoring Reed student must stop by the main office for a guest pass application. You may not buy tickets for your guest without an approved guest pass. These applications are available one week prior to the dance. It is a good idea to receive approval for the guest prior to making arrangements for tickets, clothing purchases, and dinner reservations; 2) the main office will complete a background check prior to giving approval for your guest; 3) guest pass applications must be complete, including a parent signature; and 4) all rules and regulations of Reed High will be enforced for both the student and his/her guest. The goal of these efforts is to ensure that all students have an exciting and enjoyable evening at the dance.

## DETENTION

The WCSD permits the use of lunch detention and after school detention as a disciplinary option at the high school level. After School Detention is designed to positively change behavior by socially isolating a student who has violated school rules. Instead of removing a student from school for inappropriate behavior, he/she is allowed the privilege of remaining at school, doing maintenance work and other cleaning task in a highly structured environment.

## DISCIPLINE

Discipline issues will be handled out of the Student Relations Office. All Washoe Country School District rules and guidelines as stated are on the school district website at [www.washoe.k12.nv.us](http://www.washoe.k12.nv.us) will be followed by Reed High School. Points of emphasis at Reed High School are: 1) No hats or head coverings allowed on campus; 2) No cell phone or electronic devices used during instructional time. Be advised: If any of the above devices are in use in a testing room, the user/owner will be suspended immediately for three days. Reed HS is not responsible for lost or stolen items. 3) Students are expected to be on time to class. 4) The culture of Reed HS is to participate in conflict resolutions rather than fighting on campus; there is a "zero tolerance" policy for fighting.

The discipline philosophy of Reed HS is to be positive, fair, and consistent, while still dealing with each situation as an individual entity. Student Relations will implement Positive Behavioral Supports (PBS) which is defined as a school-wide, proactive systems approach for establishing a positive social culture. Individualized behavioral supports will achieve both social and academic success while preventing problem behavior. Integrated in this philosophy will be the "Raider 3" (Respect, Responsibility, and Success) as well as a Raider Recognition Program that recognizes students for positive behavior. SRO also works closely with Washoe County School District Police and Secret Witness (775-329-6666) on tips dealing with the spectrum of discipline issues.

## DISCLAIMER

This handbook does not attempt to define and list every topic that might be of interest or concern to our student body. We encourage all readers to look on the district web site at [www.washoe.k12.nv.us](http://www.washoe.k12.nv.us) under the topic of "Student" for any further information not enclosed in this handbook or contact any administrator for further details.

## DRESS

As specified in Washoe County School District administrative regulations (5132), the dress or grooming of all students must not present potential health or safety problems or cause distractions. Specific prohibitions or limitations include, but are not limited to, the following:

### Condition and Wear of Clothing

1. Nothing that distracts or poses a safety hazard
2. No holes, rips, or tears that reveal the body
3. No tight-fitting or revealing clothing

### Safety

1. No clothing that can pose a potential health or safety problem
2. No gloves inside the building; No single glove at any time
3. No jewelry or chains that can cause injury; No hanging chains; No metal spiked or metal studded accessories.

### Top/Skirts/Dresses

1. Tops must cover the upper and middle torso at all times
2. Skirts must cover the lower torso with no skin showing between top and skirt; Skirts, dresses and shorts must be at or below the end of your longest fingertip in length; no mini-skirts are allowed
3. No exposed undergarments; No halter, tank or tube tops; No transparent, half, or muscle shirts
4. No exposed shoulders; No low cut necklines, exposed cleavage, or spaghetti straps
5. No pajamas, lounge wear, or bath robes

### Pants/Shorts

1. Must cover lower torso with no skin showing between top and pants/shorts
2. No exposed undergarments
3. No sagging pants or shorts
4. No single rolled up pant leg
5. No exposed buttocks
6. Belt buckle monograms must be appropriate
7. No hanging or extended belt lengths
8. No unfastened overalls
9. No cut-offs
10. Shorts must be hemmed and at or below the longest fingertip in length
11. No mini-shorts; No spandex shorts.

### Head Coverings

1. No head coverings or sunglasses brought in the building during school hours.
2. **Hats will be returned to parent(s)/guardian(s) only.**
3. No bandanas (all colors), do-rags (all colors), hairnets, surgical/shower caps, or hair picks at any time or campus or at any school-sponsored event.
4. Footwear: Proper footwear at all times; No house slippers.

### Language/Illustrations on Clothing

1. No obscene, vulgar, profane, or derogatory language or illustrations on clothing
2. No sexual overtones, or anything that promotes weapons, alcohol, drugs, tobacco, gang membership, or violence
3. Nothing that may be deemed a safety issue.

### Gang Attire:

All items that have been identified as gang-related by local law enforcement agencies and WCSD school police are prohibited. These may include but are not limited to:

1. No dangling belts
2. No chains
3. No unfastened overalls
4. No sagging pants/shorts
5. No single rolled up pant leg
6. No hairnets, bandanas, or do-rags (all colors)
7. **No blue or red shoelaces on footwear at any time;** other colors may be deemed inappropriate as necessary to protect student safety on campus
8. No altered insignias or graffiti
9. No jewelry or belt buckles symbolizing any gangs
10. No graffiti in or on personal belongings symbolizing any identified gang.

#### **CONSEQUENCES:**

If a student violates the dress code s/he will be given a warning by school staff. School staff will notify school administrators with the student's name. School administrators will notify parent/legal guardian of the warning. The student must correct the clothing violation at that time, prior to returning to his/her class schedule. Refusal to change clothes will constitute insubordination. After the first five school days of the 2010-2011 school year, the warning system will be terminated and the progressive discipline plan will be followed.

#### **ELECTRONIC MAIL**

Parents and students are encouraged to contact the administrators and teachers using e-mail. Simply use the following example:

E-mail [name@washoeschools.net](mailto:name@washoeschools.net); example: [mvesco@washoeschools.net](mailto:mvesco@washoeschools.net)

#### **FEES**

##### **TEXTBOOKS**

A \$20.00 book deposit is required for a student to complete registration. This deposit is refundable upon graduation or withdrawal from school, providing there are no outstanding financial charges resulting from lost or damaged textbooks or other instructional materials.

##### **NJROTC UNIFORMS**

Students who register for the Naval Junior Reserve Officers' Training Program are furnished uniforms and equipment at no cost to the student. Students will reimburse the school district for items lost or damaged through student neglect at the rate of government cost less depreciation.

##### **STRING INSTRUMENTS**

Students who will be using school owned string instruments are required to pay a \$20.00 deposit. This deposit will be refunded if the instrument is returned without damage. Wear occurring as a result of ordinary usage will not be deducted from the deposit.

##### **LABORATORY FEE**

Lab fees range in price from \$5.00 to \$25.00 and are collected by the individual teacher during the first week of each semester. Science classes as well as elective classes (art, woods, auto shop, and foods) may require a lab fee. Check with your teacher regarding any fee requirements.

##### **STUDENT ACTIVITY FEE**

The annual student activity fee is \$25.00. These cards will enable you to belong to school organizations, run for and hold student offices, participate in athletics, attend home athletic events free of charge, and attend school activities at a reduced rate. This fee is required by any student participating in extra-curricular activities.

##### **DISTRICT LIABILITY**

All students are responsible for any instruments, books, equipment or other items that they have on campus, whether they are owned by the student or have been entrusted to the student by the district or others. Please be aware that the district **IS NOT** an agent for any student and **IS NOT** responsible for any loss, theft, or damage to any such items whether in the student's possession or stored/left on campus or other school property.

## FREE AND REDUCED LUNCH

If your financial status changes over the summer, please contact Reed's bookkeeper, registrar, counselor or cafeteria manager for a Free & Reduced Lunch eligibility form. Please remember that you need to reapply every year.

## FRIDAY SCHOOL

Reed High School has incorporated a Friday School Program as a consequence for unacceptable or inappropriate behaviors. FRIDAY SCHOOL WILL RUN FROM 2:30 P.M. THROUGH 4:30 P.M. AND WILL BE SUPERVISED BY REED HIGH SCHOOL STAFF. Students who fail to attend Friday School may be subject to a one day suspension.

## GRADUATION

In order to participate in the graduation ceremony, students must fully meet the high school graduation requirements as outlined below. Such requirements must be met prior to the commencement exercise. Seniors should listen to and/or read the daily announcements for information on caps, gowns, and graduation announcements. It is the student's responsibility to take care of these matters at the announced times. The graduation ceremony is a privilege not a right. Students can and will be removed from the graduation venue for ANY inappropriate behavior.

### GRADUATION REQUIREMENTS

A student must earn 22 ½ credits for graduation. Of these 22 ½ credits, 16 credits are for required courses and 6 ½ credits are for elective courses. Courses required for graduation are shown below:

English	4 credits
Mathematics	3 credits
Science	2 credits
Physical Education	2 credits
U.S. History	1 credit
American Government	1 credit
World History	1 credit
Health	½ credit
Arts/Humanities/Occupational Education	1 credit
Computer literacy	½ credit

All students must pass a Nevada State Proficiency Test in reading, writing, science and mathematics in their junior or senior year. Starting with the class of 2010, all students must pass the proficiency exam in science.

## GRAFFITI

Graffiti is unsightly, costly, and in many cases gang related. Any student caught writing graffiti or in possession of marker pens, etching tools or spray paint will be subject to suspension, prosecution and/or personal liability for damages. Parents will be liable for expenses resulting from the vandalism.

## HALL PASSES

During class time, students are required to display their student I.D. with the hall pass. Students are required to sign in and out of class using the SRO designated sheet. Students who are constantly out of class without permission will be placed on a No Pass list and suspended if found out of class. Additionally, students may not use vending machines during class.

## HATS/HEAD COVERINGS/SUNGLASSES

Reed High School does not allow any hats or head coverings in the school building. This includes the court yard. All head coverings **must** be placed in your back pack before entering the building. It will be confiscated if it is on your head or in your hand. **A parent/guardian will be requested to pick it up. It will not be returned to the student. No sunglasses allowed in the school building.**

## HOMEWORK

Homework shall be part of every student's learning. The purpose of homework is to reinforce, enrich and/or extend concepts that have been taught in the classroom. The assigned homework needs to be appropriate to the grade level, subject area, and ability.

The student is responsible for completing homework on time. The classroom teacher is responsible for assigning, collecting and checking homework on a regular basis. Each teacher will communicate to parents and students the homework/makeup policy. It is the parents' responsibility to support the Reed homework policy and to reinforce the value of homework. It is the administration's responsibility to establish and implement the homework policy in accordance with the WCSD guidelines and to ensure that this policy is communicated to students, parents, and faculty.

### **HOMEWORK REQUEST**

If it is anticipated that a student will be absent for a period of at least two days, homework requests should be processed through the main office or call 325-8337. The parent/guardian should make such a request at least 24 hours prior to the time the homework assignments are to be picked up and assignments will be held in the main office, unless alternative arrangements are requested. If you are inquiring about homework assignments that need to be picked up, please call the main office at 325-8307.

### **MAKE-UP**

Parents are reminded that students must request make-up work on the day the student returns to class. Failure to request the make-up work on the day the student returns to class may result in the loss of the opportunity to make-up the work. Within two (2) days of receiving the request, the teacher will prepare the requested make-up work. However, not all work can be made-up. Work that is participatory in nature (labs, guest speakers, class discussions) can be made up at the discretion of the teacher. The student must return the completed make-up work within the designated deadline. Generally, the student has the number of days he/she was absent plus one day, from the day the work was picked up, to return make-up assignments. Please be aware that many teachers post homework assignments on EDLINE, which may save both you and the teacher time.

### **HOURS**

Office hours for Reed High School are from 7:00 a.m. to 3:30 p.m. Monday-Friday. The school's telephone switchboard will be operable from 7:00 a.m. to 3:30 p.m. and will be closed on Saturdays, Sundays, and holidays.

### **INFINITE CAMPUS**

Reed High teachers are using Infinite Campus for grade reporting, attendance information and parent communication. If any student or parent has not activated their Infinite Campus Parent Portal account, you may do so starting October 1, 2010. Your activation code is available by calling Valerie Mastelotto at 325-8327 or by email at [vmastelotto@washoeschools.net](mailto:vmastelotto@washoeschools.net).

### **INTERNET**

All student ID's must reflect an Internet sticker prior to using the Internet. Internet stickers are issued during registration, and will be issued upon completion of an application, which includes a parent signature by the Student Relations Office.

### **INSURANCE**

Student insurance is available through an independent insurance company. These forms may be obtained from the main office.

### **LIBRARY**

The Reed High School Library is generally open from 7 am to 3:30 pm on school days. Please check our webpage at [www.washoecountyschools.net/reed/library](http://www.washoecountyschools.net/reed/library) for additional resources and premium databases accessible from home.

The Reed library collection and facilities have been developed to serve the curriculum, faculty and staff, and to help students meet their free reading and classroom assignment needs. Therefore, we encourage students to be responsible by carrying their student identification cards, renewing/returning books and materials on time. Students may check out a book for three weeks. Magazine and reference materials are available for overnight checkout. Students may check out one book for pleasure, and one for research. Freshmen may be limited to one checkout at a time. When a student checks out materials, he/she must present his/her student identification card. If a student has overdue materials and/or

fines, no checkout will be allowed until the student has taken the responsibility to resolve his/her library issue(s). Computer usage, printouts and photocopies are available. There will be a charge for copies made in the library unless the student comes in with a class under the supervision of the classroom teacher. Checkouts and library usage will be at the discretion of the library staff.

### **LOCKERS**

All hall lockers will be issued dependent upon availability and require two students to be assigned to each locker. After lockers have been distributed at the beginning of the school year and upon availability, students will be granted the opportunity to obtain any remaining lockers beginning the first week of October. These lockers may be assigned to one student. When two students are assigned to a locker, it is essential that the combination to the hall locker will not be shared with other students. Reed High School will not be held liable for loss or damage to the interior contents of a hall locker. Gym lockers are assigned through the P.E. Department. **DO NOT LEAVE VALUABLE ITEMS IN LOCKERS.** Students must empty their lockers by the last day of school. Following that day, custodians will empty all lockers with the contents given to charity.

#### **SKATE Lockers**

Skate Lockers in the courtyard are available on a first come first serve basis. These lockers may be issued one student to a locker but will require a \$5.00 deposit for the combination lock. Replacement locks for skate lockers are \$3.00.

#### **Access to lockers by Administration**

Reed High School and Washoe County School District are not responsible for personal items.

The student does not have the exclusive right to possession of the lockers or desk to which he/she is assigned and the school reserves the right to conduct searches of lockers and desks as outlined below. Each student understands the school's position when accepting and using an assigned locker or desk. The search of a locker may be conducted at any time pursuant to either of the following rules: (1) to maintain discipline and to protect students from the introduction into the school of offensive or undesirable materials or (2) on the reasonable suspicion that the student is engaged in an activity that violates a law, affects the safety of student, teacher, or school and/or a published school district rule (Admin. Reg. 5144.10-2). A "reasonable suspicion" is a subjective, good faith belief supported by objective facts which may include, but are not limited to, the student's age, history, and record in school, the reliability of the information giving rise to the suspicion, and the seriousness and prevalence of the problem in the school (Admin. Reg. 5144.10-3).

Upon reasonable suspicion that weapons may be concealed in lockers on campus, the administration may conduct a search of all lockers after first giving twenty-four hours notice of the search. Thereafter, a search of all lockers may take place without notice.

### **LOITERING**

According to NRS 393.410 - Loitering is defined as any individual contributing to the damage to school property, being a nuisance, and trespassing. It is unlawful for any person to loiter on or near the school grounds. **Off-campus students have ten (10) minutes to leave school.** All students must be out of the building by **3:30pm** unless he/she has specific business to stay longer.

### **LOST AND FOUND**

All lost and found articles including textbooks are to be turned in to the Student Relations Office. Articles are stored in the Copy Center located next to room 501.

### **LUNCH TIME**

#### **BARING SHOPPING CENTER**

School Police and Student Relations staff will patrol the Baring Shopping Center at lunch. **All school rules apply.** It is a privilege to leave campus for lunch and it can be taken away by acting inappropriately. A campus monitor will serve as a crossing guard to get students to the shopping center safely.

## **MESSAGES OR EMERGENCIES**

Only emergency messages from a parent or guardian will be delivered. Classrooms cannot be disrupted constantly; therefore, messages from employers and friends cannot be delivered.

## **OPEN CAMPUS**

Reed High School permits an open campus policy during lunch-time. The privilege of leaving campus carries with it a student responsibility of conducting oneself in a mature and responsible manner, respecting rights and property of others and returning to school on time.

## **PARENT COMPLAINT**

The Washoe County School District Board of Trustees has established a procedure for receiving and acting on complaints about any employee. The policy requires that the complainant first attempt to settle the issue with the employee in question. If a satisfactory solution not reached, you may pick up a "Public Complaint Form" in the Principal Secretary's Office. Complete instructions accompany the form. Questions about this policy may be directed to the Senior Director of High Schools located at the district office.

## **PARKING LOT**

Students will be required to register their vehicles and purchase a parking permit from the Student Relations Office for \$5.00. The parking permit is to be placed on the rear view mirror. Students not displaying the parking permit risk having their vehicle ticketed and/or booted. Students may not park on the north end of the school building or in the Faculty Parking in front of the school. For the student's protection, vehicles should be locked. The school is not responsible for theft or damage to a vehicle parked on campus.

## **SCHOOL POLICE**

The Washoe County School District employs police officers who are fully empowered to act as peace officers. Safety of students and staff is the highest priority of our school police. Given reasonable cause, the school police are authorized to take statements and interview students prior to contacting parents.

## **SEARCH AND SEIZURE**

It is legally permissible to search a student's locker at any time provided that it is done to maintain discipline and protect students from the introduction into a school of offensive and undesirable materials or it is done because school authorities have a reasonable suspicion that a student may be:

- 1) Violating a school rule, regulation or policy
  - 2) Engaging in an illegal activity
  - 3) Using school property for illegal purposes
  - 4) Sequestering material, which is illegal to possess
- School personnel shall call for school police; city police or sheriff assistance when there is reason to believe the situation is dangerous. If a search results in the discovery of materials and/or the possession of, which is prohibited by law, the district's school police shall be notified and the materials shall be turned over to the school district's Police Department or the appropriate law enforcement agency.

## **SEARCHES OF STUDENTS (See Reed HS Website)**

W.C.S.D. Administrative Regulation 5144.10 The primary function of the public schools is education. In order to serve this function, the schools must maintain discipline and order and must provide students with physical safety and security. School officials and teachers act in loco parentis to the students during the time students are under their supervision. To provide an orderly and safe school environment, the school must control the behavior of students and prevent the introduction by students of harmful, damaging, unlawful or deleterious items onto the school premises. The law permits school authorities to search students, their personal possessions, their desks and lockers under appropriate circumstances. A decision to search a student, his/her possessions, or any school property

or area assigned to him/her for his/her individual use shall be made in accordance with the following guidelines:

1. **Student's Rights and Responsibilities** The student has a right of privacy in his/her person, his/her personal belongings and effects and his/her personal automobile parked on school grounds; but that right is limited by the needs of all students for a safe, calm and orderly school environment. Students shall not carry, conceal or bring onto the school premises any material that is prohibited by law or published school district rules, regulations or policies or any material that will detract from maintenance of a calm, orderly and safe school environment.
2. **Searches** A teacher, administrator or other school employee designated by an administrator may search the person of any student, the personal effects in the student's possession, or the student's automobile parked on school grounds, under any of the following circumstances:
  - a. The search is made in connection with a lawful arrest.
  - b. The search is made with the voluntary consent of the student.
  - c. The search is conducted on the reasonable suspicion that the student is engaged in an activity which violates a law or published school district rule, regulation or policy or that the student is carrying, concealing or sequestering material, the possession of which is prohibited by law or by published school district rule, regulations or policy. If the search is made with the consent of the student, there should be a witness to the obtaining of the consent and to the search. The teacher, administrator, or other designated school employee making the search shall be of the same sex as the student searched, unless the need for an immediate search requires a search by a teacher, administrator or school employee of the other sex. When the search is made by someone of a different sex than that of the student searched, there should be a witness to the search. The search of a desk or locker assigned to a student may be done at any time pursuant to either of the following rules: The search is made to maintain discipline and protect the students from the introduction into the school of offensive or undesirable materials, or;
  - d. The search is made on the reasonable suspicion that the student is engaged in an activity which violates a law or a published school district rule, regulation or policy or that the student is using the school property in the form of a locker or desk for illegal or wrongful purposes or to sequester material the possession of which is prohibited by law or by published school district rule, regulation or policy. In all other cases a search warrant should be obtained before a search is conducted.
3. **Reasonable Suspicion** In those cases requiring a reasonable suspicion as the basis for the search, the school official or employee authorizing the search shall have a reasonable suspicion that the fruits or implements of a crime or unlawful act will be found, or that a weapon or other material the possession of which is prohibited by law or by school district rules, regulations or policies will be found. A reasonable suspicion is a subjective, good faith belief supported by objective facts which may include, but are not limited to the student's age, history and record in the school, the reliability of the information giving rise to the suspicion and the seriousness and prevalence of the problem in the school. The required "reasonable suspicion" must be based on facts relating to a particular student whose person, belongings, automobile, desk or locker is to be searched and such suspicion must arise immediately prior to the proposed search.
4. **Limitations on Right of Privacy: Lockers and Desks** The student does not have the exclusive right to possession of the locker or desk to which he or she is assigned and the school reserves the right to conduct searches of lockers and desks as outlined in Section 2 above. Each student shall accept and use the assigned locker or desk on such basis.

5. Role of Law Enforcement Agencies School personnel should call for assistance from the School Police Department when there is reason to believe the situation is dangerous. If a search by school personnel results in the discovery of materials the possession of which is prohibited by law, the district's School Police Department shall be notified and the materials shall be turned over to them.

### **SEXUAL HARASSMENT AND INTIMIDATION**

Any student or parent/guardian who has a question, concern or would like a copy of the District's Administrative Regulation including information/forms for filing a complaint, please contact an administrator at the school.

The Washoe County School District is committed to a positive, productive working and learning environment free from discrimination. The district prohibits the form of discrimination known as sexual harassment or intimidation of its employees or students whether committed by a co-worker, supervisor, subordinate, contractor, volunteer or student.

Discrimination adversely affects employee morale and productivity, and interferes with the student's ability to learn. The district, therefore, prohibits harassment, as defined by this policy and regulation, of any person on the basis of that person's race, color, national origin, sex, age disability, and/or religious preference.

Such behavior is just cause for disciplinary action. The district will not tolerate harassing behavior in general, sex based or sexually harassing behavior between members of the same or opposite sex. The district will act promptly on reports, complaints, and grievance of harassment and sexual harassment or intimidation (including informal reports), which come to the attention of the district.

The district prohibits retaliation against any employee or student because he/she has made a report alleged harassment, sexual harassment, or against any employee or student, who has testified, assisted, or participated in the investigation of a report. Such retaliation is itself a violation of a federal regulation prohibiting discrimination and will lead to disciplinary or other appropriate action against the offender. This policy applies to harassment/sexual harassment by any individual and/or of any employee or student on district property, while on district business, or at any school-sponsored event regardless of location. (Admin. Reg. 4111.3)

### **SKATEBOARDING**

Skateboards will be confiscated if students ride them on campus. Students are not allowed to ride them across the street (at the shopping center) either. Students must place skateboard in a locker as soon as they arrive on campus.

### **SMOKING AND TOBACCO**

The possession or use of tobacco, cigarettes, chew, etc. are prohibited on school grounds, at school sponsored activities or on W.C.S.D. transportation. Consequences will be enforced using the progressive discipline plan determined by the Discipline Vice Principal. 1st consequence Saturday School. 2nd consequence will be suspension. Reed High School will enforce the line of sight policy regarding the use of tobacco products. Line of sight is defined as visually observing at a distance while on school property any student or students using or in the act of using tobacco products.

### **STREET PASS**

As a courtesy to all concerned, students may obtain a street pass before school in the Attendance Office for the purpose of attending a medical, dental or legal appointment. The students should have their street pass signed with the time of departure by the professional. The street pass is returned to the Attendance Office, where he/she will be issued a pass to class.

### **SUSPENSION**

Suspension is the temporary removal of a student from school or from school sponsored activities. Students may be suspended for the following reasons: violation of any state law or local ordinance in a school building, on school grounds or at a school sponsored activity.

Specific examples of these violations are listed in Administrative Regulations 5144.1, PROHIBITED CONDUCT. SPECIAL CONDITIONS OF SUSPENSION

1) The suspension will begin upon the signing and/or verbal notification of student and parent. Students may not be on or near school property during the suspension. 2) A student may not participate in extracurricular activities during the term of his/her suspension.

3) Suspensions may be reflected in the student's citizenship grade.

4) Parents shall be notified whenever a student is suspended. WCSD Student Attendance Procedure Manual, Appendix 6, Item 1: Students will be provided the opportunity to request and complete work missed due to absence from school/class for any reason, including missed instruction (excused or unexcused), truancies and suspensions. Not all work, especially work that is participator and contributive in nature, can be made up. At the discretion of the teacher, alternative work may be provided for these activities. If this school work is not turned in, it may result in the lowering of the academic grade for the grading period. If a grade of incomplete or a loss of credit results from any suspension, the student will have the opportunity to make up the work by attending summer school, evening school correspondence school, or by taking credit by examination. Refer to Administrative Regulations 5127.1 ALTERNATIVE MEANS FOR EARNING HIGH SCHOOL CREDIT.

5) Students who are on suspension are not allowed on campus and may not attend any school functions.

### **SPORTSMANSHIP**

The NIAA, the Washoe County School District and Reed High School promote good sportsmanship by student/athletes, coaches and spectators. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial, sexist comments or intimidating actions directed at officials, student/athletes, coaches, and/or other spectators will not be tolerated and are grounds for removal from the playing venue. Also, for the safety of all in attendance, spectators are not allowed on the gym floor or any playing surface at any time. Your cooperation and good citizenship is expected and appreciated.

### **STUDENT PHOTO IDENTIFICATION CARDS**

Every student is required to have their student ID on their person. This is a school safety issue. A detention will be issued for violating the ID policy.

### **STUDENT RECORDS - PARENT & STUDENT RIGHTS**

The Board of Trustees recognizes the rights of students who are eighteen years of age or older to inspect their own student records. In the case of students under eighteen years of age, the Board recognizes the rights of their parents or legal guardians to inspect their children's student records. Further, the Board also recognizes that the privacy of such records shall be protected.

### **RELEASE OF INFORMATION ABOUT STUDENTS**

Most information about Washoe County School District students cannot be made public without consent of parents or guardians. Federal law prohibits schools or the district from releasing information without permission, except for what is termed "directory information." According to the Federal Family Educational Rights and Privacy Act of 1974, directory information about students may be released by the district without parental consent, provided annual notification has been given and the school does not have on file written denial to release directory information. However, schools do use discretion when they receive requests for directory information and will not release such information if it is the principal's judgment that releasing such information would not be in the best interest of the student. Directory information is defined as the student's name, address, and phone number; student's date and place of birth; student's course of study; student's participation in recognized activities and sports; weight and height of members of athletic teams; dates of attendance; degrees and awards received; and most recent previous school attended. Parents/guardians or students 18 years of age or older who do not want any or all categories of directory information released without their prior consent must notify the

school principal in writing by no later than October 1. If no written denial to release directory information without prior consent is received by October 1, the school will assume that consent has been given.

#### **TRANSCRIPTS**

Upon receipt of a request from proper authorities at another school, your high school will send an official transcript of the student's record. The student should not ask for and attempt to transfer such records personally. Any student desiring a copy of his/her transcript should contact the school's registrar in the main office. If the student needs a transcript for a college/university, the student must log on to [www.docufide.com](http://www.docufide.com). There is a \$5.00 charge for all transcripts.

#### **STUDENT RELATIONS OFFICE (SRO)**

The number **one** priority for the Student Relations Office/SRO is to provide a safe learning environment for both students and staff at Reed High School. We want to make sure you are aware and understand the rules and policies of not just Reed High School but of WCSD. Please refer to the Reed High School website <http://www.washoecountyschools.org/reed>. We wish you a safe and successful year at Reed High School.

**We want to stress the importance of parental support as we remind students some of the rules for next school year: Students will be given all due process rights in any behavior or disciplinary action when dealing with discipline issues.**

**Zero Tolerance:** We have Zero Tolerance at Reed High School for Weapons, Fighting, Drugs-Alcohol, and Gang Activity. You will be suspended, cited, or arrested and transported to Jan Evans. This means challenging to fight, instigating a fight or accepting a fight.

#### **VISITOR PASSES**

Reed High School **does not** issue student visitor passes. Adult visitors must sign in and secure a visitor's pass tag at the main office prior to visiting classes on campus.

## REED HIGH SCHOOL CLASS ADVISORS 2011-2012

Freshman (2015)	TBA
Sophomore (2014)	Heiner, John; Medina, Ana
Junior (2013)	Loza, Yadira; Metcalfe, Leigh
Senior (2012)	Naughton, Brad; Sharpe, Allison
Judicial Board	Whitley, Leianne; Houghton, Wendy

## CLUBS AND ORGANIZATIONS 2011-2012

<u>Activity</u>	<u>Advisor</u>
Academic Olympics	Kareck, Kellie; Rishel, Ann; Hirschman, Eddie, Douglass, John
Art Club	Scholl, Suzie
Band (Marching/Concert)	Morris, David
Bowling Club	Whitley, Leianne
Cheerleaders	Edmonds, Paula
Chess & Board Club	Rishel, Ann
Club Isotope	Sawyer, Janet; Powers, Tim
Computer Gamers Club	Anderson, John
Drama Guild	Jones, Sara; Ollivier, Laurence
Eco-Warriors	Morehouse, Genevieve; Metcalfe, Leigh
FBLA - Future Business Leaders of America	Anderson, John
FCCLA	Campbell, Rene
French Club	Rugg, Ilana
Fuzed (Christian Club)	Pereos, Dean; Whitley, Leianne
Gamers Club	Kareck, Kellie
GSA - Gay & Straight Alliance	Debarger, Terry
HOPE Academy	Stynen, Kathleen
Infinity Magazine	Trigero, Karen
Japanese Club	Baglin, Susan
Key Club	Leonard, Paula
Islanders	Jones, Jennifer
National Honor Society	Fontaine, Sheryl; Hoadley, Richard
NJROTC - Raider Battalion	Sloat, David
Raiders Reaching Out	Cassinelli, Kyle
Reading Raiders	Schwalbe, Martha
Reed Rocks	Morehouse, Genevieve; Kuster, Nick
Renaissance	Taylor, Kevin
RMP	Barber, Kelly; Nesser, Luke
Scrapbooking Club	Ruf, Tami; Newberry, Amie
Skills USA - Culinary Arts	Barry, Elizabeth
Skills USA - Metals	Conley, Tim
SkillsUSA – VICA Auto	Teague, Todd
Snowboard/Ski Club	Smith, Ryan
Spanish Club	Mengu, Balbine
Speech and Debate	Kareck, Kellie
Spirit/Dance Team	Edmonds, Paula
Student Council/Leadership	Green, Roni; Cassinelli, Kyle
Tennis Club	Pereos, Dean
United Federal Credit Union	Prina, Kim; Mastelotto, Valerie
We the People	Towell, Mark
Yearbook	Stover, Peggy

### **REED'S FIGHT SONG**

We're the Raiders, we're the best yet.  
Raiders number one by far  
Mighty strength we show for our blue and gold,  
Always keeps us in the fore  
Raiders stand behind their teammates  
They'll support you all the way  
Always we show strength and courage  
Reed's spirits are here to stay  
Reed Raiders, right on  
R-E-E-D Reed!

**2010-2011  
GO REED RAIDERS  
HAVE A GREAT  
SCHOOL YEAR!**